

Participant Agreement

2019-2020 Research Assistant Program

This Agreement is made effective as of August 30, 2019, by and between the Aresty Research Center for Undergraduates (“ARC”) and each Research Assistant (“RA”). RAs must accept and agree to these conditions and agree to be subject to the general supervision, advice, and direction of ARC and ARC’s staff; including the Peer Instructor (PI) and Senior Peer Instructors (SPIs).

1. RESPONSIBILITIES. RAs will adhere to the following: complete at least five (5) hours per week in support of your professor’s research project; attend all meetings on time; submit all assignments on time; come prepared for all group meetings; actively participate in all group meetings; present research at the annual Undergraduate Research Symposium on **Friday, April 24, 2020**.

2. EVALUATION. RAs will be evaluated each semester to receive up to 3-credits (P/NC) for the academic year. Passing grades are determined by the RAs contributions to research and active participation and commitment to the Research Assistant Program. Continuation in the RA program are contingent on satisfactory performance in these areas:

• Research Work	40%
• Attendance	20%
• Effort and Participation	15%
• Assignments	15%
• Symposium	10%
• Total Participation	100%

3. EXPECTATIONS OF RA. RAs agree to perform faithfully, industriously, and to the best of their ability, all of the responsibilities that may be required by the express and implicit terms of this Agreement, to the reasonable satisfaction of ARC. Full participation is required to maintain in good standing in our program. Issues of intellectual dishonesty, disrespectful behavior, and/or repeated unexcused absences will result in dismissal from Aresty Research Assistant Program.

- **Attendance:** One (1) excused absence is permitted per semester; provided the RA provides advance notice (24 hours) and proper documentation to Aresty Research Center via email to Ms. Chandni Pathak (chandni@echo.rutgers.edu).
- **Lateness:** Arriving more than (10) minutes late twice in one semester will be recorded as an absence.
- **Communication:** You should inform your Peer Instructor of delays and absences. However, it is your responsibility to officially notify the Aresty Research Center.

4. POLICY. Failure to comply with all Aresty and university governance will result in the additional consequences:

- **1st Violation-** probationary warning, verbal and written actions. Make-up date is assigned.
- **2nd Violation-** dismissal from the Research Assistant Program
- **3rd Violation-** Dismissed and barred from participating in all other Aresty Research Center Programs, including employment and funding opportunities.

Print Name

Signature

Date