

Alexa CHSL tenant information sheet

Sr. No.	Question	Response
1	Owner full name	
2	Owner contact number	
3	Owner email ID	
4	Owner flat no to be rented	
5	Owner parking number to be rented	
6	Tenant full name	
7	Tenant correspondence address	
8	Tenant permanent address	
9	Tenant contact number	
10	Tenant email ID	
11	Tenant employer company name	
12	Tenant employee company location	
13	Tenant reporting manager full name	

- Please list the details of all individuals who are renting out the property, and must have access rights to the premises.
- Kindly attach passport-size photo along with the aadhar card copy of all tenants.

Question	Response
Name	
Aadhar card number	
Age	
Name	
Aadhar card number	
Age	
Name	
Aadhar card number	
Age	
Name	
Aadhar card number	
Age	
Name	
Aadhar card number	
Age	

Name	
Aadhar card number	
Age	

- Please share name and phone number of individuals that we can reach out to in case of emergencies such as, but not limited to, fire, flood, missing lock, etc.
- Do not list details of people who will be living on this property.
- These individuals may have access under very limited circumstances (affidavit of death, incarceration, permanently missing, or permanently incapacitated)

Name 1	
Mobile number 1	
Name 2	
Mobile number 2	
Name 3	
Mobile number 3	

- Please share details of vehicle/s that will be parked within NGC premises.

4-wheeler number, if any (1)	
4-wheeler number, if any (2)	
2-wheeler number, if any (1)	
2-wheeler number, if any (2)	

- Please share property dealer's details (if applicable).
- Rera and MBMC license copy to be attached with the document, along with sign and stamp.

Property dealer's name	
Property dealer's mobile number	
Property dealer's Rera Reg. number	
MBMC license details	

Tenant's signature

Owner's signature

For committee's purpose only

Chairman signature

Secretary signature

Committee member signature

Introduction meeting conducted by:

Introduction meeting date: