


Codespace setup

Creating your codespace

1. Point your browser at <https://github.com/codespaces>
2. In *Explore quick start templates*, press the "Use this template" button for the *Blank* template
3. A new browser tab will open with a new codespace
4. Chose an editor color theme of your liking


Renaming and saving your codespace

1. Return to the codespaces dashboard tab
2. In *Owned by*, press the menu button  for the newly created codespace and select "Rename"
3. Choose a more suitable name (e.g., Archiving-Digital-Records)
4. [Optional] Go back to the menu and uncheck "Autodelete Codespace"
 - Otherwise, GitHub will delete the codespace after 30 days of inactivity

Accessing the command line

1. Return to the codespace tab
2. In the terminal window, type `ps`
 - show the processes currently running in the terminal

Codespace Timeout & Stopping

1. Automatically times out after 30 minutes of inactivity
 - So you don't need to worry about stopping
2. You can explicitly stop using a codespace on the  menu in *Owned by*