

Staff Leave Responsibilities Arrangement Form

Staff Name: Mohamed Ali

Section: IT

Date

03-July - 2022

Leave Start: 05 – July -2022

Leave End : 07 – July -2022

Teaching Responsibilities						
SNo.	Course Code - Course Name	Course Details				Alternate Staff
		Date	Time	Section	Venue	
1	ITSE101- Programming I					Mr. Syed Azamudin
2	ITDB301-Database Programming					Mr. Sami Mustafa

Administrative Responsibilities				
SN	Task Description ¹	Deadlines (if Any)	Alternate Staff	Signature
0.				
1	Student Advising	July 5 – July 7	Mr. Vijay	

Mohamed Ali
Staff Signature

HoS Name and Signature