History Department CLEP Policies

The History Department will award credit to students who pass the following CLEP exams:

- History of US I (with required essays) = HIST 2010: US to 1877
- History of US II (with required essays) = HIST 2020: US since 1877

See the <u>University of Memphis Testing Center</u> for information about how to pay for and schedule your exam.

Students should take History CLEP Exams more than one semester in advance of their desired graduation date. It takes several weeks to administer and evaluate the exam, and not all students pass.

Procedures:

To be awarded credit for HIST 2010 or HIST 2020:

- The student must first take the appropriate multiple choice CLEP exam at the <u>University of Memphis Testing Center</u>. Students will have 90 minutes to answer approximately 120 questions for this portion of the exam.
 - For more information and study questions to help you prepare for the multiple choice exams, see:
 - History of US I (US to 1877)
 - History of US II (US since 1877)
- If the student passes the multiple-choice exam, s/he may then take the essay portion of the exam at the Testing Center.
 - For the essay exam, the student is given 90 minutes to answer 2 of 6 possible questions. The essays require the student to analyze, interpret, draw connections and/or comparisons, and ultimately make an argument about a historical topic.
 - The essays are graded by two faculty members who teach the course for which the test is the equivalent (HIST 2010 or 2020). If those two faculty members disagree, a third faculty member is consulted. If the faculty members decide the essays would earn a C or above in their equivalent courses, the student passes the exam.
 - The evaluation of the essays takes 2-3 weeks during the semester, and longer if the exam is taken during or just before the summer, winter, or spring breaks.
 - The Director of Undergraduate Studies will email the student to inform him/her of the outcome of the exam. If the student passed the exam, the Director of Undergraduate Studies will also notify the admissions office, who will award the credit.

Retake policy:

Students must pass <u>both</u> the multiple choice and essay portions of the exam to earn course credit. Students who fail one or both portions of the exam must either take the appropriate course, or retake and pass the exam. A student who fails the exam must wait a <u>FULL YEAR</u> before retaking the test. The student must retake and pass both portions of the test in order to earn credit.