Minutes

Meeting title: Internship Phase 2 - Day 18

Date + Time: 21/05/2024 + 11:30 am

Location: Jain University, FET

Attendees:

Futurense Technologies: Mr.Akash Das

Interns: Class of Computer Science and Engineering- AIDE 2nd year, Batch 2022-2026

Agenda

1.Efficient documentation of minutes of the meeting.

2.Clarifying the difficulties faced by students in the previous tasks assigned.

Session Objectives

1.Clear and concise meeting minutes for future reference to the participants who couldn't attend or need a refresher.

2.Role of action items and its purpose to create a streamlined responsibilities and.

Key takeaways

1.Ensuring clarity and preciseness while drafting MoM's.

2.Including action items and responsibilities to incorporate the practices made in corporate.

Action Items

[1] **Discussion38 (Self Study) -** https://github.com/akash-coded/mysql/discussions/38

[2] **Discussion24 -** https://github.com/akash-coded/mysql/discussions/24

[3] **Discussion25 -** https://github.com/akash-coded/mysql/discussions/25

Next Meeting Date:
22/05/2024