Project Brief: Touch A Life Foundation – Beneficiary Data Management Platform

We are looking to create a simple, scalable, and secure **web-based platform or mobile app** to manage the data of our beneficiaries, underprivileged girls we support through the Touch A Life Foundation.

As of now, we have 200+ girls, and this number increases every year. Managing their data manually has become challenging, so we want a system where:

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◆ **Core Features & Requirements**

1. Individual Profile for Each Girl

Each girl will have a secure profile that includes:

- Full Name, Photo, Date of Birth

- Contact Information

- School/College Name, Class, Course

- Academic Year & Stream

- Academic Records (marks, subject-wise scores, certificates – uploadable)

- ID Documents (Aadhaar card, etc.)

- Camp Participation: Camps attended or selected for

- Fee Tracking:

- Total fees required

- Number of times fees paid

- Last fee payment date

- Amount paid in each installment

- Donor history (admin view only)

- All uploaded documents (receipts, certificates)

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2. *Fee Tracking & Document Upload*

- Dashboard showing:

- Fee required, fee paid, balance pending

- Dates of all previous payments

- Upload option for fee receipts (by admin or student)

- Automatic notifications:

- To student when admin uploads receipts

- To admin when student uploads receipts

- Payment history available for export/reporting

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3. *Donor Mapping (Admin View Only)*

- Each girl tagged to a donor (past and present)

- Admin can view:

- Donor name, year(s) of support, amount

- Current sponsor (if any)

- Admin can export donor-wise reports

- Option to share a girl's profile with a donor manually (with privacy control)

- Donors will not have direct access to the platform

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4. *Student Access*

Each student will:

- Log in securely to view her profile

- See academic data, fee status, and documents

- Upload documents (certificates, fee receipts)

- Receive alerts and reminders about:

- Upcoming workshops/events (online or offline)

- Document submission deadlines

- Fee updates

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5. *Admin Dashboard*

- Add/Edit/Delete profiles

- Upload receipts, documents, and certificates

- Filter beneficiaries by: class, college, year, fee status, donor, etc.

- Broadcast messages or alerts to selected girls or all

- Export data to Excel/PDF for reporting or donor sharing

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6. *Broadcast Notifications / Alerts*

The platform should allow the admin to:

- Send alerts (via email or app notification)

- Communicate upcoming workshops, mentoring, fee reminders

- Optional: Integration with WhatsApp (if technically feasible)

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◆ ***Optional / Future Phase Features:***

- Mobile App version (iOS/Android)

- Mentorship or skill workshop tracking

- Career progress updates (for alumni)

- Summary dashboards (e.g., total funds utilized, girl-wise reports)

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- ◆ **_Purpose_**:

To make Touch A Life Foundation's scholarship and support system efficient, transparent, and scalable by:

- • Reducing manual data handling

- • Empowering girls to track their own progress

- • Making donor & CSR reporting seamless

- • Improving internal communication

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