

Christian Life: Mentor Centre



***Ministry Training Programmes:
Certificate and Diploma Level***

Centre Prices

2010

CTP

Utilizing advanced e-learning technology

Skills: Courses & Modules

Various modules that make up six Life Skill Courses offered as part of CLT programmes

Life Skills

*These are the prices a TC pays.
Student fees are in the Prospectus*

Skills training has lately received a new emphasis in modern education which it highly deserves. Skills help people to **do a job**. A skill is the ability or talent to perform a task **well** or **better than average** gained through **training** or **experience**. There are six groups:

Study Skills (STS 18 Credits)	Code	Credits	CLT Cost
How to Learn	LRN	2	R 36
How to Read Faster	RDF	2	R 36
Organizing your Time	ORT	2	R 36
Working Under Pressure	WPR	2	R 36
Keeping Well Informed	KWI	2	R 36
Remember Facts and Figures	RFF	2	R 36
Sharpen your Thinking	STH	2	R 36
Strengthen your Will Power	SWP	2	R 36
How to Read a Book	RBK	2	R 36

Interpersonal Communication (IPC 16 Credits)

Say a Few Words Effectively	SWE	2	R 36
Handling an Audience	HDA	2	R 36
How to Listen	LSN	2	R 36
Improve your Conversation	ICV	2	R 36
Getting your Ideas Across	GYX	2	R 36
How to Teach Others	TCH	2	R 36
Create the Right Image for Yourself	CRI	2	R 36
Solving Problems	SPR	2	R 36

IT Skills – Information Technology (ITS Choose 3 or 4+ for 12 to 36 Credits)

Computer Basics	CMB	2	R 36
e-Mail Basics	EMB	2	R 36
Microsoft Word	MSW	4	R 72
Microsoft Excel	MSE	5	R 90
Microsoft PowerPoint	MPT	4	R 72
Microsoft Access	MSA	5	R 90
Microsoft Office	MSO	3	R 54
Windows XP	WXP	4	R 72
Internet Browsing	IBR	4	R 72
Internet Safety	INS	3	R 54

Skills: Courses & Modules

These are the prices a Tuitions Centre pays for the modules that make up six Life Skill courses.

Personal Skills (PSK 12 Credits) Code Credits CLT Cost

How to be a Self-starter	SST	2	R 36
Use Spare Time Effectively	UST	2	R 36
Increase your Self-confidence	ISC	2	R 36
Discover your Hidden Abilities	DHA	2	R 36
Mastering Figures	MFG	2	R 36
Maximizing Opportunities	MXP	2	R 36

Human Relations (HUR 18 Credits)

Motivating Others	MTV*	3	R 54
Improve Personal Relations	IPR	2	R 36
How to Size-up People	SPL	2	R 36
Get Ahead with your Boss	GBS	2	R 36
Remember Names & Faces	RNF	2	R 36
Coaching and Counselling	CCS*	3	R 54
Plan & Lead Meetings	PLM	2	R 36
Be Effective on the Phone	EPH	2	R 36

Basic Office Skills (BOS Choose 12+ Credits) *Leadership Seminars

Business Office Skills	BFS	2	R 36
Financial Bookkeeping	FBK	1	R 30
Business Planning	BPL	4	R 72
Business Meetings	BMT	2	R 36
Negotiation Skills	NGS	4	R 72
Career Development	CDV	4	R 72
Workplace Ethics	WPE	5	R 90

The Practical Aspect of CLT Programmes

Workers, Leaders and Pastors need these skills to function effectively. At first they need the **Learning Skills** for their training years. Life long learning is our future anyway. Ministry is that field that works and therefore communicates **with other people** – now also electronically. This calls for **Interpersonal Communication** and **IT Skills**. Dealing with people's problems will require a lot of strength in one's own person. As you also have to give advice to people with problems, both spiritual and otherwise, the above modules for **Personal Skills** and **Human Relations** will prove to be very necessary. **Basic Office Skills** are often very necessary.

Life Skills Development

Various modules that make up six Life Skill Courses offered as part of CLT programmes.

