



 Nizwa College of Technology	NIZWA COLLEGE OF TECHNOLOGY ENGINEERING DEPARTMENT	
	STAFF LEAVE FORM	
Date: <u>20/12/2021</u> Semester: <u>I</u> Academic year: <u>2021-2022</u>		
Name of Staff: <u>KASIMAYAN THAYAMANI</u> Mobile number: <u>95952549</u>		
Email: <u>kasimayan.thayamani@nct.edu.om</u>		
<input checked="" type="checkbox"/> M&I Section <input type="checkbox"/> Electrical Section <input type="checkbox"/> Applied Science		
Applying for:		
<input type="checkbox"/> Standard Leave		
<input checked="" type="checkbox"/> Internal Leave <input type="checkbox"/> Unpaid leave <input type="checkbox"/> Hajj <input type="checkbox"/> Other.....		
Dates requested: from <u>21/12/2021</u> to <u>21/12/2021</u> No. of day(s): <u>01</u>		
<input type="checkbox"/> Short Leave		
Reason for requested leave.....		
Time requested: from.....to..... No. of Hours:		
Alternate classes arrangements are needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Arrangement details / in the attachment: <u>Mr. Rakesh will handle my class</u> <u>- Engineering Materials - Sec-3 between 4 to 6 p.m. Tomorrow (21/12/2021)</u>		
Staff Name & Signature: <u>KV (KASIMAYAN)</u>		Date: <u>20/12/2021</u>
HoS Remarks & Signature: <u>No objection</u> <u>[Signature]</u>		
HoD Approval		