

M U H A M M E D A N A S K

Engineer

ABOUT ME

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. As a team player, I could play an integral role in the organization's growth by learning and implementation.

EDUCATION

B.E. Civil Engineering from AVIT
Chennai (2017 - 2021)

EXPERIENCE

2019 **Inventory Supervisor, Creations Construction Group**

- ·Plan & monitor day-to-day operations
- 2020 ·Creation & maintenance of Inventory Log (weekly & monthly)
- Receiving and dispatching orders to maintain stocks
- Inventory planning to prevent stockouts
- Forecasting and market survey in order to fix the Safety Stock
- Order management for delivering products / services for customers
- Effective communication with vendors and customers

SKILLS

- Inventory Management
- Logistics Management
- Project Management
- Site Operations
- Purchase Management
- Outbound Logistics
- Stock Control & Replenishment
- MS- Office (Excel, PowerPoint, Word)