



B BHAVANI SHANKAR RAO

+91-9114492934

Odisha

iambsr9@gmail.com

JOB OBJECTIVE STATEMENT

Result-oriented professional, targeting challenging assignments **Construction Management or Project Management** with an organization of high repute in a **Construction Industry**; preferably in **PAN India or Overseas**.

EDUCATION

B.Tech. in Civil Engineering from Bharath University, Chennai, Tamil Nadu in **2015**; 6.3 CGPA

CORE COMPETENCIES

- Project Management & Coordination
- Civil / Construction Management
- Cost Effective Management
- Statutory Compliance
- Material Management
- Quality Assurance
- Safety Management
- Team Management & Leadership
- Budgeting & Forecasting

IT SKILLS

- AutoCAD
- Revit
- Google Sketchup
- MS-Project
- MS-Office

PROFILE SUMMARY

- **Civil Engineer** with **over 7 years of experience** in the field of **Construction and Project Management**
- **Certified in PDSDA from CTTC in 2017**
- **Track record of method engineering / method statement, development, contract administration and resource planning** with a flair for adopting modern construction methodologies in compliance with quality standards
- **Proficient in ramping up projects with competent cross-functional skills** and ensuring on-time deliverables within preset cost parameters; reviewing drawing, and resolving day-to-day problems
- **Skilled in project planning, & technical aspects of projects including implementation, troubleshooting and analysis for improvements**
- **Monitored Actual Project Cost vs. (control) Balanced Budget and implemented corrective actions**; creating master budget and ensuring completion of assigned on time and within budget of material & resources; undertaking analysis of impact of changes overall project constraints (time, cost, quality)
- **Extended assistance in the preparation of "as-built" drawings** and inspection of completed works; prepared snag lists and communicated the same to operating authority
- **Drove the usage of cost evaluation techniques to ensure that project cost was kept at minimum & optimized cost**
- **A result-oriented individual with strong analytical, communication, interpersonal and organizational skills**

WORK EXPERIENCE

May '22-Present with TATA STEEL UISL, Jajpur, Odisha as Project Officer

Key Result Areas:

- Conducting design coordination and review meetings with contractors on their progress review.
- Review their daily plans and monitor manpower/equipment deployment
- Ensuring execution of work as per drawings and specifications
- Ensuring the Break Even Point and total turnover for the projects.
- Taking charge of civil construction activities of the entire site / designated areas, as assigned by the Project Manager
- Coordinate for the GFCs (Good for Construction Drawings) & ensure proper filing & safekeeping thereof; ensure marking/removal of superseded drawings
- Monitoring progress of work against the project schedule and managing the whole Team.
- Cost Estimation & Rate analysis as per CPWD. Identifying the CTC for the project.
- Ensuring the Project Manager informed and up to date on all site activities.
- Documentation and Data Control for compilation of MIS report.
- Following the safety precautions and ensuring all staff are using proper PPE's while working in site.
- Ensuring the work permit (Cold work permit, Height permit) are present in site during work.
- Managing the work schedule and work measurement in excel sheet.

SKILLS

- Change Agent
- Collaborator
- Communicator
- Innovator
- Planner
- Thinker
- Team player
- Risk Taker
- Go-Getter

Hobbies

- Chess
- Reading
- Reviewing movies
- News following.

PERSONAL DETAILS

Date of Birth: 12th May 1992
Languages Known: English, Hindi, Odia, Telugu and Tamil
Location: Odisha

Sep’19-Dec’21 with Mega Builders & Developers, Bhubaneshwar, Odisha as Project Co-Ordinator

Key Result Areas:

- Liaised with Engineers, Architects to determine the specifications of the project; negotiated and closing contracts
- Steered rigorous initiatives towards obtaining permits and licenses from appropriate authorities
- Conceptualized material procurement schedules to follow-up delivery of materials as per site requirements
- Administered weekly progress meeting with subcontractor on a regular basis; organized weekly meetings with client and consultant to resolve any site related issues
- Evolved and sustained relations with statutory authorities for availing mandatory sanctions
- Evaluated contractor’s work program and their resources plans; arranged review meetings for slippage
- Organized and participated in project review and technical meetings for evaluating progress & de-bottlenecking
- Estimated & defined appropriate construction delivery systems and the most cost-effective plan and schedule
- Drove shift management activities, appraised the members performance and providing feedback
- Led & motivated the team and providing inputs regarding current project and future
- Reviewed and monitored vendor performance pertaining to detention of vendors, basis performance evaluation
- Rate analysis & cost estimation for the project as per CPWD.
- Purchasing, revising rate for construction materials.

June’15-Aug’19 with Indian Rare Earths Ltd., Chatrapur, Odisha as Construction Engineer

Key Result Areas:

- Provided supervision at the site and prepared BBS as per the drawings
- Set-up work schedules, coordinated site facilities and monitored progress
- Reviewed construction work against technical designs & drawings for assessing compliance
- Worked on drawings in Autodesk AutoCAD, Revit & Google Sketchup
- Administered purchasing of the material and ITS management
- Planning & Budget Monitoring of all the civil works for the entire project
- Highlight the delays incurred, risk & critical issues of the project
- Estimating the scopes & quantities, determine the time, cost, resources, and materials needed to perform a work activity
- Directing or participating in surveying to lay out installations and establish reference points, grades, and elevations to guide construction
- Internal coordination with various departments for safe and timely completion of the projects
- Estimation & Planning, Rate analysis as per CPWD.
- Indenting & Purchasing for required materials and planning for material requirement.

Highlight:

- Made efforts in **finishing 80% of the work in 3 months**
- Managed to run the civil department for a plant about 6 months.
- followed a deadline and completed the project within the date.
- Experience in high rise buildings G+10
- Managed to reduce the project cost by direct dealing with dealers for BOQ items with concession on materials
- Completed a project by myself with 5 lacs profit during covid times.

Extra-Curricular Activities:

- Active in public speaking and member of Toastmaster International and won many prizes.
- Represented our school for national level quiz.
- Member of college cricket team.

I, **B Bhavani Shankar Rao**, certify that the above-mentioned details are true to the best of knowledge.

Bhubaneshwar,Odisha