

PREPARATORY COURSE FOR PRIMARY 3/4/5 & SECONDARY 1/2/3 – SHORT TERM CERTIFICATE IN ACADEMIC ENGLISH PROGRAMME - SHORT TERM

Course Code	Subjects	Timetable
Primary - PS4	English, Mathematics	Mondays – Fridays 0845 - 1600 hrs
Secondary - SS4		
Academic English Programme – AEP4	Listening, Speaking, Reading, Writing	

* There are no lessons on Public Holidays scheduled by the government of Singapore.

Mode & Duration: 4 weeks of full-time study

- Learning is mainly in a classroom setting.
- Teaching methods are varied including:
 - ✓ Interactive Tutorials (including use of IT)
 - ✓ Group work
 - ✓ Group discussion

Entry Requirements

Course Code	Age
PS4	8 - 12 years old
SS4	12 - 16 years old
AEP4	16 years old and above

Course Completion

Students must attain a minimum of 90% attendance to complete the course. A certificate will be awarded upon course completion.

Mode of Internal Assessments

- Written tests/assignments
- Oral Presentations (AEP4)
- Role Plays (AEP4)

Course Fees

Course Code	PS4 / SS4 / AEP4
Fee Breakdown	
Course Fee	S\$1,500.00
Student Development Fee	S\$ 350.00
Total Fees Payable (incl. of 7% GST)	S\$1,979.50
Application Fee (non-refundable)	S\$214.00

Other Fees (if applicable)

- S\$672.00*+S\$53.50 for Admissions Exercise for International Students (AEIS/S-AEIS) registration. (Only applicable for students registering for PS4 & SS4)

* Fees may be subject to change as determined by the relevant government agencies at the time of processing / test registration.

Important Notes

- Mode of payment: Cash, Telegraphic transfer, bank draft and cheque.
- The minimum number of students required for course commencement is 15 although Ascensia may decide to commence the class with a smaller number of students.
- Students will be informed at the latest, 2 weeks before the scheduled course commencement date should there be no class commencement. In the event that there is no class commencement as stated at the time of the student's application, except for the Application Fee and all fees to external third parties, e.g. ICA, SEAB, Medical Institution (for medical check-up), all other fees paid by the student will be refunded.
- Maximum allowed study period is 4 weeks for each course.
- Students who fail to complete the course within the maximum allowed study period will not be entitled to any recourse or refund.

Terms and Conditions

- The Application Fee of S\$214 (inclusive of 7% GST) must be paid in full upon the submission of the application form. The Application Fee is non-refundable and non-transferable.
- After the payment for the application is made, the school will verify that the student satisfies the entry criteria before issuing a Letter of Offer to the student.
- All Fees must be paid one month before the commencement of the course and after signing of the student contract.
- An administration fee of S\$107 (including 7% GST) is applicable upon the request for any change to the date for joining an already registered course or change of level after the student has been enrolled into a registered course with the school.

Information is correct as at the time of printing and Ascensia Academy reserves the right to make changes without further notice.

For more information please contact:

ASCENSIA ACADEMY

CPE Registration Number: 198601956R

CPE Registration Period: 20 May 2014 to 19 May 2018

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