



Assets Ownership

Date: 18-Mar-24

POD: Platform Services & Digital Infrastructure

User Name: Hirantha Peiris

The assets listed below have been assigned to you as the POD member for the afore specified POD. Please verify and sign the below acknowledgment.

Asset TAG	Description	Brand	Model	Serial No
N/A	Laptop	Dell	E5430	JV36SQ3

I, Hirantha Peiris.....acknowledge receipt of the company assets and accept responsibility for same. I will ensure all assigned assets will be utilized only for authorized purposes as per the Information Security Policy in place. I will immediately update the IT department of any change or reassignment of the assets between users within the POD or to a different POD. I also understand that I shall be accountable for all assets listed above and will be held responsible for any damage/loss sustained to such assets.

.....

Signature

.....

Date