Step 1: Open the browser & URL:uphmis.in/dd

Step 2:Login Credential: Sign-in with user name (Ehrms code) & Password as provided.

Step 3:Click on a particular date you want to fill data against: No of C-sec / No of Anaesthesia Provided.

Step 4: Select "Working status" as "Working" to enter data against each listed indicator.

working status

- **"Off Day":** A day in which an employee is not scheduled to work.
- **"Leave":** It is a period of time that one must be away from one's primary job.

If it is "off day or leave" select accordingly, and click on send button for approval.

Step 5: Fill the detail as required

Detail Required

- If "RCH id" is not available then click on check-box "Don't have RCH id" then "Case Id" will open, fill the "case id".
- Similarly if the C-sec was done with the support of a on-call doctor/Specialist, in place of "EMOC/LSAS", click on check box "doctor on call/Specialist" then fill the detail of that doctor.
- If more than one case was performed in same date click on "Add Case" and follow the same.

Doctor's Dairy

Final Step

Data Entry

Report

Settings

OT Technician 1

[+]

Add Case

Comments (If any)

Approval status

--Select-- ▼

Back   Save   Send

Log Out

Legends in the Calendar

√ Save in Offline	√ Save in Online
√√ Pending for Approval	√√ Approved
√× Rejected	⃝ Help

Option provided on the bottom :
- **"Back": Click "Back" button to move to the previous page.**
- **"Save": Click "Save" to save the data entered in the form for a particular date. Note: single tick means data saved .**
- **"Send" :"Click Send" to pass on the entered data for the approval. Note: Double tick means data sync to server.**
- ➤ **"Log out": Click "Log out" to exit .**

Doctor's Dairy

User Report of Current Month

Event Date	Data Status	Working status	Anaesthesia provided to C-section	Comments (If any)	Approval status	Reason For Rejection
01/11/2019	COMPLETED	Working	1		Pending1	
02/11/2019	COMPLETED	Working	1		Pending1	
03/11/2019	COMPLETED	Working	1		Pending1	
04/11/2019	COMPLETED	Working	1		Pending1	

Report Section: Click on "Report" and check your report

Doctor's Dairy

Setting

- Data Entry
- Report
- Settings

Basic

Change Password

My Profile

Advanced

Reset

Manual Sync

Doctor's Dairy

● Online

Setting

- Data Entry
- Report
- Settings

Change password

Moradabad Division / Moradabad / Bilhari / BCHC BCHC Bilari

New Password

Confirm Password

Back   Change

Settings: In this section you are able to "change your password" & "profile information"
- **Reset: To clean the cache**
- **Manual Sync: Data saved in offline mode can be synced manually in one go on the availability of internet**