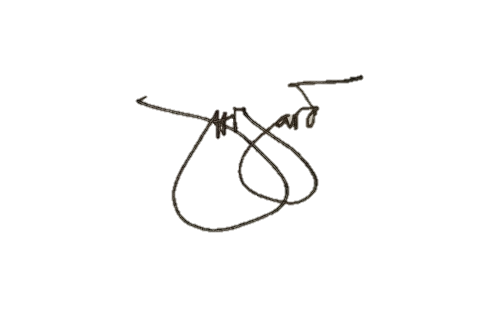
**WEEKLY PROGRESS REPORT**

**CHARELYN B. HIJARA**

Week #: 1

*June 25, 2021*

On or about 25th day of June 2021, this was a time that preparation of Module Tasks after the IT Practicum Webinar and the team wait for the final task and plan of the module.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

HIJARA, CHARELYN

On the job trainee

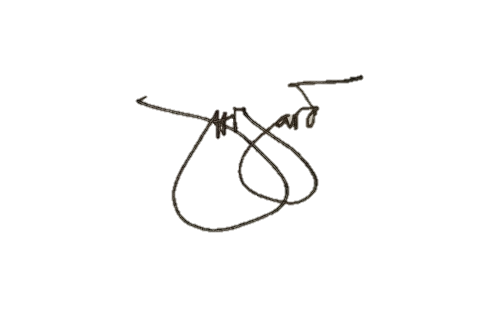
**WEEKLY PROGRESS REPORT**

CHARELYN B. HIJARA

Week #: 2

*June 28 – July 03, 2021*

On this week 28th June to 3rd day of July, we are starting our assigning of tasks, gantt chart making on the first 2 days of this week. On 3rd day until 6th day of this week we start module prototyping, but first this whole module divided into 4 teams, the OSAS Main, scholarship, clinic and guidance. I am assigned to the OSAS Main as the team leader and leading the team and guiding my team what are the tasks that need to work on by following the Gantt Chart’s schedule. On July 1 to July 3, I am making a prototype planning and make draft on paper and after that I tried to make it on the adobe application software XD, the wireframe.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

HIJARA, CHARELYN B.

On the job trainee

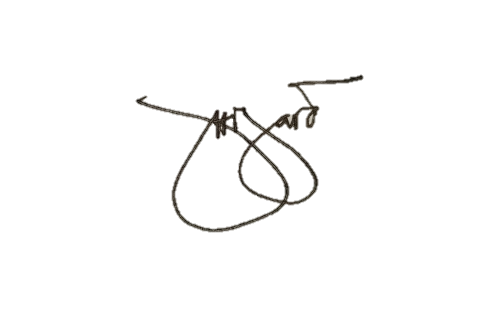
**WEEKLY PROGRESS REPORT**

CHARELYN B. HIJARA

Week #: 3

*July 05-July 10, 2021*

The 1st day of this week is the checking of prototype wireframe of our module (OSAS Main) to be checked by Ms. Cempron, on the following days of the week mock up design of the module is started and I am designing the admin and student interface of this module.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

CHARELYN B. HIJARA

On the job trainee

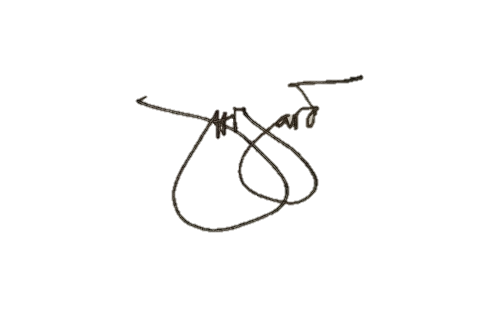
**WEEKLY PROGRESS REPORT**

HIJARA, CHARELYN B.

Week #: 4

*July 12 – July 17, 2021*

On the 12th day of July 2021 is the deadline of mock up design of our module and pass it on trello with the supervision of the module project manager. On the second day of this week we, together with my team member set a meeting with the head of OSAS and we presented the mock up design and presented the flow we came up. After that day, I made a revised on the mock up design because of some additional functions and process flow. On the remaining days of the week is the meeting of the team together with the module project manager and made a finalized flow of our module and planned the design enhancement and revising the admin and student interface.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

