Project Manager's report

Task: Management

Name: Le Xuan Hoan

1. Introduction
   - This iteration I take role of project manager. My tasks are listed in next sections

2. Planning for team
   - Finish unit test for the model part
     - Purpose: as requested by project advisor, this is the highest priority task
     - Status: done
   - Functional testing
     - Purpose: check if the program work
     - Status: done, some important bug were found
   - Code review
     - Purpose: Mainly to help reviewer understand the source code
     - Status: done, no major issue, however the purpose is satisfied, the assignee is understand source code of the program better
   - Fixing bug
     - Purpose: fixing important bug found by functional testing
     - Status: done
   - Prepare for the final report
     - Status: in progress, two people have been assigned for this task, still waiting a report template form project advisor

3. Supporting team member
   - With experiences from my previous role (programmer), so beside management task, I also help other team member about technical issue such as unit test, code review …

4. Control team working, solving working issue
   - During the project, there were some issues such as pair programming is not applied well because all team are very busy with projects and working. So I tried to arrange a morning in the weekend so team can meet and work together
   - The effect of working this way is really good. What we had done for 3 hours is equivalent to a few days working remotely

5. Next plan:
   - All team will concentrate on preparing the final report
   - Implement administrative features
   - Fix bug if we have more time