



Annamalai Muthu <annamalai.muthu@nct.edu.om>

Requesting for three days alone with the winter vacation – Reg

4 messages

Annamalai Muthu <annamalai.muthu@nct.edu.om>
To: Bensujin Bennet <bensujin.bennet@nct.edu.om>

Tue, Dec 1, 2020 at 3:06 PM

Dear Sir,

Good Afternoon

For the upcoming winter vacation, I am planning to visit India to bring my family back with my new born baby. For the past 7 month not been able to see my new born baby. It's difficult for my wife to travel alone with the new born baby. Quarantine rules still follow in India and Oman, one-week vacation is not sufficient for me to undergo quarantine procedures. So, I kindly request you to grant me three days extra leave along with this vacation. I assure you, I will do all my duties even on leave. I will return to Oman on 19.1.2021.

*Kind Regards,
Dr. Annamalai Muthu,
Lecturer - Engineering Department,
University of Technology and Applied Science, Nizwa
Extension : 301
Office Location : EE206
Mobile : 97353310*

Bensujin Bennet <bensujin.bennet@nct.edu.om>
To: "Dr.Majdi Mohammed Said Bait Ali Sulaiman" <majdi.sulaiman@nct.edu.om>
Cc: Annamalai Muthu <annamalai.muthu@nct.edu.om>

Wed, Dec 2, 2020 at 10:01 AM

Dear Respected Dr,

Greetings.

Herewith am forwarding you the leave request of Dr.Annamalai for your kind consideration and approval.

Regards
Sujin

[Quoted text hidden]

Dr.Majdi Mohammed Said Bait Ali Sulaiman <majdi.sulaiman@nct.edu.om>
To: Bensujin Bennet <bensujin.bennet@nct.edu.om>
Cc: Annamalai Muthu <annamalai.muthu@nct.edu.om>

Wed, Dec 2, 2020 at 2:14 PM

Approved. Make sure to apply through the system.

Kind Regards
Dr. Majdi Mohammed Said Bait Ali Sulaiman, MIEEE
Head of Engineering Department
Extension : +968-25446510

P.O.Box 477 P.C 611 Nizwa

**جامعة التقنية
والعلوم التطبيقية نزوى**
University of Technology and Applied Sciences - Nizwa

نتقدم بثقة
Moving Forward
with Confidence



[Quoted text hidden]

Bensujin Bennet <bensujin.bennet@nct.edu.om>

Wed, Dec 2, 2020 at 2:20 PM

To: "Dr.Majdi Mohammed Said Bait Ali Sulaiman" <majdi.sulaiman@nct.edu.om>

Cc: Annamalai Muthu <annamalai.muthu@nct.edu.om>

Dear Respected Dr.,

Thank you Dr.

I will advise him to do the needful as guided by you.

Regards

[Quoted text hidden]