CHARELYN B. HIJARA

On the job trainee

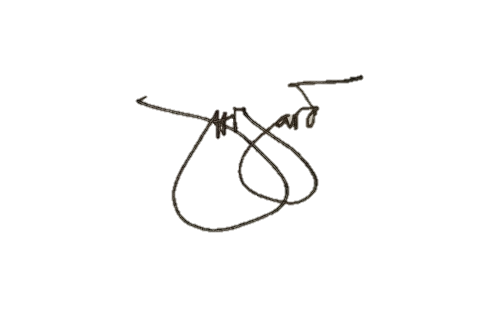
**WEEKLY PROGRESS REPORT**

HIJARA, CHARELYN

Week #: 5

*July 19 – July 25, 2021*

On July 19, my task is to revise the mock-up design for some clarifications and in the other day is designing Admin Report in html. Wednesday, July 21 is meeting with Ms. Cempron for checking the task updates of each module and this is the day that I give my position as team leader to Mr. Mirafuentes due to my internet connection problem. I can’t update them from time to time and it is hard for the team that the leader has shortcomings. Ms. Cempron declared officially the new leader during the meeting that day. In Thursday, we had meeting with the module supervisor and project adviser and with the following days we had meeting also about the flow of the module. In Saturday and Sunday in that week I work with my task on complaints both student and admin interfaces.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

CHARELYN B. HIJARA

On the job trainee

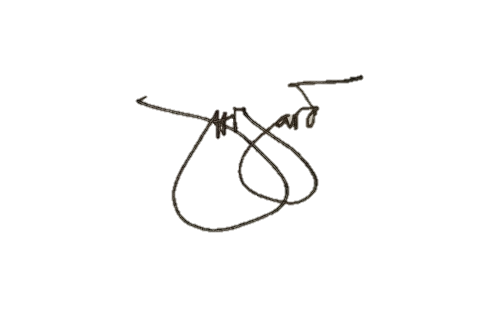
**WEEKLY PROGRESS REPORT**

HIJARA, CHARELYN B.

Week #: 6

*July 26 – July 30, 2021*

On July 26 and 27 2021, I work my task in student complaints submodule. By tracing and coding the possible solution to the task problem. In complaints, my task is search and submit complaint files. On July 28 until July 30, we started on Student Organization’s task-the admin and student interface together with Ms. Sasam, Kessia Joy. We had difficulties in working possible solution but we managed it.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

CHARELYN B. HIJARA

On the job trainee

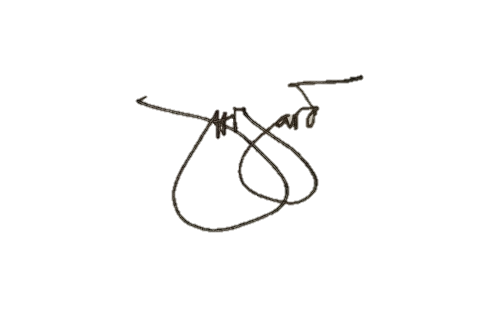
**WEEKLY PROGRESS REPORT**

HIJARA, CHARELYN B.

Week #: 7

August 02-August 07, 2021

This week, I work my task in student organization submodule. By tracing and coding the possible solution to the task problem. I work on print oath of office, together with Ms. Sasam we are assigned in this task and we manage it even if I had a hard time attaining my task because of unstable connectivity.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

CHARELYN B. HIJARA

On the job trainee

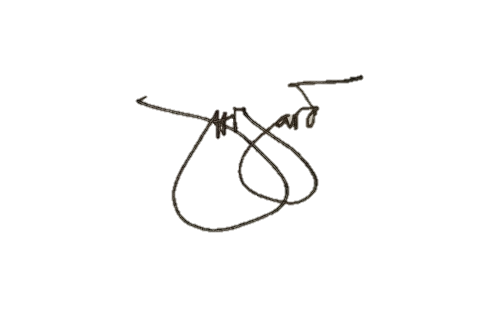
**WEEKLY PROGRESS REPORT**

HIJARA, CHARELYN B.

Week #: 8

August 09-August 10, 2021

This week, I work my task in student organization submodule. By tracing and coding the possible solution to the task problem. I work on print oath of office, together with Ms. Sasam we are assigned in this task and we manage it even if I had a hard time attaining my task because of unstable connectivity. I managed to finished this one.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

HIJARA, CHARELYN B.

