

Documents must be arranged in order given below:

Tourist Check List Mumbai

1. Visa application form filled with 2 white background having size 2.5inch x 2.5inch
2. Passport must be valid for at least 6 months upon arrival in Turkey and have 2 full blank pages available
3. Original Leave letter from employer / covering letter in personal business letter head (if self-employed) with authorized signatory, name and designation with company seal. If covering letter is on business letterhead please also provide copy of company registration certificate originally attested by the Mantralaya or MEA.
4. If the applicant has his own business/partner/proprietor/director, please provide incorporation certificate/memorandum of association/partnership deed/proprietorship proof and applicants's name should be mentioned.
5. Last 3 months personal bank statement in original or copies attested by bank (with original stamp and sign) and with sufficient funds (1 Lac and above)
6. For applicants who are employed, should provide salary account and salary slips (for the last three months with stamp and sign) as mandatory documents .
7. Tour itinerary
8. Hotel reservation
9. Confirmed return ticket
10. 2 photo copies of Passport first and last page.
11. Original passport
12. Minors need consent form if travelling alone or with one parent. The consent NOC must be on stamp paper with photos of parents and applicant and notarized.
13. Travel Insurance is mandatory requirement.
14. Passports which are not issued in jurisdiction for applicants applying in Mumbai, Ahmedabad, Pune, Goa, Bangalore, Chennai, Cochin, Trivandrum, Pondicherry can be submitted with local address proof . (Only registered leave and license agreement copy and it needs to be notarised and attested from the Mantralaya).).

Please note that for applicants applying in Delhi, Kolkata, Jalandhar, Chandigarh, Jaipur, Gurgaon, and Kathmandu in addition to above mentioned documents following documents are also required to be submitted:

15. Income tax return (Last two year) and Form 16 (Last one year)
16. Authorization letter from the applicant in case application is submitted by Travel Agent along with Photo ID of travel agent