# AEM HFP Downstream Reqs Meeting Minutes

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| **Date** | **Start** | **End** | **Location** |
| 07/28/2025 | 10:00 AM | 11:00 AM | Teams Meeting |

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| **Invitees (Y or N for Attendees)** | | | | | |
| Vinay Sundrani | Y | Benjamin Reddington | Y | Jonathan Midura | Y |
| April Bunn | Y | Sudipa Chakrabarti | Y | Lavanya Badarla | Y |
| Hitomi Hoshino | Y | Esther Wisdom | Y | Pranav Jaidka | Y |
| Ashish Nagpal | Y | Elliott Tran | Y | Sheriff Salami | Y |
| Leopold Wisniewski | Y | Subhan Ahmed | Y | Douglas Kovich | Y |
| Anindita Sarkar | Y | Bolshevik Jyotula | Y | Naveen Kumar Gajula | Y |

**All notes attributed by name are paraphrased.**

Requirements are being compiled for HFP in [this table](https://fda.sharepoint.com/:x:/r/sites/CDER-OSP-AEM/Shared%20Documents/Implementation%20Teams/04%20AEM%20Downstream%20Integrations%20(VSG)/02%20Requirements/Requirements_Sessions_Table.xlsx?d=w76279d2ace194a809b8a436264340f02&csf=1&web=1&e=i5wT0V&nav=MTVfezAwMDAwMDAwLTAwMDEtMDAwMC0wMDAwLTAwMDAwMDAwMDAwMH0). Anyone is welcome to add or correct its contents.

|  | **Topic** | **Discussion** |
| --- | --- | --- |
| 1. | Discussion of the [Data Flow Diagram](https://fda.sharepoint.com/:p:/r/sites/CDER-OSP-AEM/Shared%20Documents/AEM/Tools/AEM%20System%20Map%20AS-IS%20TO-BE.pptx?d=w53880c68e04646fb90e1f059b46aa7df&csf=1&web=1&e=NjZZEL&nav=eyJzSWQiOjM1MywiY0lkIjoxMjU0NjQ4MDA3fQ) | * Ashish suggested that HFP publish existing data just before go-live for LSMV so that the AEM team has some time to work on new process(es). * A file informs a web posting for the HFP Complaint FDA TRAK Dashboard. This is not published and should be out of scope.   + Nichole Nolan would have newer and better information about this resource.   + The HFP Complaint FDA TRAK Dashboard is in the same situation as HFCS Public. * PRIMO will be the source of data for the LSMV conversion.   + Salesforce development has been paused for the month of July, so there may be no complexity in accounting for parallel HFP systems.   + While there is no Salesforce integration, as of 7/28/2025, it may be ready by December. * MAJOR ITEM: AE Finder-PRIMO integrations would need to be remapped to LSMV after the conversion.   + POC: Edward Appiah (contractor who maintains the replication service).   + The tool is tightly coupled with the PRIMO replica in AWS. AE Finder will need to be rewritten to become compatible with the new LSMV platform.     - Mitigation: Business stakeholders may use this little enough that an Oracle package could replicate the EBGM score. |
| 2. | Q & A | * How is EBO run?   + PowerBI is increasingly replacing this system due to ease of use. HFP SMEs will meet with Nichole Nolan will meet to discuss this replacement on 8/1/2025.   + Contacts for HF AIMS: To come from Ben * How would data move from PRIMO to the downstream systems? Is the branching ETL arrow still accurate?   + Ben: This ETL concept is not entirely accurate. Data sets are extracted, transformed, and loaded, but it is all done manually. There are fewer downstream integrations than are on the diagram. |
| 3. | Open Questions: | * Power BI:   + Who is the Power BI IT Owner?   + Is Read Access needed for DB and View for AEM Team?   + Is any ETL Code needed?   + Would a demo be possible? |
| 4. | Action Items | * Ashish:   + Prepare a meeting with stakeholders from all downstream systems to review intake and publication of the data. Lonnie Smith of openFDA would be a good person to start with.   + Prepare a follow-up meeting of two hours to discuss the remaining topics with the HFP SMEs. * Vinay:   + Connect with AG team to ensure all columns in the CAERS Quarterly Data file are present in the LSMV app. * Ben:   + Share the SQL query for quarterly updates for [this site](https://www.fda.gov/food/compliance-enforcement-food/human-foods-complaint-system-hfcs).   + Start the process to provide VSG with read access to the PRIMO DB.   + Share the decision as to whether EBO should still be considered or would be replaced with PowerBI (8/1/2025 or later)   + Share points of contact for HFP AIMS * Jonathan   + Send information about the table created in PRIMO, which will be the source of PowerBI. * VSG Team   + In a future meeting, confirm whether the EBGM score is the only requirement for AE Finder. If so, then an Oracle package replicating this may simplify the implementation. |
| 5. | Next Meeting | * A follow-up meeting will be held later in the week of 7/28/2025 after Nichole Nolan’s return. |

**Meeting Slides:**

[Data Flow diagrams](https://fda.sharepoint.com/:p:/r/sites/CDER-OSP-AEM/Shared%20Documents/AEM/Tools/AEM%20System%20Map%20AS-IS%20TO-BE.pptx?d=w53880c68e04646fb90e1f059b46aa7df&csf=1&web=1&e=fhV0kP&nav=eyJzSWQiOjM1MywiY0lkIjoxMjU0NjQ4MDA3fQ)

**Meeting Recording:**

[Recording Link](https://teams.microsoft.com/l/meetingrecap?driveId=b%21Awa25m-0mU2YW7d5cStvCn5PwcTeujlNuflqJCOYwueRqRqP_bJJQJuJ1PmF5vZw&driveItemId=01E5WJQDFOV45AFGAOUVFIEUUVUGQZS4XS&sitePath=https%3A%2F%2Ffda-my.sharepoint.com%2F%3Av%3A%2Fg%2Fpersonal%2Fkristin_mead_fda_gov%2FEa6vOgKYDqVKglKVoaGZcvIBOPhhlxou5duk184-xVWiMg&fileUrl=https%3A%2F%2Ffda-my.sharepoint.com%2Fpersonal%2Fkristin_mead_fda_gov%2FDocuments%2FRecordings%2FAEM%2520HFP%2520Downstream%2520Reqs%2520Q%2526A-20250728_100300-Meeting%2520Recording.mp4%3Fweb%3D1&iCalUid=040000008200E00074C5B7101A82E0080000000010219F0CD6FBDB0100000000000000001000000051AFC62719A4C84C8C61191D0D650D65&threadId=19%3Ameeting_MWJmMWMwNWItMDk0Zi00YTY5LWFiZDgtNDY5MDEwYTc4ZjQ4%40thread.v2&organizerId=719cbc8b-f7c2-49dd-b6b4-ed1270a6ca47&tenantId=7d2fdb41-339c-4257-87f2-a665730b31fc&callId=8b9012ce-89e3-4e93-b669-77353e848e80&threadType=Meeting&meetingType=Scheduled&subType=RecapSharingLink_RecapCore)