

New Experimental Feature of PGSA Website: Society Management – 2020.08.31

1. User Portal: <https://www.pgsa.hku.hk/user> (login required; experimental)

You can request to join the societies under “**Affiliated Societies**”; after Admin’s approval, you will become “**member**” or “**manager**”. (In the future, society **admin** will be added and also be able to approve join requests from other PGSA members).

After society renewal, each society can submit their desired list of managers (who are also full members of PGSA and have created accounts at PGSA website). If the society decide not to use the new feature, you may also authorize the officer of Recreation & Cultural Development Office of PGSA to help manage the society information.

This is an experimental feature.

My Groups/Societies ▾

Society/Group Name	Role
Arts Society, HKUPGSA	manager

Internal Groups ▾

Group Name	Operation
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Affiliated Societies ▾

Society Name	Operation
Arts Society, HKUPGSA	Cancel
Football Society	Join
Robotics Society HKU PGSA	Join
Civil Engineering Graduate Association	Join

2. Society Information Editing

If your role is “**manager**” for some society, then you can click the society name under “**My Groups/Societies**” in User Portal to enter the society information edit page. You may update your society **email**, **external link**, etc. and confirm by clicking the “**Save**” button. A green message will appear at the top of the page if the information is successfully stored.

The **heading** and **description** will be shown at the society page

<https://www.pgsa.hku.hk/societies> . If you want your **external link** to appear in the description, just put %s at any place you want; then the link will be automatically inserted.

In the future, you will also be able to edit the society photo and include more details (maybe in an individual page for each society).

Home / Societies / Arts Society, HKUPGSA

Name (required)

Arts Society, HKUPGSA

Public Email (optional)

arts.hkupg@gmail.com

External Link (optional)

https://hkuhas.top/join

Page Heading (optional)

Arts Society, HKUPGSA

Page Description (required; single paragraph <=580 character)

innovative thinking, artistic talents as well as management skills, and to work alongside other highly intelligent and motivated people. It's a place that values the diversity of interests (drama, music, dance). We regularly hold rehearsals, showcases, workshops, etc. on campus. Come and share your passion with us! Join us at %s .

Page Details (optional)

Details (<=2000 characters); More features coming, Stay tuned!

Feel free to contact IT Office of PGSA (cs.pgsa@gmail.com) if you encounter any problems during trial of the new feature. You may request new features of PGSA website that suits your need or stay with your current approach.