

Problem Statement and Goals Checklist

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December 25, 2025

- The source for the document
 - The source is text-based, like L^AT_EX, [Markdown](#), [Emacs Org Mode](#), etc.
- Follows [writing checklist](#)
- Overall qualities of documentation
 - Scope is clear
 - Document is abstract (for instance, it does not mention the programming language (unless this is a true constraint) or the algorithm choices (unless the algorithm is the “what” rather than the “how”))
 - Output of software is unambiguous
 - Inputs to software are unambiguous
 - Document is simple (for instance, there is no need for a table of contents)
 - Stakeholders are clearly identified
 - Environment is clearly identified
 - Importance of the problem is convincingly stated
 - Goals provide selling features of the product
 - Goals are measurable