

Royal Thai Embassy, New Delhi

Applicant's Name : _____ **Date :** _____

Applicant's Passport No : _____

No.	Checklist of documents required for Non Immigrant category O (Family member/Dependant)	Yes	No
1	Passport or travel document with validity not less than 6 months with TWO BLANK PAGES		
2	Visa application form completely filled in and signed by applicant		
3	Two color photographs of the applicant as per the specification*		
4	Visa fees paid in demand draft of 5,000.- Rs for single entry		
Evidence of spouse's / child's resident in Thailand			
5	Original invitation letter from company/ organization where the spouse/ parent/ child is employed		
6	Spouse's/ parent's/ child's copy of work permit or equivalents (in case working with international organization) certified by holder		
7	Spouse's/ parent's/ child's copy of passport (first and last pages, visa page, and extension of stay permission page) VISA AND WORK PERMIT MUST BE VALID FOR A MINIMUM OF 90 DAYS		
8	Certificate of marriage in English (Spouse)		
9	Birth Certificate in English (Child)		
10	Letter of confirmation of relationship from Indian Embassy or Indian authority		
11	Company's recent business certificate and relevant documents to confirm that the company is in active status; must not be older than 6 months (Document must be in Thai language.)		
12	In case spouse is working with company under BOI promotion, original letter from BOI for grant of dependant visa		
Transportation			
13	Confirmed inbound ticket		
Finances			
14	Applicant's Bank Statement (six months)		
<p>* 3.5 x 4.5 cm. not older than 3 months with white background, face and eyes are in direct position to the camera, without sunglasses or hat or any other head covering, except for some religious beliefs or ethnic background.</p> <p>** All documents must be in English, unless specified, and arranged in the order given above.</p> <p>*** If required, additional documents and/or an interview may be requested. In case, the visa is not granted, the difference or the fee will not be refunded.</p> <p>**** Validity of visa denotes time period during which a traveler can use the visa. Period of stay denotes amount of time the traveler can stay in Thailand.</p> <p>***** An issuance of visa from the Embassy does not guarantee an entry into the Kingdom of Thailand. The Immigration Bureau will have sole discretion to allow entry into the Kingdom of Thailand subject to Thai laws and regulations.</p>			
<p><u>Declaration :</u></p> <p><input type="checkbox"/> I confirm that I have read the guidance and I am aware that the <u>normal visa process takes three working days</u>; the submission of <u>additional documents takes another three working days</u> and; the <u>withdrawal request takes two working days</u> (plus additional two working days for the centers outside Delhi).</p> <p><input type="checkbox"/> I am aware that the submission of visa application is advised to be made <u>at least seven working days</u> prior to the date of departure.</p> <p style="text-align: right;">Applicant's Signature : _____</p>			
<p>Submitted by Name : _____ Relation with applicant : _____</p> <p>Signature : _____</p>			
<u>For Official Use Only</u>			
<p>Submission Officer's Name : _____ Audit Officer's Name : _____</p>			