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|  | **Settlement agreement** | |
|  |  |  | |
|  |  | In the County Court Business Centre  Online Civil Money Claims | |
|  |  | **Claim number**: <<claimReferenceNumber>>  **Date of settlement**: <<settlementSubmittedDate>> | |
|  |  |  | |

<<cs\_{claimant.isIndividual}>>

|  |  |
| --- | --- |
| **1. Claimant details** |  |
| Name: | <<claimant.name>> |
| Address: | <<cs\_{claimant.primaryAddress.AddressLine1 != null}>>  <<claimant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine2 != null}>>  <<claimant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine3 != null}>>  <<claimant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostTown!= null}>>  <<claimant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.primaryAddress.County!= null}>>  <<claimant.primaryAddress.County>>  <<es\_>>  <<cs\_{claimant.primaryAddress.Country!= null}>>  <<claimant.primaryAddress.Country>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostCode!= null}>>  <<claimant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{claimant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{claimant.correspondenceAddress.AddressLine1 != null}>>  <<claimant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine2 != null}>>  <<claimant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine3 != null}>>  <<claimant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostTown!= null}>>  <<claimant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostCode!= null}>>  <<claimant.correspondenceAddress.PostCode>>  <<es\_>> |
| <<er\_>> |  |
| Date of birth | <<{dateFormat(claimant.dateOfBirth, ‘dd MMMM yyyy’, 'dd-MM-yyyy')}>> |
| Telephone number | <<claimant.phone>> |
| Email address | <<claimant.email>> |

<<es\_>>

<<cs\_{claimant.isSoleTrader}>>

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| **1. Claimant details** |  |
| Name: | <<claimant.name>> |
| Business name: | <<claimant.soleTraderBusinessName>> |
| Address: | <<cs\_{claimant.primaryAddress.AddressLine1 != null}>>  <<claimant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine2 != null}>>  <<claimant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine3 != null}>>  <<claimant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostTown!= null}>>  <<claimant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.primaryAddress.County!= null}>>  <<claimant.primaryAddress.County>>  <<es\_>>  <<cs\_{claimant.primaryAddress.Country!= null}>>  <<claimant.primaryAddress.Country>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostCode!= null}>>  <<claimant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{claimant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{claimant.correspondenceAddress.AddressLine1 != null}>>  <<claimant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine2 != null}>>  <<claimant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine3 != null}>>  <<claimant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostTown!= null}>>  <<claimant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostCode!= null}>>  <<claimant.correspondenceAddress.PostCode>>  <<es\_>> |
| <<er\_>> |  |
| Telephone: | <<claimant.phone>> |
| Email: | <<claimant.email>> |

<<es\_>>

<<cs\_{claimant.isOrganisation}>>

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| **1. Claimant details** |  |
| Organisation name: | <<claimant.name>> |
| Contact person: | <<claimant.contactPerson>> |
| Address: | <<cs\_{claimant.primaryAddress.AddressLine1 != null}>>  <<claimant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine2 != null}>>  <<claimant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine3 != null}>>  <<claimant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostTown!= null}>>  <<claimant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.primaryAddress.County!= null}>>  <<claimant.primaryAddress.County>>  <<es\_>>  <<cs\_{claimant.primaryAddress.Country!= null}>>  <<claimant.primaryAddress.Country>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostCode!= null}>>  <<claimant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{claimant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{claimant.correspondenceAddress.AddressLine1 != null}>>  <<claimant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine2 != null}>>  <<claimant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine3 != null}>>  <<claimant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostTown!= null}>>  <<claimant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostCode!= null}>>  <<claimant.correspondenceAddress.PostCode>>  <<es\_>> |
| Telephone: | <<claimant.phone>> |
| Email: | <<claimant.email>> |
| <<er\_>> |  |

<<es\_>>

<<cs\_{claimant.isCompany}>>

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| **1. Claimant details** |  |
| Company name: | <<claimant.name>> |
| Contact person: | <<claimant.contactPerson>> |
| Address: | <<cs\_{claimant.primaryAddress.AddressLine1 != null}>>  <<claimant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine2 != null}>>  <<claimant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.primaryAddress.AddressLine3 != null}>>  <<claimant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostTown!= null}>>  <<claimant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.primaryAddress.County!= null}>>  <<claimant.primaryAddress.County>>  <<es\_>>  <<cs\_{claimant.primaryAddress.Country!= null}>>  <<claimant.primaryAddress.Country>>  <<es\_>>  <<cs\_{claimant.primaryAddress.PostCode!= null}>>  <<claimant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{claimant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{claimant.correspondenceAddress.AddressLine1 != null}>>  <<claimant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine2 != null}>>  <<claimant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.AddressLine3 != null}>>  <<claimant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostTown!= null}>>  <<claimant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{claimant.correspondenceAddress.PostCode!= null}>>  <<claimant.correspondenceAddress.PostCode>>  <<es\_>> |
| <<er\_>> |  |
| Telephone: | <<claimant.phone>> |
| Email: | <<claimant.email>> |

