***Practice Name:***

**Address:**

Policy dated: 4/3/17

**Assessment of Access Needs and Preferences**

**At the offices of Practice Name, it is our policy to at least every six months assess the Access Needs and Preferences of our patient population. To do this, we use the results of our comment box and patient experience survey.**

These results are used to help guide our practice in the timing of our Same-Day Appointments, as well as our office staffing levels though our open hours.