



RESTRICTED



Reference: NKL/DS/EMPL L.S/001A

Abdulkadir Abdulwahab Shehu
1-12-3 Tower (A) Zamrud Apartment
Taman Pasir Permata, Jalan Klang Lama
58200, Kuala Lumpur
MALAYSIA

Defence Section

Nigeria High Commission
585, Jalan 6, Ampang Utama,
68000 Jalan Ampang,
Kuala Lumpur, Malaysia.

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Tel : 03-42510600

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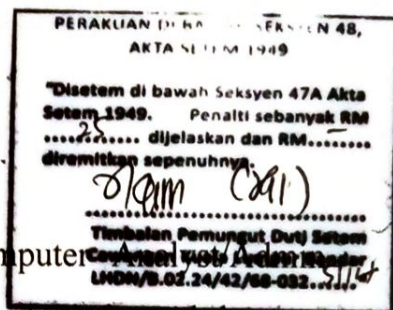


9 April 2014

Dear Mr Abdulkadir

LETTER OF APPOINTMENT

26 MAY 2014



5318

1. Reference your application for employment as a Computer Analyst/Admin Officer in the Defence Section of the Nigeria High Commission; be informed that you have been offered provisional appointment as Computer Analyst/Admin Officer to the Section. Your salary is **Two Thousand Five Hundred Ringgit (RM2,500.00)** per month **with effect from April, 2014**. This amount is inclusive of the monthly fixed overtime. You will be on a six-(6)-months' probation period, subject to extension during which the High Commission or you may terminate the appointment by giving 24hours notice in writing. No reason(s) whatsoever need to be given. However, after probation, one month's notice is required for termination of appointment. Your appointment will be regularized after a successful probation period with effect from the date of confirmation.

2. A formal letter of confirmation of appointment will be issued to you at the expiration of the probation period in which the terms and conditions of employment will be stated. **The official working hours are: Mondays to Fridays from 9.00am to 5.30pm.** You may however be required to work beyond the normal working hours and also **could be called for duty on weekends (Saturdays, Sundays)** when the need arises.

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TO WHOM IT MAY CONCERN

30 April 2015

DISENGAGEMENT OF APPOINTMENT
ABDULKADIR SHEHU ABDULWAHAB

1. The Office of the Defence Adviser (DA), High Commission of the Federal Republic of Nigeria in Kuala Lumpur heartily presents its compliments. The DA wishes to notify that the above named person has disengaged his appointment at the Nigerian High Commission with effect from 6 March 2015.

2. The DA most respectfully avails himself of this opportunity to present the assurances of his highest consideration.

GM CIROMA

Lieutenant Commander
for Defence Adviser

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