

Business Visa

Mandatory Documents to apply to the Embassy of the Republic of Turkey, New Delhi

			YES
1	:	Manually filled visa application form by blue or black pen in capital letters with 1 photograph affixed to it, signed by the applicant.	
2	:	The original passport should be issued less than 10 years with a minimum validity of 6 months beyond the intended duration of stay in Turkish territory and with at least two full blank pages.	
3	:	2 biometric photos with a white background that were taken within the last 6 months, depicting the full face including ears and all hair, clearly and completely visible without shadow, in 2.5inch x 2.5inch size.	
4	:	Cover Letter from employer on company letter head with authorized signatory, name and designation with company seal. Also mentioned about the guarantee clause with the expenses of the trip.	
5	:	Travel insurance (valid for at least duration of the trip in Turkey)	
6	:	Confirmed reservation of round trip flight ticket	
7	:	Original invitation letter from Turkey or colour scanned copy with clear information specified the full name and passport number of the applicant. If applied to Multiple Entry; Turkish Company's letter should state the long term relation with Indian Company.	
8	a)	Last 3 months' bank statement of company (for employer), in original or copies attested by bank	
	b)	Personal bank statement for last 3 months, in original or copies attested by bank	
9	a)	Salary Slips / Certificates of the last three months and Form 16 (for employee)	
	b)	GST (for employer)	
10	:	Professional Certificate issued from IFCA (The Indian Federation of Culinary Associations) for Tour Chef	
11	:	If Agent is making the application on behalf of the applicant, letter of attorney from every applicant, in original	
12	:	(If not shown in passport) Marriage Certificate of the Couple issued by the marriage registrar / Affidavit required attested by Notary Public	
13	:	Copies of first and last pages of the passport	
14	:	Recommendation letter/Registration letter from relevant chamber of commerce. If a copy is submitted it must be attested by mantralaya or MEA and Notarized. (Optional)	
REMARKS			

All submitted documents must be current and complete. The incompleteness of the documents submitted for the visa application in Turkey may cause the application to be rejected. Embassy of Turkey in New Delhi has the right to request additional documents when it deems necessary. Presenting of the above documents does not guarantee that the visa will be granted. The Embassy reserves the right to refuse application without any explanation. There is no refund possibility in any circumstances. All forms and documents must be prepared and presented separately for each person (including family members or any group). The information contained provided here is a general guideline. Issue period is minimum 4 working days.

Gateway Service Fees

Normal Service : 3.560,00 INR + Tax ☐

VIP / Premium Lounge : 8.810,00 INR + Tax ☐

Applicant ☐ Agent ☐

Name-Surname :

Date :

Signature :

Gateway Staff

Name-Surname :

Date :

VAC :

Signature :