

**Thank you for email**

Gohil Hinaba  
Bhavnagar,  
364001.

john Livingstone  
CMExpertise,  
maninagar,  
320008,  
Ahmedabad.

February 10, 2010.

Subject: Thank you for Offering

Dear Sir/Mam

thank you for offering me the position frontend developer with CMExpertise. I would like accept your offer, and I will be ready to begin work at the end of May as you have asked. in the meantime, I will for more information from your human resource department.

thank you again and I look forward to working with your Developer team.

Thank You.

## **Apology Letter to Boss for Mistake**

To,  
rohil rajguru  
Project Head,  
HR Department,  
CMExpertise,  
c.g road Ahmedabad.

subject: Letter with an apology.

dear Sir,

I am writing to this letter to accept my mistakes and to apologize for being so irresponsible. I will surely change my working strategy and I will definitely keep everything noted for future references.

please forgive me and provide me another chance to prove myself. I shall be very grateful to you for your kindness and consideration.

Thank you

Sincerely

With Regards,  
Gohil Hinaba,  
Frontend Developer.

**asking for salary**

Gohil Hinaba  
mo.7041170272  
Bhavnagar  
364001

To,  
Manisha rathod  
Project Head,  
HR Department,  
CMExpertise,  
c.g road Ahmedabad.

subject: request of salary increment,  
dear mam,

There are already 2 years that I have been working for your organization as a Developer. I was always loyal and dedicated to BREKO technologies. all the assignments and projects I was handling were submitted on time without any delays. You probably know that I get low payment and have asked for salary increment last year. I attempted to ask for the salary increments but I did not get reply from you.

the reason that I am asking for a rise if my salary is that my current payment is too low for covering the expenses of my family. Recently I have received the job offer from SONY technologies and the salary is relatively higher. However, I am dedicated to our company; therefore, I decided to write you this letter once more.

Kindly ask you to consider my request.  
sincerely,  
Gohil Hina

## **Resignation Email**

Gohil Hinaba  
mo.7041170272  
Bhavnagar  
364001

To,  
rihil prajpati  
Project Head,  
HR Department,  
CMExpertise,  
c.g road Ahmedabad.

subject: Resignation notice

Dear sir,

Please accept this email as formal notification of my resignation from my position as frontend developer at BREKO technologies, effective 27 September 2022.

I appreciate the professional experience and the support I have received during my time here. It has been a pleasure working with you and the team. Your guidance has been invaluable to my growth.

Thank you again for everything. I wish you and the company continued success.

sincerely,  
Hina

**introduction email to client**

Rahul prajapati  
(153) 472-6894  
don@clements.com  
October 20, 2023

rishi Agrawal  
Hiring Manager  
Vision Technologies

Dear sir,

I am writing to express my strong interest in the Experienced Frontend Developer position at Vision Technologies. With my extensive experience in frontend development and my passion for creating exceptional user experiences, I am confident that I would be a valuable asset to your team.

I have owned my skills in HTML, CSS, and JavaScript, and have a deep understanding of responsive design principles. I have successfully create a projects. My ability to collaborate effectively with cross-functional teams and my strong problem-solving skills have allowed me to consistently deliver high-quality work on time and within budget.

I am impressed by Vision Technologies reputation for fostering a collaborative and inclusive work environment. I thrive in such environments, where creativity and innovation are encouraged. I am confident that my strong communication skills and ability to work

effectively in a team would make me a valuable addition to your organization.

Thank you for considering my application. I am excited about the opportunity to contribute to Vision Technologies success and would welcome the chance to discuss how my skills and experience align with your needs in more detail. I have attached my resume for your review. Please feel free to contact me at your convenience.

Sincerely,  
rishi Agrawal