## **Resume Structure:**

#### **Education**

- Post-secondary schools
- Intended major/minor/degree
- Grad Month & Year
- GPA
- Relevant coursework
  - o [course-names]
- Technical Skills
  - [Language][years]
- Example:

University Name Intended grad:[Date]
[Job Description] GPA: x.xx

### **Work Experiences**

- Focus on your impact
- Formula: >'Accomplished [X], as measured by [Y], by doing [Z].' >[X] -> >[Y] -> >[Z]

#### **Projects**

- Again, focus on your impact
  - o Accomplished [X], as measured by [Y], by doing [Z]
  - o Course Projects
    - Example: [course #][course name][course description]
  - Personal Projects
  - o Other Accomplishments/Credentials

## **Activities/Leadership**

- Tell us what excites you.
  - o Clubs and organizations
  - National society chapters
  - o Programming competitions/hackathons
  - Internships
  - Teaching Assistantships \*
  - Research opportunities
  - o Open Source projects
  - Tech-focused developmental programs

### Honors/Awards

Award and description

# **Final Tips**

- Demonstrate your passion for tech.
- Education
  - Format: Include grad month/year
- Work Experience
  - Explain with formula: Accomplished [X], as measured by [Y], by doing
- Programming Experience
  - Format: [Language] [Years Experience]

### **Process**

[1] Coding sample and survey [2] 1-2 phone interviews. [3] 5 Onsite interviews: 4 technical, 1 "Googlyness"/Leadership [4] Committee review [5] Offer

### Resources

- Cracking The Coding Interview (6th Edition)
- The Algorithm Design Manual, Steven S Skienna

<sup>\*</sup>Advantage(slight)