

Evaluation of Transfer Credit for Graduate Certificate Programs

(Do Not Use This Form For Master's Transfer Credit)

Three semester or 2 quarter hours with a grade of B or better may be transferred if the course work was earned at an institution accredited at the graduate level. This course: 1) must not have been used for a previous graduate degree; 2) must relate to the content of a graduate certificate program and/or be comparable to those offered at the U of M; and 3) must not have been completed more than 6 years before anticipated date of graduation. This course must have met for a minimum of 750 contact minutes for each semester hour credit (2250 minutes for a 3-hour course). An official transcript must be on file at the U of M at the time of this request. The transfer grade will not be computed in the U of M cumulative GPA. Upon completion of this form, return to the Graduate School (FIT 201) with the appropriate signature for processing.

Student's Name

Banner ID

Current Address

E-Mail Address

Phone Number

Anticipated Date
of Completion

Transfer Course Title	Transfer Course Number	U of M Equivalent Course	For Office Use Only (U of M Course Title)
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Credit Earned At

APPROVAL :

Departmental Advisor/Graduate Coordinator: _____ Date: _____

TO BE COMPLETED BY GRADUATION ANALYST

Accredited	yes	Hours Accepted
graduate institution	no	

Approved: _____ Date: _____