

Priya Kapoor  
Email: priya.hr@example.com  
Phone: 998-877-6655

#### Objective

Results-oriented HR Executive with expertise in recruitment, employee engagement, and HR policy implementation.

#### Skills

- Recruitment & Talent Acquisition
- Employee Relations
- HRMS Tools (Zoho, BambooHR)
- Interview Scheduling
- Conflict Resolution

#### Experience

HR Executive – PeopleFirst Pvt Ltd

- Managed full-cycle recruitment for IT roles
- Conducted onboarding sessions for new hires

#### Education

MBA in Human Resource Management – LMN University