



SAHIL SAJGOTRA

Civil Engineer with 1+ year of versatile experience of working. Strong drive to succeed with an exceptional aptitude for identifying risks and developing solutions. Ability to work alone and with a team. Proven leadership skills include being detail-oriented and managing time wisely.

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sahilsajgotra100@gmail.com

Skills

Technical Skills

Strategic Planning & Scheduling

Project Management / Co-ordination and Construction Supervision

Quality Control & Management

Basic & Detailed Design Co-ordination

Client Interaction & Internal Co-ordination

Report Preparations

Correspondences and Documentation

Business Behavior

Motivation and Attitude

Time Management

Collaboration and Team Player

Superior Problem solving with Analytical Skills

Ability to coach and mentor sub-ordinate

Excellent Communication Skills

Vendor Management

Profile Summary

- Successful career with diverse roles distinguished by commended performance and proven result in **EPC sector for Transportation sector covering Tunnel (Highway & Railway Tunnels) Projects.**
- Skilled in identifying capacity limitations & bottlenecks and process problems and resolving them via activity changes, technological initiatives and resource planning.
- **Working experience in Tunnels (NATM) and slope stabilization in Himalayan geology.**
- Proficient in reviewing technical documents, drawings and specifications in consideration with project scope for managing the quality standards and implementing the changes as and when required.
- Monitored contractors in the completion of daily operations to ensure project progress and optimal performance.
- Facilitated projects by conducting meetings, recording meeting minutes/actions items, and performing follow-ups.
- An effective communicator with excellent relationship, strong analytical, problem-solving and organizational abilities.
- Active learner who can easily understand new information and implement accordingly.
- Good experience of working with renowned consultants i.e. **KRCL, L&T ECC, PATEL AGE** etc.

Soft-ware Skills

MS OFFICE SUIT

CERTIFICATION COURSE IN AUTO-CAD Software

(All Versions)

OUTLOOK 365

Work Experience with Roles & Responsibilities

Jan'21 onwards with Geodata Engineering India (P) Ltd. As Engineer – Project Management

Working on Projects:

- Detailed Design Consultancy, 3D monitoring & Construction Supervision of Tunnel T2 (5.1 KM of Railway Main Tunnel + 5.1 KM of Escape Tunnel) of Udhampur-Srinagar-Baramulla New BG Railway Project
- Assisting Team leader in all site works.
- Monitoring/inspection of all construction activities as per NATM.
- Preparation, reviewing and submission of project documents.
- Assistance and preparation of Geological interpretative report, Inception Report, Detailed project reports, daily, monthly, and quarterly reports.
- Providing the needed documents for implementation of activities at site.
- Reviewing design drawings, technical specifications & other documents and provide clarification/ technical support to construction sites.
- Coordination between Head office and site for smooth workflow.
- Participate in design review and design freeze meetings and ensure the corrective actions defined by the design reviews are closed on time.
- Attend meetings as required, prepare & maintain minutes, distribute minutes of meeting, follow-up on actions and coordinating with client.
- Project documentation, Drafting of Correspondences for internal management & for client.
- Track and report on project plan progress for cost and schedule reporting
- Contract management – Interpreting contractual clauses, deliverables and services and BoQ.



Academic Qualification

- B. Tech. Civil Engineering (2020) –Pacific University, Udaipur– 58%
- Class XII – (2015) – J&K Board of Senior Secondary Education Examination –62%
- Class X – (2013) – J&K Board Secondary Education Examination – 72%



Industrial Trainings

- Title: 3D-Monitoring, Survey profile of the tunnel, Main activities involved in the NATM Tunneling like drilling, blasting, mucking, shotcrete lining, and support systems, Slope Stabilizations.
- Duration: 28May'2019-11Jun'2019
- Organization: Geodata Engineering India (P) Ltd.



Personal Profile

- Date of Birth: 9th September, 1997
- Nationality: Indian
- Languages Known: English, Hindi, Punjabi and Dogri
- Address: Jammu & Kashmir, Udhampur, Barolla – 182121

Declaration

I hereby declare that all the information above is authentic to the best of my knowledge and I bear responsibility of correctness of the above-mentioned.

Date:

Place:

(SAHIL SAJGOTRA)