

Employer Contact Sheet

General Information

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| --- | --- | --- | --- | --- | --- | --- |
| Name of Company/Employer: | | | |  | Date of Contact: |  |
| Company Contact Person: | | |  | | | |
| Address: |  | | | | | |
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|  |  | | | | | |
| Phone Number: | |  | | | | |
| Email Address: | |  | | | | |

Nature of Contact

Phone Call

Informational Interview

Company Tour

Other:

Describe Contact

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Next Steps

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| Transition Specialist |  | Date |