Request for Expired Course Grade Removal from Cumulative GPA

The Graduate School, University of Memphis, 365 Innovation Drive, Rm 201 / Ph:901-678-2531 / Fax:901-678-0378

This form is used to request removal of expired course grades from the calculation of a given student's cumulative GPA. Expired courses will, however, still appear on the student's transcript. A student deemed eligible for expired course grade removal by their academic department must have a written plan for degree completion, developed with their academic advisor, in place before this form can be submitted. (Grades for these expired courses will have an "X" assigned with the letter grade.)
http://catalog.memphis.edu/content.php?catoid=4&navoid=105

Please enter the year(s) and semester(s), in list or range form, of graduate courses eligible for grade removal:

Semester	Year	Courses (Enter "All" if all courses are to be deleted for the given semester.)

Student Name (Print and Sign)   U Number   Academic Program

Degree Completion Plan In Place   ☐ Yes ☐ No

Approvals:

Student's Advisor (Print and Sign)   Date

Department Chair (Print and Sign)   Date

College Director of Graduate Studies (Print and Sign)   Date

TO BE COMPLETED BY THE REGISTRAR'S OFFICE

Student Record Updated By:

Registration and Records Staff Member (Print and Sign)   Date