


HYEGIN CHO

U.S. Citizen | (408) 489-0853 | hgcho@ucdavis.edu | San Jose / Morgan Hill, CA

 <https://www.linkedin.com/in/hyegin-cho-56a2458a/>

 <https://hyegin.github.io/>

EDUCATION

Bachelor of Science in Applied Statistics - Concentration in Economics
University of California, Davis - Davis, CA

June 2018

RELEVANT EXPERIENCE

Computer Room Consultant - Information and Educational Technology of UC Davis
Davis, CA, September 2016 - Current

IET department of UCD creates an environment that helps the UC Davis community teach, do research, and provide public service.

- Provided consulting on both Mac and PC platforms while performing basic troubleshooting in computer classrooms.
- Extensive experience in dealing with various unexpected and urgent problems that inevitably occur in computer rooms and educational situations.

Marketing Intern - MOTA Group INC.

San Jose, CA, June 2017 - September 2017

MOTA is an aircraft manufacturing company with two branches: MOTA for drones and TAMO for electronic accessories, etc.

- Organized over thousands of PO numbers and data using advanced functions in MS Excel.
- As part of the marketing team that was in charge of a new drone launching project, managed multiple vendors.
- Set up and presented the products at Entrepreneurship Creative Innovation Festival which was hosted by China Silicon Valley.
- Assisted analyzing data for operations and supply chain.

Server - Dos Coyotes Border Cafe

Davis, CA, September 2015 - August 2016

Dos Coyotes is a franchise Southwestern/Mexican restaurant.

- Provided friendly and outstanding customer service
- Greeted guests and maintained restaurant stock levels, cleanliness and sanitation

Certification Exam Grading Assistant - Human Resources Development Services of Korea

Seoul, South Korea, July 2015 - August 2015

Human Resources Development Services of Korea cooperates with businesses to manage national human resources. They hold various national qualification tests, support foreign workforce employment, and provide competency development programs.

- Assisted professors in finding grading errors on national qualification tests.
- Extensive experience in time management in working efficiently around a demanding schedule

INVOLVEMENT

Volunteer Income Tax Assistant - Internal Revenue Service

Davis, CA, November 2017 - Current

- Offered free tax help to people who generally make \$54,000 or less.
- Helped persons with disabilities and limited English speaking taxpayers who need assistance in preparing their own tax returns.

Secretary - Statistics Club at UC Davis

Davis, CA, December 2016 - Current

- Took part in hosting guest speaker events, programming workshops using R and python, study sessions, and social events.
- Wrote and sent out club email to approximately 300 students every week.

SKILLS

- Technical skills: MySQL, Tableau, Python, R, MS Excel, Microsoft Office
- Web skills: HTML/CSS | · Foreign language: Korean (Native)
- Soft skills: teamwork, adaptability, ability to work under pressure, communication, multitask, great customer service