On the job trainee

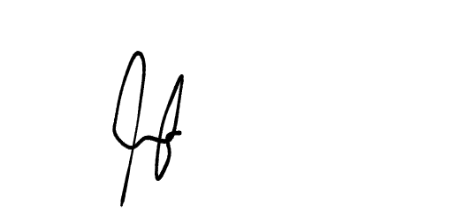
**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:1

*June 28,2021- July 2,2021*

In this week after we are introduced who will be our adviser, we join a meeting for the groupings. After the groupings, we choose who will be our leader. After that the leader assigned who do the mock-up and gant will chart. I am assigned in making the gantt chart. The other member did the initial gantt and I transferred it to MS Visio.

Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

On the job trainee Supervisor

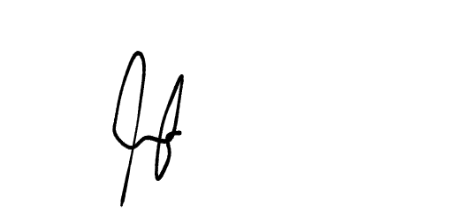
**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:2

*July 5,2021- July 10,2021*

In this week we have a meeting with Ma’am Mishill Cempron regarding module prototypes submitted by each team. Then the group started finalizing the mock ups. And got some additional task so we updated the gantt chart. After that we submitted our gant to the project manager for checking. Lastly we finalize that gantt chart and the project manager assigned the modules/task to each member.

Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

On the job trainee Supervisor

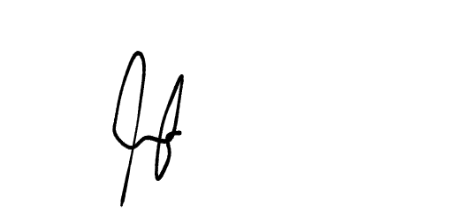
**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:3

*July 12,2021- July 17,2021*

*On July 12, 2021 after finalizing the Gantt chart I begin at the task I was assigned. July 13, 2021, I started coding the task. July 14, 2021, I continue to code. July 15, 2021, continue coding. July 16, 2021, meeting with Project Manager and updating Gantt Chart. July 17, 2021, Continue Coding for the task.*



Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

On the job trainee Supervisor

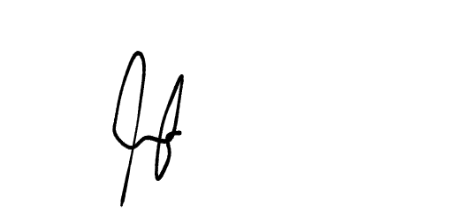
**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:4

*July 19,2021- July 24,2021*

On July 19, 2021 is the deadline for the first task so I submitted even though I didn’t get all the functions needed because I have to clarify the flow of the interface. July 20, 2021, I started coding another task. July 21, 2021, I continue to code. July 22, 2021, we have a meeting with Mrs Kendi Arsitio to show updates and clarify some concerns about the system. July 23, 2021, system had some additional task and the project manager assigned new task. July 24, 2021, started coding again for the new task assign.

Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

On the job trainee Supervisor

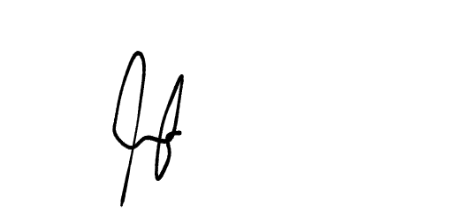
**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:5

*July 26,2021- July 30,2021*

On July 26, 2021I submitted the finished task. July 27, 2021, I started coding another task. July 28, 2021, I continue to code. July 29, 2021, meeting with the Project Manager clarifying problems and finalizing interface. July 30, 2021, system had some additional task and the project manager assigned new task.

Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

On the job trainee Supervisor

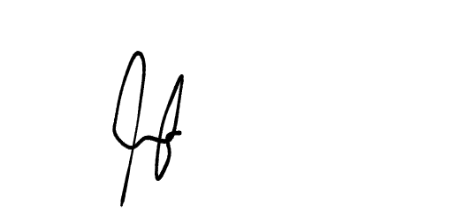
**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:6

*August 2, 2021- August 7, 2021*

This week I'm working on the task assigned to me which is the accomplishment task. On August 2, 2021 we have a scheduled meeting with our OJT adviser to check the progress of our task. After that day we have another meeting again of our adviser for the other members who did not join the checking the other day. Then we got some suggestions. The rest of the days I continue the accomplishment task and my group mate slowly compiles the other finished task.



Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

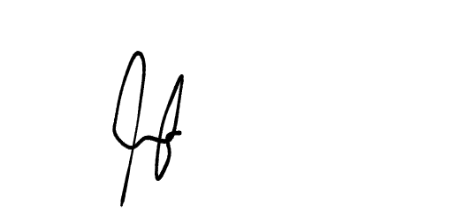
On the job trainee Supervisor

**Weekly Progress Report**

Henry B. Mirafuentes

Weekly#:6

*August 9, 2021- August 12, 2021*

 This week is the last week for me to reach 324 hours of working. Starting from August 9 2021, I’m finishing the accomplishment report. Then after I finish it. I’m working on the Announcement part. Also, this week we are slowly compiling the task that are finished.

Prepared by: Noted by:

­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Henry B. Mirafuentes** **Mrs. Kendi B. Arsitio**

On the job trainee Supervisor

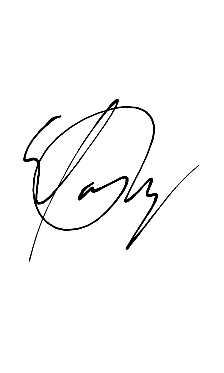
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 1

*June 25, 2021*

This is the first week of our OJT we still waiting for announcement for meetings and tasks because the leaders and still waiting for our task.



Prepared by:

Noted By:

Kendi B. Arsitio

Supervisor

Edwin P. Pampag Jr.

On the job trainee

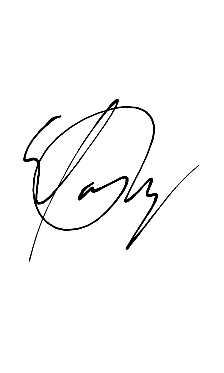
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 2

*June 28 – July 03, 2021*

For this last week of June and first week of July, we are divided in to group base on our module; we have lots of meetings through google meet with our adviser and by group meetings. We elected who will become the project manager that will handle us then each leader per group who will handle us.



Prepared by:

Noted By:

Kendi B. Arsitio

Supervisor

Edwin P. Pampag Jr.

On the job trainee

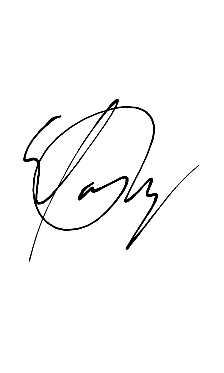
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 3

*July 5 – July 10, 2021*

In the first day of the week is the checking for our wireframe of our module and Ma’am Mish will be the one to check the wireframe, after that day our project manager pick people from different such as me to make a collaborative work and to start coding for functionality of login page for both student and staff.

Prepared by:

Noted By:

Kendi B. Arsitio

Supervisor

Edwin P. Pampag Jr.

On the job trainee

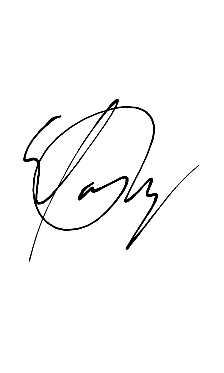
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 4

*July 12 – July 18, 2021*

On the first day we design the mock up for student interface and our leader presented it. On the Second day is meeting with module supervisor, I presented my task and she suggested to add some portions for functionality. On the next days, I started to code my tasks and I have so many functionalities to code so I didn’t meet the given date to finished because it is too many to but I ask for extension and it gives me a good result.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Edwin P. Pampag Jr.

On the job trainee

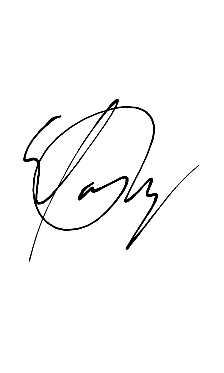
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 5

*July 19 – July 25, 2021*

On July 19, the task that is given to us was not finished there were some bugs, and it needs to code some portion of the web pages. On July 20, the task was not finished yet and ongoing coding for view info and edit info for staff and helping my teammates when they ask me for their task. On July 21, we finalize the student interface because we have a meeting for Ma’am Mish but it is not needed to present it. We have a problem that time because the leader of OSAS Main or our team wants to pull out in her position but Ma’am Mish was angry about that because of not saying she does not have enough time for that because of having a part-time job. Ma’am mish appointed me as a leader but I don’t agree because I am the main programmer for the team and I can’t manage for being in that position, so now Mr. Henry was appointed by ma’am mish for being the leader of our team. On July 22, meeting with our OSAS Main Supervisor and OSAS Adviser, we presented the student interface to introduce the functionality and they add then correct some features the student's interface after we discuss what was discussed then our leader assigned the new sub-modules to us. After the assigning of the task, we discuss we started to code the back-end feature for student interface. On July 23, I continue the coding and analyze what should I use for a student organization, in 5:00 pm of the afternoon we have a meeting for Ma’am Lorlie (OSAS ADVISER) she discussed the problem in our DTR for skipping the time-in and time-out and next time we will tell the reason when we fail to time-in and time-out. On July 24, I prepare the database for the student organization (Admin) and I request the database from the database team. On July 25, I prepare another database for student discipline (Admin & Student) because the are other changes from the task and I requested again from the database team.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Edwin P. Pampag Jr.

