

# [COMP2003HK-CGP-P1]meeting minutes

Location: [HPC 1102]

Date: [9, Nov, 2022]

Time: [20:00-21:20]

Attendees: [Client, Cheung, Tsui]

## Agenda items

- 1 Client is in NGO, so the budget is low, and they cannot afford a large system. The client wants to have a tiny system that can run on multi-device. Mean have a database, frontend system (mobile or tablet and a control interface(website or Executable program)
- 2 Client hopes this system can record Hong Kong Nature System, which can do it by the volunteer or the public. Each submission can handle by the app on mobile or by using Email.
- 3 Client wants this system easy to deploy, manage and maintain. They hope this System can easily to config and reused in other NGOs. Having a backup system is beneficial.
- 4 System should have at least 3 layer permission: owner(superuser), approver(check and allow data from public or themselves), public(upload data[need approve] read bio-data from server)
- 5 System details:
  - 5.1 Frontend GUI: Easy use for public use, user friendly. Blank in submit form mostly can be skip and edit later.
  - 5.2 Frontend GUI: Each Submit form can be export to other app such as email.
  - 5.3 Backend Data: Each living creature can only edit by approver or higher permission user.
  - 5.4 System: Multi-language GUI/creature name is required.

Next meeting will be pending on 7, Dec, 2022.

Action items	Owner(s)	Deadline	Status
[Search reference resource]	[Tsui]	[Next meeting]	[Processing]
[Make a user case for client]	[Cheung]	[Next meeting]	[Processing]