



Speech Contest Rulebook in a Page

Speech Contest Committee, District 93 speechcontest@district93.org

**Note: this is a summary for quick reference for club officers looking to organize club-level International Speech Contest. For exact details please consult the complete Speech Contest Rulebook available at Toastmasters.org. The R and number in parentheses refer to the pages and items in the Rulebook.*

International Speech Contest

Language: English

Time limit: 5-7 minutes per speech

Topic and Content: up to the contestant, as long as they are substantially original (other materials should be 25% or less, and identified during the speech) (R pp. 8-9, 4.D.1-2)

Steps: Club Contest @ Oct., Area @ Nov., Division @ March 2021, District @ April.

VPEs, please announce contest dates **2 weeks before your club contest date!** Check: is your club in good standing? Are the contestants eligible?

Who can participate? paid member of a club in good standing, who completed CC 6, or Pathways Lv.1 and 2. But if the member *joined* Toastmasters *after* Pathways became available in Korea, s/he must be qualified with Pathways, not CC. (R p.6, 2.A) (Pathways Rollout: May 3, 2018)

How many people do you need to organize a club-level contest?

1 contest chair, 1 chief judge, 5 voting judges minimum. 1 tiebreaking judge. 2 timers

2 ballot counters = **12 people minimum** (plus a SAA, if necessary) (R p. 9, 5.A.1)

The Contest Chair takes care of the

contestants: collecting forms before the contest, rule briefing for the speakers (1 week before the contest), asking if any contestant wants to use visual aid, such as PowerPoint; speech order drawing (on day of contest). The Contest Chair is the emcee of the contest: s/he introduces the contestants (name-speech title, speech title-name), announces 1-minute silence between contestants, conducts contestant interviews while ballots are counted, and announces the winners.

The Chief Judge takes care of the behind-the-scenes of a contest: s/he appoints the roletakers, briefs the voting judges, appoints/contacts tiebreaking judge separately, sums up the judges' results along with the ballot counters, consults the tiebreaking judge's ballot when necessary. **Chief Judge must fill Contest Winner Form (Item 1182) and send to area contest chair.**

Online Contest: Organization Tips

Use materials in Toastmasters.org for timers' card (Zoom backgrounds). The Timer's screen must be pinned by the speakers. Before introducing the speaker-title, the Contest Chair must ask if the speaker can see the timer's screen.

Ask the SAA to take care of the Zoom

settings/controls: Make waiting room, so that latecomers won't interrupt a speech.

Ask people to change their names so that judges from outside the clubs will remain hidden. Everyone except the speaker must be muted.

Use IM apps to collect ballots: for example, make an open KakaoTalk chat room (between Ballot Counter and voting judge; between Chief Judge and Tiebreaking Judge), so that the judges can take a picture of their ballots and send them to the counters.

Send the forms for judges to sign (usually digitally), get them back. Ask the voting judges to take a picture of their ballots and send it to the open chat room.

When a speaker speaking has disconnection problem, s/he gets up to 30 seconds to make up for the portion of the speech that was disturbed by the disconnection.