To,

Zonal Taxation Officer,  
Municipal Corporation,  
Gurugram.

2nd May 2023

**Subject: Request to update new Property ID against 35C3350U171**

I am the owner of the property ID bearing no. 35C3350U171 situated at Khasra No 2763, Gali no 6, Shitla Colony, 122017. Two new property ID’s no 1CAKGGL6 and 1CDEBJH5 were created by M/s Yashi Consultancy Pvt. Ltd. during their survey against my old property ID. However, all the details captured during the survey were incorrect. See below the details I am requesting to be resurveyed:

|  |  |  |
| --- | --- | --- |
| **Attribute** | **As per old property ID (35C3350U171)** | **Actual** |
| Property Category | Commercial | Commercial |
| Property Type | Storage Godown | Shop |
| Property Sub Type | Storage Godown | Shop |
| Plot Size | 541 Sq Yards | 41 Sq Yards |
| Owner Name | Vinod Bala Malik | Vinod Bala Malik |
| Gender | Female | Female |
| Relation | Husband | Husband |
| Father/Husband Name | Virender Singh | Virender Singh |
| Mobile No | 8376901455 | 8376901455 |

Requesting you to do the needful.

Yours Truly,

Vinod Bala Malik  
Khasra No 2763, Gali no 6, Shitla Colony, 122017  
+91 8376901455

**Documents enclosed:**  
1. Registry of the property  
2. Mutation of the property  
3. Owner Aadhar Card  
4. Tax receipt