Leadership Skills (LSK 12 Crd)	Code	Credits	CLT Cost
Making Decisions	MDS	2	R 36
Mastering Leadership	MLD	2	R 36
Managing People	MNP	2	R 36
Delegating Authority	DLA	2	R 36
Leading a Team	LTM	2	R 36
Positive Political Skills	PPL	2	R 36

Work Skills (WSK 14 Credits)

Improve your English	ENG	2	R 36
Increase your Word Power	IWP	2	R 36
Writing Business Letters	WBL	2	R 36
Creating Good Ideas	CGD	2	R 36
Handling Responsibility	HRP	2	R 36
Mastering Salesmanship	MSM	2	R 36
Getting Value for Money	VFM	2	R 36

Life Skills Development Programme

Modules listed on page 21 to 23 are grouped together to form **Skills Courses**. They can also be combined with other modules to be used elsewhere as needed. All 40 envisaged modules (small courses), together with RPL leads to a **Life Skills Certificate** worth **120** credits:

Credits from the following courses:		Credits	CLT Cost
● Study Skills (9 modules)	STS	18	R288
● Interpersonal Communication	IPC	16	R288
● Personal Skills (6 modules)	PSK	12	R216
● Human Relations (9 modules)	HUR	18	R324
● Leadership Skills (6 modules)	LSK	12	R216
● Work Skills (9 modules)	WSK	14	R324

For certain programmes Recognition of Prior Learning (RPL) is available. A CV is required:

● Work Praxis (2+ yr CV evaluation)	WPX	30 credits	R60
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Work Praxis credits can only be used for this kind of very **practical** qualification.

CLT Price List

The new Church Life curriculum consists of both CA courses and CLT A4 format books.

CLT Certificate books in new format A4 books:

Each code (**CHB**) has two sections: **CHB1** and **CHB2**. Tuition Centre prices are indicated.

Christian Basics	CHB:	CHB1	R 192	CHB2	R 204
Discipleship Growth	DGR:	DGR1	R 190	DGR2	R 176
Equipping for Victory	QPV:	QPV1	R 176	QPV2	R 228
Christian Maturity	CHM:	CHM1	R 176	CHM2	R 210
Ministry Princpls & Prxs	MPR:	MPR1	R 221	MPR2	R 209 (R1,982)

CLT Diploma books in new format A4 books:

Most codes (**CHL**) have two sections: **CHL1** and **CHL2**. Tuition Centre prices are indicated.

Christian Leadership	CHL:	CHL1	R 204	CHL2	R 187
Pastoral Training	PTR:	PTR1	R 204	PTR2	R 210
Systematic Theology	STH:	STH1	R 220	STH2	R 220
Old Testament Books	OTB:	OTB1	R 155	OTB2	R 264
Bible Introduction		BB1	R 264	(only one part)	
New Testament Books	NTB:	NTB1	R 207	NTB2	R 220
		NTB3	R 205		

Pastoral Diploma and their Calvary Academics book codes:

This well known course also called Mini Bible College (**MBC**) consists of **12** A4 size books. They have been grouped together with the following **CA** codes and Tuition Centre prices.

Old Testament	OTS:	OTS1	R 85	OTS2	R 119	OTS3	R 102
Values of Christ		VCH	R 126	<i>Description of the programme in Prospectus</i>			
The Gospels and Acts		GSA	R 136	<div style="border: 1px solid blue; padding: 10px;"> All Text Books are accompanied by a CD and a Learning Guide. Any additions will be made in these publications. They each cost R17 for Centres and are to be added to each course. </div>			
Survey of the Letters		SLT	R 162				
Marriage & Family		MRF	R 80				
Study of Romans		SRM	R 198				
Study of Corinthians		SCR	R 102				
Prescriptions of Christ		PCH	R 144				
The Gospel of John	GJH:	GJH1	R 102	GJH2	R 144	(R1,500)	

By combining the above in a special way as indicated on pages 28 and 29 you can offer a **Certificate** or subsequently a **Diploma** during one year each – on a part time basis.

CLT/CA Material – 2009/10 cost of Courses and Modules

The **Christian Life Certificate** and **Diploma** is achieved over 3 phases. It is made up of a balance of **CLT Topical lectures**, **Bible-Book Reading-lectures** from the Mini Bible College and **Life Skills** suitable for **Ministry workers and leaders**. In this table we list how we have combined these in four phases for the **Church Life** studies to also prepare for a B.Min.

