

**Mount Moriah Missionary Baptist Church**  
**Post Office Box 2831, 1201 South Eighth Street**  
**Paducah Kentucky 42002-2831**

E-mail: [mtmoriahmbc@att.net](mailto:mtmoriahmbc@att.net)  
Church: 270-443-3714

website: [www.mmmbc.com](http://www.mmmbc.com).  
Fax: 270-443-7125

Reverend Dr. Calvin R. Cole, Sr.  
Pastor

Marsha Roundtree  
Church Administrative Assistant

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**RESERVATION FOR USE OF MT. MORIAH CHURCH FACILITIES**

Call: JOHN BURNETT @ (270) 210-3809  
OR WELDON STOKES @ (270) 519-9017

**NON-MEMBERS**

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1. Name(s) of Event/Group: \_\_\_\_\_
2. Person responsible: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Phone Number \_\_\_\_\_
5. Purpose: \_\_\_\_\_
6. Date of Use: \_\_\_\_\_
7. Time: \_\_\_\_\_ To: \_\_\_\_\_
8. Number of People: (Approximately) \_\_\_\_\_
9. Facility(s) Needed:    Sanctuary      Fellowship Hall      Kitchen       
Dressing Room use in Fellowship Building
10. **Classrooms or Nursery Will Not Be Utilized Under "Any Circumstance".**
11. **\*Security Deposits\*** - Refund Based on Condition Facility is Returned

Signature of Responsible Person: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Mt. Moriah Responsible Person: \_\_\_\_\_ Date \_\_\_\_\_

(over)

**Refundable \$100.00 Security Deposit Required (All paid in full before use)**

**RENTAL COST (Not Refundable)**

**Non Members:**

\$150.00 Sanctuary  
\$200.00 Fellowship Hall  
\$50.00 for Kitchen Facility  
\$30.00 for Audio Tech

**Weddings: (Non-Members)**

\$200.00 Sanctuary  
\$250.00 Fellowship Hall  
\$50.00 for Kitchen Facility  
\$30.00 for Audio Tech  
\$50.00 Dressing Room(s)

**If using the Fellowship Building**

**Funerals:**

300.00 Sanctuary  
200.00 Fellowship Hall  
30.00 For Audio Tech

**Cancellations must be 30 days prior to the event or  
Deposit will not be refund if scheduled date is not used**

**Weddings: (No Charge for members only) (Schedule Dates Per Calendar)  
(\$100.00 Security Deposit Required) (Cancellation rule applies)**

**NO RICE THROWING**

**BURN CANDLES ONLY ON UNITY CANDLE AND CANDLEABRA**

**NO SECULAR MUSIC, A CD OF THE MUSIC IS REQUIRED OR A LIST OF THE MUSIC MUST BE  
PROVIDED PRIOR TO THE WEDDING FOR APPROVAL**

**EDUCATIONAL AND FELLOWSHIP BUILDING**

**DO NOT REMOVE ITEMS CURRENTLY ON THE WALL IN THE FELLOWSHIP/EDUCATIONAL  
BUILDING.**

**DO NOT TAPE OR STAPLE ITEMS TO THE WALL IN THE FELLOWSHIP AND EDUCATIONAL  
BUILDING.**

**IF CHAIRS OR TABLES MOVED, PLEASE RETURN TO ITS AREA**

**EACH FACILITY WILL BE INSPECTED BEFORE USE AND AFTER**

**A RECEIPT WILL BE ISSUED FOR PAYMENT AT TIME OF RENTAL**

**AND**

**A SIGNED DEPOSIT REFUND RECEIPT WILL BE REQUIRED AT THE END OF THE BUSINESS  
TRANSACTION**