

# Royal Thai Embassy, New Delhi

Applicant's Name : \_\_\_\_\_ Date : \_\_\_\_\_

Applicant's Passport No : \_\_\_\_\_

No.	Checklist of documents required for Tourist Visa applications	Yes	No
1	Passport or travel document with validity not less than 6 months with <b>TWO BLANK PAGES</b>		
2	Visa application form completely filled in and signed by applicant		
3	Two color photographs of the applicant as per the specification*		
4	Visa fees of 2,500.- Rs for single entry		
5	Evidence of permanent residence in India (non-Indian passport holder)		
<b>Transportation Arrangements</b>			
5	Confirmed air tickets in and out of Thailand		
<b>Accommodation</b>			
6	<ul style="list-style-type: none"> <li><b>Evidence of confirmed hotel/accommodation reservation in Thailand with address and contact number</b> under applicant's name. If travel in group, must provide a cover letter stating all names with passport numbers, plan of travel, and place(s) to stay</li> <li>If intend to stay with Thai relatives or Thai friends, must provide invitation letter along with a copy of their Thai ID proof</li> <li>In case they are not Thai, must provide their copies of visa and work permit, valid at least six months along with a copy of passport.</li> </ul>		
<b>Finances</b>			
7	Original Bank Passbook or Bank statement (six months) (must be attested by the bank) having a minimum balance equivalent to 500,000 Rs. throughout 6 months		
8	International Health Certificate on Yellow Fever Vaccination for applicants traveling from 45 countries		
9	<b><u>In case of Incentive Tour</u></b> : A cover letter from <u>both company and travel agency</u> stating all names with passport numbers, plan of travel and place(s) to stay, and company's bank statement attested by the banks, company's business registration		
<b>Additional information</b> (The below documents are supplementary, while No. 1-9 are mandatory.)			
10	Evidence of occupation and of the monthly income. Such as : Income Tax Returns, Pay slips, letter from employer certifying employment, Employee ID, Student ID, Business license		
<p>* 3.5 x 4.5 cm. not older than 3 months with white background, face and eyes are in direct position to the camera, without sunglasses or hat or any other head covering, except for some religious beliefs or ethnic background.</p> <p>** All documents except No. 6 must be in English and arranged in the order given above.</p> <p>*** If required, additional documents and/or an interview may be requested. In case, the visa is not granted, <b>the difference or the fee will not be refunded.</b></p> <p>**** <b>Validity of visa denotes time period during which a traveler can use the visa. Period of stay denotes amount of time the traveler can stay in Thailand.</b></p> <p>***** <b>An issuance of visa from the Embassy does not guarantee an entry into the Kingdom of Thailand. The Immigration Bureau will have sole discretion to allow entry into the Kingdom of Thailand subject to Thai laws and regulations.</b></p>			
<p><b><u>Declaration :</u></b></p> <p><input type="checkbox"/> I confirm that I have read the guidance and I am aware that the <u>normal visa process takes three working days</u>; the submission of <u>additional documents takes another three working days</u> and; the <u>withdrawal request takes two working days</u> (plus additional two working days for the centers outside Delhi).</p> <p><input type="checkbox"/> I am aware that the submission of visa application is advised to be made <u>at least seven working days</u> prior to the date of departure.</p> <p style="text-align: right;"><b>Applicant's Signature :</b> _____</p>			
<p><b>Submitted by Name :</b> _____ <b>Relation with applicant :</b> _____</p> <p><b>Signature :</b> _____</p>			
<b><u>For Official Use Only</u></b>			
<p><b>Submission Officer's Name :</b> _____ <b>Audit Officer's Name :</b> _____</p>			