**Care and Use**

**DAY 1**: Wednesday, August 27

1. Introduce myself and the course and Carmen
   1. Umich, Smithsonian, 4 yrs here, 4th time this course—constant revision!
2. Distribute syllabus and discuss the following points:
   1. 3 credits ONLY this year, no lab
   2. Need a micron pen (by when? Pick them up after class Friday at the bookstore) and a binder—organization is part of this class
   3. Readings—handout here, but trust Moodle and the video reading guides I post
   4. PPT
      1. Learning Goals—go over chart from the NHCOLL saying what collections managers need to know/be able to do—go over the skills they will use/perform
      2. Team-based Learning
         1. Flipped
         2. **You must fill out the 6-hats excel questionnaire by 9:00 am tomorrow morning**
         3. **Cap of 12, if you don’t fill out the questionnaire, you are out**
         4. Homework completed before class (date we will discuss is date on the reading title
         5. Deep learning (you will read about, then DO it)
   5. Late policy
   6. Communication,
   7. homework policy,
   8. exams
   9. Video assignment (contest and conference)
   10. Research Grant Proposal
   11. Grades
       1. describe different categories and that students will set weights Friday in their teams
       2. explain Peer Evaluation – have example ready (or save until Friday)
   12. Schedule, of note:
       1. 6 units, 1 RAT at the beginning of each unit
       2. Exams are indicated
       3. Handwriting quizzes on Mondays in the first three units—need your pen
          1. Left handers?
       4. Video Presentation at Science Poster Conference—Contest!
       5. Research Project Proposal due dates are indicated—piecemeal process
       6. Changes may occur – an updated schedule will always be posted on Moodle
3. Who has a laptop they can bring? (need 1-2 per group)
4. Describe Homework
   1. 6 hats by tomorrow at 9 am
   2. Three articles, one very short. Watch the reading guide podcast I made for you BEFORE you read anything. I tell you the order to do them in!
   3. need to bring a **pen** for RAT, for this class period only, you don’t have to have the micron

PREP:

Computer with connection cord

Bring copies of syllabus (which inclues list of readings)

Sample micron pen

Sample score card/scratch off ITAF card

SUMMARY:

This went pretty well. I didn’t have them introduce themselves yet, but I guessed their year and major b/c the directory was broken and listed them all as undeclared freshman

I don’t like that I basically lectured about team-based learning and flipped classrooms the whole time. Would be really awesome if I could come up with an activity where they interact with the syllabus rather than I lecture it.

I think this PPT set up the course very well. I would use it again.—might need to change if it is 1 point or 3 points for each question on the iRAT and tRATs!

There was a lot of concern by students who registered late about whether or not they were on Moodle. I added a lot of people by hand. One person showed up who wasn’t on my class list either.