On the job trainee

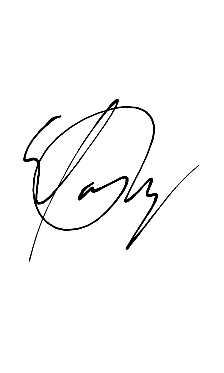
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 6

*July 26 – July 30, 2021*

On first day of the week, I prepare the database that created by our database team I started to code the session for student interface and admin interface, the next consecutive days I started to code the functionalities and I ended it at 12 am. I started to have a headache when I get ended at 12 am and I have it every night in 2 days, the next days I am at 60% of my task and I stop it at 10 pm because health is important for now.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Edwin P. Pampag Jr.

On the job trainee

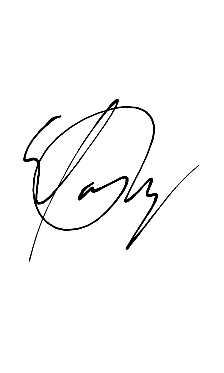
**WEEKLY PROGRESS REPORT**

Edwin P. Pampag Jr.

Week #: 7

*August 2 – August 8, 2021*

In the first week of August, I am still working for student discipline for (Admin & Student Interface), I am still stuck up for making the functionality because of its number of functionalities per interfaces because I am the only one who will work for this interfaces. I still replenishing all the functionality systematically in order to create a progressive work in other day our project manager hire some people to help me for other functionality and I implemented it to student discipline. In the last day of the week, I finished the module but still have minor bugs and we will test that for testing phase and debug it.



Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Edwin P. Pampag Jr.

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 1

*June 28 – July 3, 2021*

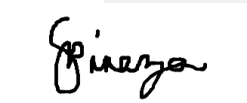
This week, the things we did was orientation on what the tasks that we will be do assigned to. We also explored Adobe XD on this week.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 2

*June 28 – July 3, 2021*

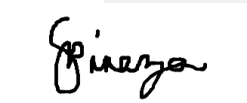
This week, the things we did was orientation on what the tasks that we will be do assigned to. We also explored Adobe XD on this week.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 3

*July 5 – July 9, 2021*

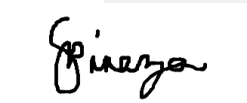
We are finalizing the mock up design of the student interface, which is assigned to me. There are lot of meeting happened in this week.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 4

*July 12 – July 17, 2021*

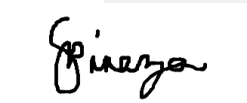
We are finalizing the mock up design of the student interface, which is assigned to me. There are lot of meeting happened in this week.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 4

*July 19 – July 24, 2021*

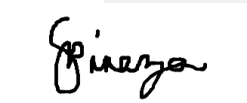
We had some meeting here, and I started coding Good Moral Data and Uploading of OR (Student Interface).

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 5

*June 26 – July 31, 2021*

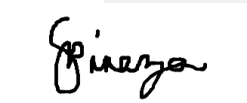
Continuation of coding in the good moral and uploading of OR. I finished this module this week.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

DINA L. PINEZA

Week # 6

*August 2, 2021 – August 7, 2021*

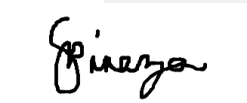
I started coding the DTR (Student) - Manual and Automated.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Dina L. Pineza

On the job trainee

**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 1

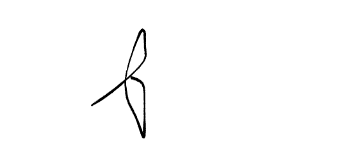
*June 28 – July 2*

After our meeting with the supervisors on Wednesday afternoon, everyone was tasked to make a prototype of their assigned module based on what we’ve understood. I was assigned to the Osas Main module along with seven others. The next day after that, we had Osas main team meeting to divide up the sub-modules’ tasks. Our team leader assigned me on creating our Gantt Chart. I spent the rest of the week working and finished it and was submitted on Friday.

