



Majan College كلية مجان
University College كلية جامعية

29th January 2020

TO WHOM IT MAY CONCERN

I have known Mr. Ishaq Al-Naabi since September 2011 when he joined the College as a Teaching Assistant in the Faculty of English Language Studies. He worked in the College until August 2013. He taught a number of modules on the Foundation Programme and he also coordinated the Basic Research Skills Module for three semesters.

As a coordinator for Basic Research Skills Module, he contributed in producing the in-house textbook for the module along with the module lecturers. He was involved in designing and reviewing the assessments for the module. In addition, he participated in observing other lecturers as part of the Peer Review of Teaching process.

As part of his duties, he assisted the programme managers in entering and reviewing the exam grades in the College's system.

Mr. Ishaq Al-Naabi was active in organizing students' extracurricular activities and competitions. In 2011, he was in charge of organizing Fun on the Foundation programme, which included various activities for the foundation students.

Yours sincerely,

Dr. Maha Kobeil
Dean

