

Privacy Policy of Postgraduate Student Association of The University of Hong Kong

As a nonprofit student organization, Postgraduate Student Association (PGSA, hereafter referred to as “we”) value the high degree of public trust bestowed upon us. Our resolute approach to safeguarding the environment is reflected in our commitment to protecting your privacy. To ensure that you can make informed decisions and feel confident about supplying your Personal Data (as defined below) to us in connection with PGSA, we provide this notice outlining our practices, and the choices you have, concerning how your Personal Data is collected and used by us.

Personal Data Collected

As you join us, it may be necessary for you to provide information on the registration form. This includes but is not limited to:

- Personal information such as your name, gender, date of birth, nationality and personal hobbies;
- Academic information such as university number, study programme, faculty and department information;
- Contact information such as your telephone number(s) and email address.

Purpose and Use

In pursuit of our mission and your membership welfare, we may use your Personal Data for one or more of the following purposes:

- When communicating with you about content-related announcements;
- When processing and managing your application to join our membership, event participation or volunteer programme;
- When contacting you for the specific purpose for which you volunteered or otherwise when necessary;
- When responding to, handling and processing any enquires submitted by you;
- When permitted by law or regulation, and as required by law or regulation, or as requested by government authorities, for the protection of persons or property or to establish or exercise our legal rights or defend against legal claims;
- When fulfilling the above purposes, you may be contacted via email, telephone, SMS or other means.

Data Storage

The Personal Data we collect is stored securely in our membership databases. We take the utmost care to ensure that your information remains confidential and we administer strict security procedures regarding the storage and disclosure of this information.

We do not distribute your Personal Data to third parties for their commercial purposes without your prior and explicit consent.

Your Rights

You have the right to ask PGSA not to use your Personal Data for communication or promotion purposes. You can exercise the right at any time by contacting us by e-mail to pgsa@hku.hk.

Our content may, on occasion, contain links to and from other websites. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any liability for these policies or websites. It is advisable that you review these policies before you submit any Personal Data to these websites.

Access to Information

Your right of access can be exercised in accordance with the Personal Data (Privacy) Ordinance of Hong Kong. If you wish to obtain a copy of your Personal Data; or you believe the information relating to you which we collect and maintain is incorrect; or the information relating to you held by PGSA was used beyond the scope of the Purpose and Use disclosed above or was acquired by fraudulent or unlawful means or provided to a third party without your prior consent, please contact us by e-mail to pgsa@hku.hk.

Changes to Our Privacy Policy

If we decide to change this policy, we will post those changes to this policy, provide notice to our website, and other places we deem appropriate so you have an opportunity to be aware of the information we collect, how we use it, and under what circumstances, if any, we disclose it. We may also email members who have opted to receive communications from us notifying them of the changes in our privacy practices. Any changes to this privacy policy shall be effective immediately upon posting. If any change to this privacy policy is unacceptable to you, we advise that you opt-out from receiving our communications or contact us regarding removal of your Personal Data.

Postgraduate Student Associate (PGSA)
The University of Hong Kong
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