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Prepared by:

Jan Andrianne M. Prollo

On the job trainee

**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 2

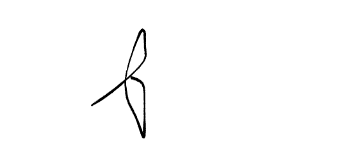
*July 5 – July 10, 2021*

In the first day of the week, we had a scheduled prototype checking with our supervisor. We still have so many questions and clarifications about the modules. The first two days of the week was spent discussing further the system requirements and the workflow of every module. In the third day, The Database team and Designing team was created, and I was designated to lead the database team and we conduct a virtual meeting with the members of the team on how to handle the Osas system database. On Wednesday, we had a meeting with Sir Jeff regarding database field mapping. He then taught us that we should examine the forms from each module and compile student and staff need information and put it all in the registration page of the corresponding user. The rest of the week was spent modifying the database for the submodule, creating stored procedures and functions for convenience and abstraction purposes.

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Prepared by:

Jan Andrianne M. Prollo

On the job trainee

**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 3

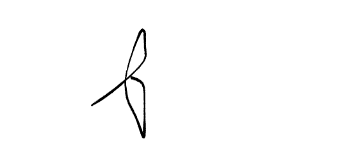
*July 12 – July 16, 2021*

In the third week, I along with other colleagues working on this registration and login module, presented to the whole team to keep the rest of the Osas team on what was going on the week. On Wednesday we presented it to our supervisor, and she suggested that the staff registration was not needed and the superadmin account should be the one to encode staff details and reduce the details ask in the Registration. She suggested a lot more changes, and so the whole database team spent half of the week modifying the database, creating routines, and helping with the coding for the Registration submodule with other colleagues assigned to it.

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Prepared by:

Jan Andrianne M. Prollo

On the job trainee

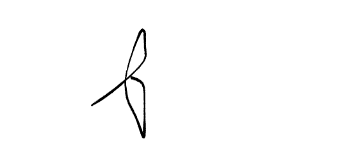
**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 4

*July 19 – July 23, 2021*

This has been another week filled with virtual meetings and modifying and compiling the database. On Monday, since I was finished building the database for our module, I checked in with the rest of my members. I found out that the Osas main that I was assigned with have been using an outdated version of the database and we’ve been adding on it depending on what was needed with the Osas modules. I give my copy of the database to one of my members so she could look at it. She reported that there were a lot of redundancies and what she has built was so different than what I had built. The next day, I suggested that we have a meeting with the clinic and guidance module and see where we can offer our assistance. Apparently, the clinic team has not started their backend yet and asked us to build a database tailored to what they needed. After our meeting, we agreed that they will send us a file with all the data that they needed, and we will take it from there. On Wednesday, we had our progress checking with ma’am Mish. Last week, the database team was not able to present our planned ERD for the whole system and so, I as the Team leader for the database team was supposed to present it that day. However, due to personal emergencies my member ended up presenting our progress. My members reported to me what was discussed on the meeting with Ma’am Mish, she said that she’d take a look at it at another time when all tables from all modules were already compiled. Later that day, the clinic team finally sent us the file that we needed, and I then started formulating an ERD and built the database the next day. On Thursday, along with building the clinic’s database and compiling Osas Main tables, we had a meeting with our OJT adviser regarding our DTR. Disgracefully, I have forgotten logging in a couple of times and forgot to mention it to our adviser. She mentioned it during the meeting and warned that it will not be tolerated from then on. The rest of the week was spent modifying the database and creating routines for each module.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Jan Andrianne M. Prollo

On the job trainee

**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 5

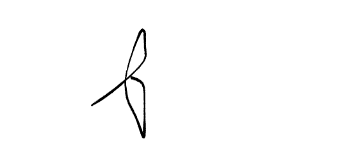
*July 27 – July 30, 2021*

In this week, all modules have already established their own databases. I was also starting to compile the database of Osas main and Clinic and give it to one of my members because she was tasked to compile all the different database of ever modules. And I was spending the rest of the Week modifying and compiling the databases of the two modules and cater all their request on any changes they want on their databases.