Certificate in Discipleship

First Phase

		Centre Cost	Ordered <input type="checkbox"/>	Credits
REG	Registration	Free	<input type="checkbox"/>	
CHB1	RCHB1	R192	<input type="checkbox"/>	12
OTS1	ROTS1	R85	<input type="checkbox"/>	5
CMB	RCMB	R36	<input type="checkbox"/>	2
VCH	RVCH	R126	<input type="checkbox"/>	7
LRN	RLRN	R36	<input type="checkbox"/>	2
CHB2	RCHB2	R204	<input type="checkbox"/>	12
GSA	RGSA	R136	<input type="checkbox"/>	8
LSN	RLSN	R36	<input type="checkbox"/>	2
DGR1	RDGR1	R190	<input type="checkbox"/>	10
SLT	RSLT	R162	<input type="checkbox"/>	9
UST	RUST	R36	<input type="checkbox"/>	2
		R 1,239		[71]

Christian Life Certificate

Second Phase

		Centre Cost	Ordered <input type="checkbox"/>	Cred.
QPV1	RQPV1	R176	<input type="checkbox"/>	11
OTS2	ROTS2	R119	<input type="checkbox"/>	7
EMB	REMB	R36	<input type="checkbox"/>	2
MRF	RMRF	R80	<input type="checkbox"/>	5
IPR	RIPR	R36	<input type="checkbox"/>	2
SRM	RSRM	R198	<input type="checkbox"/>	11
ISC	RISC	R36	<input type="checkbox"/>	2
GJH1	RGJH1	R102	<input type="checkbox"/>	6
ICV	RICV	R36	<input type="checkbox"/>	2
MPR1	RMPR1	R221	<input type="checkbox"/>	13
		Certificate: R 1,216		[72]

Christian Life Diploma

Third Phase

		Centre Cost	Ordered <input type="checkbox"/>	Credits
REG	Registration	R120	<input type="checkbox"/>	
OTS3	ROTS2	R102	<input type="checkbox"/>	6
ENG	RENG	R36	<input type="checkbox"/>	2
CHL1	RCHL1	R204	<input type="checkbox"/>	12
PCH	RPCH	R144	<input type="checkbox"/>	8
MSW	RMSW	R72	<input type="checkbox"/>	4
GJH2	RGJH2	R144	<input type="checkbox"/>	8
MNP	RMNP	R36	<input type="checkbox"/>	2
CHL2	RCHL2	R187	<input type="checkbox"/>	11
SCR	RSCR	R102	<input type="checkbox"/>	6
SWE	RSWE	R36	<input type="checkbox"/>	2
PTR1	RPTR1	R204	<input type="checkbox"/>	12
		R 1,387		[73]

Diploma in Shepherding

Fourth Phase

		Centre Cost	Ordered <input type="checkbox"/>	Cred.
DGR2	RDGR2	R176	<input type="checkbox"/>	11
MSE	RMSE	R90	<input type="checkbox"/>	5
QPV2	RQPV2	R228	<input type="checkbox"/>	12
CHM2	RCHM2	R210	<input type="checkbox"/>	12
MPR2	RMPR2	R209	<input type="checkbox"/>	11
SST	RSST	R36	<input type="checkbox"/>	2
PTR2	RPTR2	R210	<input type="checkbox"/>	12
SPR	RSPR	R36	<input type="checkbox"/>	2
OTB2	ROTB2	R264	<input type="checkbox"/>	11
IWP	RIWP	R36	<input type="checkbox"/>	2
		Diploma: R 1,495		[80]

All the above codes first indicate the **Text Book** and then the code for the CD. Courses are colour coded to indicate the course family: **Blue** for the **CLT topical courses** and **orange** for the **Mini Bible College**. Each **CD** when available sells for **R16** to the Centre.

Centre Orders: Please remember to quote your TC number. When paing in, fax the bank-slip to our fax number (012) 567 5550. Orders till **3.45 pm**. Fridays we close at **3.00 pm** Order the correct **modules**.

CLT/CA Material – 2010 prices of Courses and Modules

The **Certificate in Ministry** and **Diploma in Ministry** is achieved over 4 years. It is made up of a mix of **CLT Topical lectures** and **Life Skills** suitable for **Ministry workers and leaders**. In this table we list how we have combined these in four semester/years for the **Ministry** studies using the new format A4 material. These are the **English** codes.

