

A Guide: Retail Drug Sales License Application in Uttarakhand

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1. Types of Retail Drug Sales Licences (Drugs & Cosmetics Rules, 1945)

- I. **Form 20:** Standard license for retail sale of non-Schedule C/C(1)/X drugs by pharmacies with registered pharmacists.
- II. **Form 20A:** Restricted license for general stores to sell limited non-Schedule C/C(1)/X drugs without employing pharmacists.
- III. **Form 20B:** License for retail sale of Ayurvedic, Siddha, or Unani medicines by specialized dealers.
- IV. **Form 21:** License for retail sale of Schedule C/C(1) biological drugs (serums, vaccines) excluding Schedule X.
- V. **Form 21A:** Restricted license for Schedule C/C(1) drugs sold by general stores without pharmacists.
- VI. **Form 20F:** Special license for retail sale of Schedule X narcotic/psychotropic drugs with triplicate record-keeping.
- VII. **Form 20C:** License for retail sale of homeopathic medicines without requiring a registered pharmacist.

2. Additional Licences Required for Retail Pharmacy Operations

- I. **Pharmacy Registration Certificate (Uttarakhand Pharmacy Council):**
Mandatory registration of the pharmacist with state council.
- II. **GST Registration:** Required for all business transactions above threshold. [1]
- III. **Shop & Establishment License:** Local trade license for commercial premises.
[1]
- IV. **FSSAI License:** Needed if selling cosmetics or food supplements. [2]
- V. **Narcotics License (NDPS Act):** Required for psychotropic substances if applicable.

3. Online Application Portal for Retail Drug Sales Licences

Primary Website: <https://xln.uk.gov.in> [3]

- Official XLN portal integrated with SWCS/Invest Uttarakhand for (Retail License).
- Single platform for all retail drug forms (20, 20A, 21, etc.) under Drugs Controller, Uttarakhand.

4. Complete List of Required Documents

1. **Application Form 19 / Form 19B (duly signed)** - Main application form.
2. **Premises map/site plan (architect & applicant approved)** - Layout showing minimum 10 sqm area.
3. **Partnership deed/MOA-AOA + directors list (if applicable)** - Business constitution proof.
4. **PAN Card/Aadhar Card of proprietor/partners/pharmacist** - Identity/address verification.
5. **Character certificate from District Administration** - Non-conviction proof for fresh applications.
6. **Qualification certificates of proprietor & pharmacist** - Educational credentials.
7. **Uttarakhand Pharmacy Council registration + renewal** - Pharmacist professional license.
8. **Experience certificate of competent person/pharmacist** - Relevant work experience.
9. **Rent agreement/ownership proof/lease deed** - Premises ownership/rental verification.
10. **Proof of cold storage/refrigeration facilities** - For Schedule C drugs storage.
11. **Passport size photos of proprietor & pharmacist** - Identification photos.

5. Step-by-Step Online Application Procedure (xln.uk.gov.in)

Pre-Requisites

- Assuming you are applying for the first time on the above website click on "New login ID and password".
- On the next page select the state as uttarakhand and click "go".
- On the next page select "request for fresh licence" which you can find at the top of the page.
- Now on the next page you need to fill up the form shown in that page with correct details and requested documents and save them.
- Your login id and password will be generated which you will be using in next steps.

Step 1: Access Service (Day 1)

- Login: <https://xln.uk.gov.in>

Step 2: Fill Application Form (Day 1)

- Complete Form 19 online (business/premises/pharmacist details)
- Specify license type (Form 20/21 etc.)

Step 3: Upload Documents (Day 1)

- Scan & upload all 11 documents from Section 4

Step 4: Fee Payment (Day 1)

- Pay online (₹1500-3000) + generate receipt [3]

Step 5: Submit Application (Day 1)

- Digital signature > Submit > Get Application ID

Step 6: Verification Process (Days 1-30)

- Days 1-3: Scrutiny (respond to queries online)

- Days 4-10: Forwarded to Drug Inspector
- Days 11-30: Site inspection > Report > Approve/Reject

Step 7: License Issuance

- Download e-license from portal

6. Conclusion

This guide provides the complete roadmap for obtaining retail drug sales licenses in Uttarakhand through the official XLN portal. Following the structured process ensures compliance with Drugs & Cosmetics Act requirements and enables legal pharmacy operations within 30 days.

7. Citations

[1] Drug License in Uttarakhand: Types, Eligibility, Process, Fees ...

<https://bizfoc.com/drug-license?uttarakhand>

[2] Retail Drug License Registration In Uttarakhand - Professional Utilities

[https://www.professionalutilities.com/retail-drug-license-registration/uttarakhand.p
h](https://www.professionalutilities.com/retail-drug-license-registration/uttarakhand.php)

[3] Service Details - Invest Uttarakhand

<https://investuttarakhand.uk.gov.in/site/ServiceListing/id/95>

[4] <https://xln.uk.gov.in>

Scan this QR code for update online application process.

