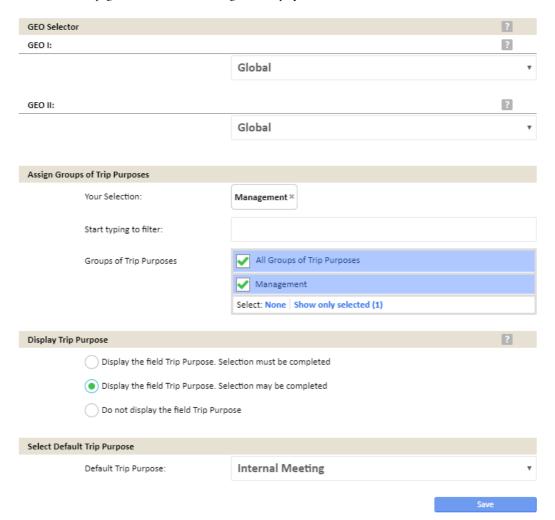
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## **Travel Management System: Trip Purpose Rules Administration**

## **Description**

- 1. Travel Management System
- 2. Travel Management System (TMS) Main Settings
- 3. Trip Purpose Administration
- 4. Trip Purpose Rules Administration

On the overview page, all stored Rules of Usages are displayed.

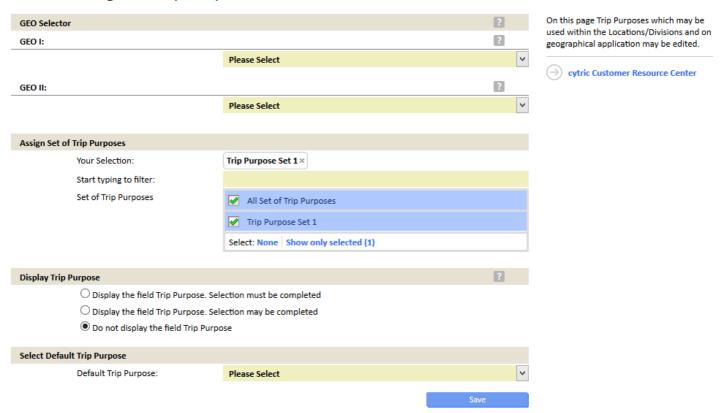


Here, the cytric Administrator can define for the created Sets of Trip Purpose the Rules of Usage based on Geo Level.

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## Rules of Usage for Trip Purposes - Edit Rules



As long as in the Policy Settings only one setting for the Geo Level is available, for example Hotel Policy Setting, then the settings from the Geo Level 'Geo II' from the Rules of Usage for Trip Purrposes will be considered. The defined Rules of Usage for Trip Purrpose will only take in consideration for the <a href="mailto:cytric Travel Wizzard">cytric Travel Wizzard</a> as long as in the <a href="mailto:General Settings for cytric Travel Wizzard">General Settings for cytric Travel Wizzard</a> the display for the Trip Purpose is activated.

The Trip Purpose for bookings via the <u>punch-out solutions</u> like DB BIBE or SBB will only be displayed, if a rule on Global Geo Level as well as a Trip Purpose for the traveler's location/division is defined for Rail.

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