Certificate Chr. Service

First Year

		Student Fees	Ordered <input type="checkbox"/>	Credits
INT	Registration	Free		
CHB1*	RCHB1	R192		12
CMB	RCMB	R36		2
CHB2*	RCHB2	R204		12
DGR1*	RDGR1	R190		10
LRN-LSN	RLRN-LSN	R72		4
DGR2*	RDGR2	R176		11
QPV1*	RQPV1	R176		11
		R 1,082		[62]

Diploma in Leadership

Third Year

		Student Fees	Ordered <input type="checkbox"/>	Credits
INT	Registration	R120		
CHL1	RCHL1	R204		12
CHL2	RCHL1	R187		11
ENG-MNP	RENG-MNP	R72		4
PTR1	RPTR1	R204		12
PTR2	RPTR2	R210		12
STH1	RSTH1	R220		10
STH2	RSTH2	R220		10
		R 1,437		[71]

* Afrikaans are be available for the *indicated modules. No skills modules are planned to be translated. Afr-Eng are published together.

Certificate in Ministry

Second Year

		Student Fees	Ordered <input type="checkbox"/>	Cred.
QPV2	RQPV2	R228		12
CHM1	RCHM1	R176		11
CHM2	RCHM2	R210		12
IPR-ICV	RIPR-ICV	R72		4
MPR1	RMPR1	R221		13
MPR2	RMPR2	R209		11
		R 1,186		[63]

Certificate: R 2,388

Diploma in Ministry

Fourth Year

		Student Fees	Ordered <input type="checkbox"/>	Cred.
OTB1	RSTH1	R155		7
OTB2	RSTH2	R264		11
MSW	RMSW	R72		4
BB1	RBB1	R264		11
SST-SPR	RSST-SPR	R90		4
NTB1	RNTB1	R205		9
NTB2	RNTB2	R220		10
NTB3	RNTB3	R205		10

This programme has 13 credits in excess. For this reason one module may be taken without an evaluation requirement (not tested).

R 1,385 **[66]**

Diploma: R 2,822

These are prices to the Centres

All the above codes first indicate the **Text Book** and then the code for the CD. Courses are colour coded to indicate the course family: **Blue** for the **CLT topical courses** and **black** for the **Skills courses**. Each **CD** when available sells for **R16** to the Centre.

Orders: Please remember to quote your Centre number. Fax the order to (012) 567 5550. Indicate payment with the faxed bank-slip. Fridays we close at **3.00 pm**. Make sure you order the correct module.

CU **Registration** for each graduate⁺ programme: R650

In Southern Africa, fees are payable in SA Rand, converted according to an agreement with the certification University. Calvary University is an e-learning University utilizing advanced e-learning technology.

CLT Mentoring Fees '10

Undergraduate: (Bible School classes, determine own fees)

Certificates: R 2,305 + R2,245 = R4,550 ^(R24 per book R1 per test) 80 Crdts each

CL Diploma: R 2,320 80 Credits

For the above, **Tuition Centres** may use the following directive:

CLT has no Higher Education programmes and issues no qualification certificates, but mentors students by following recognised short courses through personal contact to complete their chosen studies within a Christian context.

Graduate: (Lecturers of Tuition Centre, registered at CU)

B.Min: R5,300 (27 Assign., 6 Skills, 2 IT) 150 Crdts

(From here onwards courses each have one textbook to be purchased at an extra cost of ± R270 per book)

B.Min (CU): R6,750 (R52 x 150, ±8 courses) 150 Crdts

B.Min(Hons): R7,486 (R52 x 120, ±6 courses) 120 Crdts

Post-Graduate: (Registered at Calvary, CLT mentoring)

Masters Comb: R10,070 (Incl. 6 courses 4 Skills) 210 Crdts

(For candidates who have a lot of experience in the field but hold no Honours)

Masters: R9,370 (Incl. 2 courses 4 Skills) 180 Crdts

Doctoral: R8,770 (Thesis only, Incl. 4 Skills) 150 Crdts

Ph.D.: R12,170 (Thesis only, Develop a Theory) 180 Crdts

CLT itself has no Higher Education programmes and issues no qualification certificates, but mentors students who have registered somewhere. We do this through advanced e-learning technology and personal contact to complete their chosen studies **within a Christian context.**