



# Seoul Christian School

72-5 Eunchon-ro, Kwanak-ku Seoul, 151-843 Korea  
Tel. 876-3939/876-3969 Fax 876-3989 email:

A Guiding Light to the Next Generation

## 2014-2015 Tuition Rates

Grade	Monthly (10-payments)		Quarterly (4-Payments)		Annual	
	US Dollars	Won	US Dollars	Won	US Dollars	Won
*K - 5 <sup>th</sup>	\$285.00	940,000	\$712.00	2,350,000*	\$2850.00	9,400,000
*6 - 8 <sup>th</sup>	\$285.00	1,020,000	\$712.00	2,550,000*	\$2850.00	10,200,000
*9 - 12 <sup>th</sup>	\$285.00	1,100,000	\$712.00	2,750,000*	\$2865.00	11,000,000

<b>Payment due dates:</b>	1 <sup>st</sup> Quarter August 1, 2014	2 <sup>nd</sup> Quarter November 1, 2014	3 <sup>rd</sup> Quarter January 1, 2015	4 <sup>th</sup> Quarter April 1, 2015
**Monthly payments are due on the 1 <sup>st</sup> day of each month from August 1, 2014 to May 1, 2015**				

### Other Fees:

	US Dollars	Korean Won
Matriculation fee (Textbooks, e-books and consumable workbooks):	\$500.00-750.00*	
New Student Admission Processing Fee (non-refundable)		200,000*
Registration Fee: (non-refundable)		
New students		200,000*
Returning students		100,000*
Senior Graduation Fee	200,000	
AP/Honors Course Fee (includes AP exam fee)		200,000
Activities Fee (yearbook and achievement testing)		200,000
Withdrawal Fee		50,000
ESL Intensive course fee (grades 7-9; max. 15 students)		1,200,000

\*fees to be paid before attending first class

### Family Tuition Discounts:

2 <sup>nd</sup> child	10%
3 <sup>rd</sup> child	free (with two students paying <u>full tuition</u> fee.)

### Payment Instructions

#### Online Payment Information:

- **Won:** KB 404601-01-176738 (Seoul Christian School)  
**Dollars:** bring cash or check to the school

\*\*A late charge will be added to payments made after the 5<sup>th</sup> of the month. Please be on time.\*\*

## Installment Payment Program

### Note:

As a convenience to our parents, the tuition may be paid by installments. All other fees must be paid in full when billed.

Monthly installment payments are available on a case by case basis according to need. Please apply in the office if you have a hardship.

### Newly Enrolling Students:

Payment of all tuition and fees is due within 14 days after admission or prior to the first day of classes, whichever occurs first.

### Returning Students:

**Payment of First Quarter tuition is due on or before August 1, 2014.**

**\*\*Monthly installment plan:** The first of 10 payments is due on or before **\*\*August 1, 2014.**

### Late Fees:

A late fee of 5% will be charged for any outstanding balance remaining after close of the business day on the due date. (This is automatically calculated by the computer program).

### Late Entry

Students entering after the quarter begins will pay a flat fee per school days attended before the next quarter begins.

K-5 through 5	\$16/day	won 54,000/day
6-8	\$16/day	won 58,000/day
9-12	\$16/day	won 63,000/day

If an event such as war, civil strife, labor unrest, or extreme weather necessitates the closure of the school and evacuation of the staff, no portion of tuition or fees will be refunded. This policy is deemed necessary to ensure the financial stability of the institution and its continued operations subsequent to such event.

### Withdrawal

If it is necessary for any student to withdraw from Seoul Christian School, please inform the school office **at least two weeks in advance**. There is **no refund** of the quarterly payment unless the withdrawal is providential and non-voluntary in nature (such as job relocation, long-term illness, etc.).

School records will not be released for any account that is not paid in full. A minimum of one week is required for the records to be processed.

## Transcripts and Recommendations

Seniors: transcripts	no charge
First 5 colleges application recommendations:	no charge
Additional recommendations:	5,000 won each

Undergraduate students transferring to another school:

Transcripts: 1 copy	no charge
2-5 copies	10,000 won each
Teacher Recommendations:	10,000 won each