

## **Anti-Money Laundering (AML) & KYC (KNOW YOUR CUSTOMER) POLICY**

PRIMEX PTY LTD ACN: 626539071(referred to as ‘Company’, ‘we’, ‘us’ or ‘our’) Trading As Infinitex, is a company incorporated in Australia, governed by the law of New South Wales, Australia. Infinitex owns and operates the Website at <https://www.infinitex.com.au> (Website) and provides the services.

In anticipation of falling under AML/CTF Act regulation, we follow what is required of a reporting entity today. We take all reasonable measures to prevent theft, money laundering, financial fraud and terrorist activity. Know-your-customer (KYC) policies that set our standards with regards to the identification, mitigation and deterrence of money laundering and financing terrorists. This KYC Policy is a part of and incorporated within, and is to be read along with, our Terms and Conditions of Use and our Privacy Policy. You may view the current version of these policies, in effect from time to time, at our website.

### **Verification**

Our customer due diligence requires us to know our customer (KYC) by having a record of the name, residential address and date of birth. We use an Australian Government approved verification system called EQUIFAX to verify our customers.

### **We will require the following documents:**

#### ***For Individuals***

- Drivers licence
- Passport

#### ***For Companies***

- Full legal name, being the name that it has registered with the Australian Securities and Investments Commission (ASIC) or the foreign equivalent.
- Full address of the entity (a principal place of business address, registered office address or both),
- Australian Company Number (ACN) issued to the company.
- Identification documents to prove whether the company is a proprietary or public company.
- If the company is registered as a proprietary company, the name of each director of the company.

### ***Please note***

- We may require additional information in some particular circumstance.
- All the identification information collected need to be in the English language.

If you have any questions or need further information, please don't hesitate to contact our customer support: [support@infinitex.com.au](mailto:support@infinitex.com.au).

### **When do we collect these documents?**

We require the receipt of all the necessary documents prior to allowing any activities in your account. To avoid any delays in processing your transactions, we highly appreciate you taking the time to provide us with all the necessary documents as soon as you can.

To compliance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Act) and the Anti-Money Laundering and Counter-Terrorism Financing Rules Instrument 2007 (AML/CTF Rules), please note that if we do not receive the required documents on file, we will not be allowed to provide you with any services. Thank you for your understanding.

### **How do I know my documents are safe?**

We take all reasonable measures to protect your personal details. All files we obtain are fully protected by using the highest possible level of encryption at every step of the review process.

### **Others**

In addition to the KYC requirements, the Company adopts risk-based procedures to address customer due diligence requirements, record keeping and reporting requirements, as well as processes for the identification, reporting and escalation of suspicious transactions.

### **Contact us**

If you have any query regarding this Anti-Money Laundering (AML) & KYC (KNOW YOUR CUSTOMER) POLICY, please contact us through: [infinitex@support.com.au](mailto:infinitex@support.com.au).

If you wish to make a complaint, please contact us in the first instance at: [infinitex@support.com.au](mailto:infinitex@support.com.au) and we will endeavour to deal with your request as soon as possible.