

RESUME

SONU KUMAR

Indra Gandhi Nagar, DCM

Kota (Raj.)-324004

Call +91-9079961653

Email. sonugulathi@gmail.com

About Us

- 1- B.tech (Information technology Engineering)
- 2- Three certified courses
- 3- Total 4 year experience in same skill technical & Non-technical level in organization

Objective

I am seeking a company where I can use my experience and education to help the company. I can fully use my skills for the success of the organization.

IT Support

- Desktop Support Administration
- Digital Marketing
- Graphics Design
- Search Engine Optimization
- MIS Executive
- System Recover & Backup
- Software Testing
- Penetration Testing
- Window/Linux/VMware Administration
- Good Communications & interpersonal skill

Skills

Administration
Team lead
Backend Operation
Hr, Management
Operation Executive
Office Management
Sales Management
Admin Executive
Microsoft Office(Advance Excel)

Experience

- **Decent Agro Service Pvt. Ltd.** **11/2020 - 03/2021**
Profile- Digital Marketing Manager
- **Radiant Digitek Network Limited** **05/2019 - 04/2020**
Profile- MIS Cum sales Coordinator
- **Theme Engineering service Pvt Ltd** **04/2017 - 12/2018**
Profile-Computer operator cum office executive
- **The Kota Central Co-operative Bank** **02/2016 – 12/2016**
Profile- Branch executive

Qualification

Course/Degree	Subject	School/College	Board/University
B.tech	IT	R.N. Modi Engi. College	RTU
12 th	Science	Subhash Se. Sec. School	RBSE
10 th	Basic	Adrash Vidya mandir	RBSE

Additional Certification Course

Certification	Institute/Canter	Date/Session
Computer Networking	Naveen computer Infosys canter	2017
Advance Excel	TATA steel Capability development	2019
Sales order management	TCS iON	2020

Activities

- ✓ Window XP, 7,8
- ✓ OS Linux ,VMware

Personal information

Neme : Sonu Kumar

Father name : Rakesh Kumar

Mother name : Yashoda Bai

DOB : 17-jan-1993

Marital status : Married

Nationality : Indian

Language : Hindi ,English

Declaration

I hereby declare that all the information given by me is true to the best of my knowledge.

Place : - KOTA

Signature