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Prepared by:

Jan Andrianne M. Prollo

On the job trainee

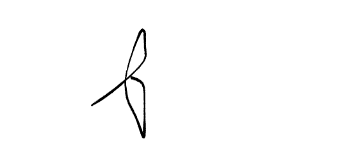
**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 6

*August 2 – August 6, 2021*

This week has been the best example of working under pressure. Since I was unable to do my Job correctly last week due to personal reason, I still manage to work what I’m supposed to do. Due to some changes on the Clinic sub-modules thus changing the database, I was immediately called by our Project manager to address the new changes of the Clinic database, for me to give it to my member who is tasked to compiling all the databases of the modules. And on Wednesday, we were scheduled to meet our OJT adviser regarding our daily progress. The next day, as I already give the new database to my member, I was tasked to organized and compiling of the Folders and as well as the Files for our login and registration as well as arranging again the database, and I spent the rest of the week compiling the modules for our Osas main.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Jan Andrianne M. Prollo

On the job trainee

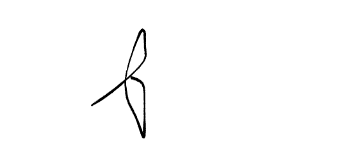
**WEEKLY PROGRESS REPORT**

Jan Andrianne M. Prollo

Week #: 7

*August 9 – August 14, 2021*

This is the last week of our On-the-Job Training and probably the most stressful week for me since all this week I’ve been compiling and debugging in the Webserver. I, along with some selected members was tasked to buy and then on compile and integrate all the module into one whole system. Last August 11, 2021, Wednesday, I and the rest of my classmates with the approval of the Project Manager and team leaders, we bought our own webserver and then started compiling all the modules inside the server.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Jan Andrianne M. Prollo

On the job trainee

**WEEKLY PROGRESS REPORT**

**RANDEL C. RAAGAS**

Week #: 1

*June 25, 2021*

On or about 25th day of June 2021, this was a time that preparation of Module Tasks after the IT Practicum Webinar and I did wait for the final task and plan of the module to be finalized and be designated.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RANDEL C. RAAGAS

Week #: 2

*June 28 – July 03, 2021*

On this week 28th June to 3rd day of July, we are starting our assigning of tasks, gantt chart making on the first 2 days of this week. On 3rd day until 6th day of this week we start module prototyping, Then the whole module divided into 4 teams, the OSAS Main, scholarship, clinic and guidance. And I am assigned to the OSAS Main as the team member. On July 1 to July 3, I am making my Initial prototype for Student Labor and I did overtime for this task. What I’m using for the prototype is the adobe application software XD, the wire-frame.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RANDEL C. RAAGAS

Week #: 3

*July 05-July 10, 2021*

The 1st day of this week is the checking of prototype wireframe of our module (OSAS Main) to be checked by Ms. Cempron, on the following days of the week mock up design of the module is started and I am designing for the revision of the student labor prototype of this module.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RANDEL C. RAAGAS

Week #: 4

*July 12 – July 17, 2021*

On the 12th day of July 2021 is the deadline of mock up design of our module and pass it on trello with the supervision of the module project manager. On the second day of this week, and all team member including the team leader set a meeting with the head of OSAS and we presented the mock up design and presented the flow we came up. After that day, There is a lot of revised on the mock up design because of some additional functions and process flow. On the remaining days of the week is the meeting of the team together with the module project manager and made a finalized flow of our module and planned the design enhancement and revising the admin and student interface.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RANDEL C. RAAGAS

Week #: 5

*July 19 – July 25, 2021*

On July 19, my task is designing the GMC admin to revise the mock-up design and in the other day is I’m working for the activity logs and back-up and restore (functionalities). Wednesday, July 21 is meeting with Ms. Cempron for checking the task updates of each module and this is the day that our team leader changed into Mr. Mirafuentes. Ms. Cempron declared officially the new leader during the meeting that day. In Thursday, we had meeting with the module supervisor and project adviser and with the following days we had meeting also about the flow of the module.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RAAGAS, RANDEL C.

Week #: 6

*July 26 – July 30, 2021*

On July 26 and 27 2021, I work my task in the activity logs and back-up and restore. By putting some functionalities and tables that connected to the databases. On July 28 until July 30, I did start on compiling the super admin that connected to my activity logs and back-up and restore that causes a lot of debugging and errors, after fixing I did submit it to the team leader and update on trello.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RAAGAS, RANDEL C.

Week #: 7

August 02-August 07, 2021

This week, I work on my new task which is the edit and approve student dtr (faculty). I did put a lot of effort into this because of a lot of errors and debugging problems because of the data tables and functionalities, until I fix it.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor

Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RAAGAS, RANDEL C.

