

Feature	MS Office	Google Office Suite
Text formatting	Rich and advanced text formatting (fonts, styles, effects, precise layout).	Basic formatting, good fonts, easy collaboration but fewer advanced options.
Table creation	Advanced table tools (design, styles, shading, formulas, precise layout control).	Basic table creation (insert, resize, simple formatting), fewer customization options.
Real-time collaboration	Real-time collaboration is available (via Office 365/OneDrive) but setup is a bit complex.	Real-time collaboration is built-in, seamless, and very easy to use.
Saving/exporting formats	Saves mainly in proprietary formats (.docx, .xlsx, .pptx) but supports many exports like PDF, RTF, etc.	Saves in cloud by default, exports easily to formats like .docx, .pdf, .txt, but fewer advanced options.
Offline availability	Fully functional offline, no internet needed.	Primarily online, limited offline use with prior setup.
Macro/automation support	Strong macro and automation support (VBA scripting).	Limited automation, uses Google Apps Script but less powerful.