# 

# Thank you Email

**From:** **hiralbarsiya@gmail.com**   
**To: devangipipliya@gmail.com**   
**Subject:** Thank You for Your Support

Dear devangi,

hope you’re doing well.

I just wanted to take a moment to thank you for your support . Your generosity and thoughtfulness mean a lot to me, and I truly appreciate everything you’ve done.

Please let me know if there’s ever anything I can do for you in return.

Warm regards,  
**Hiral Barsiya**

# Letter of Apology

**From:** **hiralbarsiya@gmail.com**   
**To: devangipipliya@gmail.com**

**Subject:** Apology for My Mistake

Dear sir,

I hope this message finds you well.

I am writing to sincerely apologize for my actions in breaking the college rules regarding do not wearing ID card I fully understand the importance of following the college’s policies, and I deeply regret my mistake.

Please be assured that I take full responsibility for my actions and will make every effort to ensure this does not happen again in the future.

Sincerely,  
**Hiral Barsiya**  
student  
Christ College

# Email of Inquiry for Requesting Information

**From:** **hiralbarsiya@gmail.com**   
**To: devangipipliya@gmail.com**

**Subject**: Inquiry Regarding Bonafide Certificate Process

Dear sir,

I hope this email finds you well.

I am writing to inquire about the process for obtaining a bonafide certificate at Christ College. Could you kindly provide details on the requirements, application procedure, and the expected timeline for issuance?

Your assistance in this matter would be greatly appreciated. I look forward to your response.

Thank you for your time and support.

Best regards,  
**Hiral Barsiya**  
SYBCA  
Christ College

# Resignation Email

**From:** **hiralbarsiya@gmail.com**   
**To: devangipipliya@gmail.com**

**Subject:** Resignation from TechArena event

Dear sir,

I hope you are doing well.

I am writing to formally resign from my role as team leader for the TechArena event scheduled on 1 December , 2024 . Due to I am out of station on that day , I am unable to continue with my responsibilities for this event.

I sincerely apologize for any inconvenience this may cause and appreciate your understanding. If there is anything I can do to help with the transition, please let me know.

Thank you for the opportunity to be part of this event, and I wish the team great success.

Best regards,  
**Hiral Barsiya**  
SYBCA  
Christ College

# Reminder Email

**From:** **hiralbarsiya@gmail.com**   
**To: devangipipliya@gmail.com**

**Subject:** Reminder: TechArena on 1 December ,2024.

Dear sir,

I hope this message finds you well.

This is a friendly reminder about the upcoming TechArena scheduled for 1 December ,2024 in Christ College. We are excited to have you join us for this occasion and look forward to your participation.

Please let us know if you have any questions or need further details.

Thank you, and we look forward to seeing you there.

Best regards,  
**Hiral Barsiya**  
SYBCA  
Christ College