

Individual Job Search Plan

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date: |  | | | | |  | Initial  Subsequent | |
| Employment Consultant: | | | |  | | | | |
| Job Seeker: | |  | | | Phone Number: | | |  |
| Information on File: | | | Resume  Customer Information Form | | | | | |

|  |  |
| --- | --- |
| Summary of Positive Personal Profile:  *Interests and Preferences:*  *Dislikes, Issues, or Concerns:* | Summary of Functional Assessment:  *Interests and Preferences:*  *Dislikes, Issues, or Concerns:* |
| Positions or Job Tasks Desired: | |
| Geographic Location Preferred: | |
| Preferred Schedule:  Part-Time  Full Time  AM  Afternoon  PM  N/A | |
| Transportation Resources: | |
| Potential Accommodations Needed: | |

|  |
| --- |
| Potential Supports or Resources: |
| Additional Training or Assessment Needed: |

|  |  |  |
| --- | --- | --- |
| Employers to Contact | Date Contacted | Outcome |
| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |
| 5. |  |  |
| 6. |  |  |
| 7. |  |  |
| 8. |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Update Calls to Job Seeker: | |  | | Quarterly Review of Plan: | |  |
| Hire Date: |  | | | | | |
| Employer: |  | | Position: | |  | |