Week #: 8

August 09-August 10, 2021

This week, I work for my last task which is the DTR and Salary for the admin which is very difficult task that can challenge my coding skills, In this task there is a lot of functionalities and data connected in the data tables using database, up until now I still working on it until this August 13.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

Supervisor



Randel C. Raagas

On the job trainee

**WEEKLY PROGRESS REPORT**

RAAGAS, RANDEL C.

Week #: 8

August 09-August 14, 2021

This week, I work for my last task which is the DTR and Salary for the admin which is very difficult task that can challenge my coding skills, In this task there is a lot of functionalities and data connected in the data tables using database, up until now I still working on it until this August 14 I finished it finally and submitted to the leader.

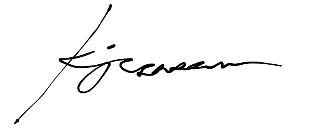
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #1

*July 1 – July 2, 2021*

Our real tasks were given on July 1, 2021 after the meeting with the Supervisor and Practicum Advisers. On the meeting, the different modules that were assigned to us was discussed briefly. And then, together with our team, we planned and assigned each one of us to create prototypes from what have been discussed in the meeting.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee

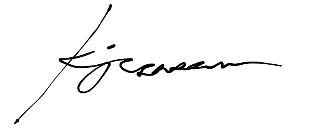
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #2

*July 5 – July 10, 2021*

On July 5, 2021, we presented the prototype with wireframe that our group created for our module. And after the presentation, we proceeded to create mock ups from our prototype. The rest of the days were spent focusing on the contemplation and creation of mock ups for our whole OSAS Main and Superadmin Module.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee

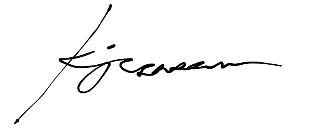
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #3

*July 12 – July 16, 2021*

On July 12, 2021, the group presented the final output for our mock up design to the supervisor and practicum adviser. On July 13, 2021, the group meets our Practicum Adviser for further discussions about the flow and processes for our module. We spent the next day, revising our mock up and adding some design as per suggestions of our practicum adviser. On July 15, 2021, we had a meeting with the project manager for the final flow and processes of the OSAS Main and Superadmin Module.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee

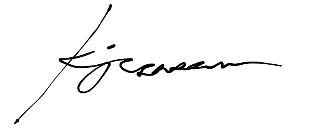
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #4

*July 19 – July 24, 2021*

This week is full of meeting and team brainstorming for the final process and flow of the OSAS Main module. On July 21, 2021, after presenting our module to Ma’am Mish, our project manager assigned me to make our modals responsive and our buttons to be uniform with the other module’s design. At meetings with Ma’am Kendi and Ma’am Lorlie, we presented what we had done for the past days and also talked about the process and flow of the different modules. We also had our group meetings for finalizing the tasks and flow of the system.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee

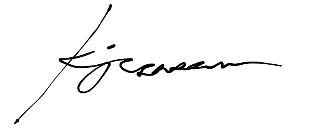
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #5

*July 26 – July 30, 2021*

On July 26, 2021, my groupmate assigned me to the Complaints Admin Interface functions and on July 28, 2021, I started coding in the Student Organization Student Interface functions where I was originally assigned. The following days were focused on the upload functions and connecting the data to the database.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee

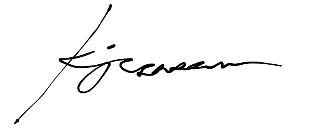
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #6

*August 2 – August 6, 2021*

This whole week, I focused on working on the functions for the Student Organization Admin and Student Interface. At first, uploading the files was my problem. It took me days just to get the right algorithm, but when I got it right, I immediately moved on to the next functions to catch up with the due dates.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee

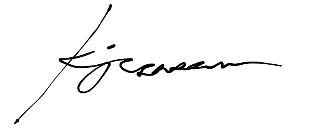
**WEEKLY PROGRESS REPORT**

KESIA JOY C. SASAM

Week #7

*August 9 – August 14, 2021*

This whole week, I focused on working on the functions for the Student Organization Admin and Student Gov Interface. I ask for some help in the download function and in the design because the deadline is very fast approaching and there is still a lot to do in our module. I hope that I can manage to finish all my task in just one night.

Prepared by:

Noted By:

**Mrs. Kendi B. Arsitio**

OSAS Coordinator

Kesia Joy C. Sasam

On the job trainee