<<es\_>>

<<cs\_{defendant.isIndividual}>>

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| **2. Defendant details** |  |
| Name: | <<defendant.name>> |
| Address: | <<cs\_{defendant.primaryAddress.AddressLine1 != null}>>  <<defendant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine2 != null}>>  <<defendant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine3 != null}>>  <<defendant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostTown!= null}>>  <<defendant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.primaryAddress.County!= null}>>  <<defendant.primaryAddress.County>>  <<es\_>>  <<cs\_{defendant.primaryAddress.Country!= null}>>  <<defendant.primaryAddress.Country>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostCode!= null}>>  <<defendant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{defendant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{defendant.correspondenceAddress.AddressLine1 != null}>>  <<defendant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine2 != null}>>  <<defendant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine3 != null}>>  <<defendant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostTown!= null}>>  <<defendant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostCode!= null}>>  <<defendant.correspondenceAddress.PostCode>> <<es\_>> |
| <<er\_>> |  |
| Email: | <<defendant.email>> |

<<es\_>>

<<cs\_{defendant.isSoleTrader}>>

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| **2. Defendant details** |  |
| Name: | <<defendant.name>> |
| Business name: | <<defendant.soleTraderBusinessName>> |
| Address: | <<cs\_{defendant.primaryAddress.AddressLine1 != null}>>  <<defendant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine2 != null}>>  <<defendant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine3 != null}>>  <<defendant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostTown!= null}>>  <<defendant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.primaryAddress.County!= null}>>  <<defendant.primaryAddress.County>>  <<es\_>>  <<cs\_{defendant.primaryAddress.Country!= null}>>  <<defendant.primaryAddress.Country>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostCode!= null}>>  <<defendant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{defendant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{defendant.correspondenceAddress.AddressLine1 != null}>>  <<defendant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine2 != null}>>  <<defendant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine3 != null}>>  <<defendant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostTown!= null}>>  <<defendant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostCode!= null}>>  <<defendant.correspondenceAddress.PostCode>>  <<es\_>> |
| <<er\_>> |  |
| Email: | <<defendant.email>> |

<<es\_>>

<<cs\_{defendant.isOrganisation}>>

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| **2. Defendant details** |  |
| Organisation name: | <<defendant.name>> |
| Contact person: | <<defendant.contactPerson>> |
| Address: | <<cs\_{defendant.primaryAddress.AddressLine1 != null}>>  <<defendant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine2 != null}>>  <<defendant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine3 != null}>>  <<defendant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostTown!= null}>>  <<defendant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.primaryAddress.County!= null}>>  <<defendant.primaryAddress.County>>  <<es\_>>  <<cs\_{defendant.primaryAddress.Country!= null}>>  <<defendant.primaryAddress.Country>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostCode!= null}>>  <<defendant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{defendant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{defendant.correspondenceAddress.AddressLine1 != null}>>  <<defendant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine2 != null}>>  <<defendant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine3 != null}>>  <<defendant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostTown!= null}>>  <<defendant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostCode!= null}>>  <<defendant.correspondenceAddress.PostCode>>  <<es\_>> |
| <<er\_>> |  |
| Email: | <<defendant.email>> |

<<es\_>>

<<cs\_{defendant.isCompany}>>

|  |  |
| --- | --- |
| **2. Defendant details** |  |
| Company name: | <<defendant.name>> |
| Contact person: | <<defendant.contactPerson>> |
| Address: | <<cs\_{defendant.primaryAddress.AddressLine1 != null}>>  <<defendant.primaryAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine2 != null}>>  <<defendant.primaryAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.primaryAddress.AddressLine3 != null}>>  <<defendant.primaryAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostTown!= null}>>  <<defendant.primaryAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.primaryAddress.County!= null}>>  <<defendant.primaryAddress.County>>  <<es\_>>  <<cs\_{defendant.primaryAddress.Country!= null}>>  <<defendant.primaryAddress.Country>>  <<es\_>>  <<cs\_{defendant.primaryAddress.PostCode!= null}>>  <<defendant.primaryAddress.PostCode>>  <<es\_>> |
| <<cr\_{defendant.correspondenceAddress.AddressLine1 != null}>> |  |
| Correspondence address: | <<cs\_{defendant.correspondenceAddress.AddressLine1 != null}>>  <<defendant.correspondenceAddress.AddressLine1>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine2 != null}>>  <<defendant.correspondenceAddress.AddressLine2>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.AddressLine3 != null}>>  <<defendant.correspondenceAddress.AddressLine3>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostTown!= null}>>  <<defendant.correspondenceAddress.PostTown >>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.County!= null}>>  <<es\_>>  <<cs\_{defendant.correspondenceAddress.PostCode!= null}>>  <<defendant.correspondenceAddress.PostCode>>  <<es\_>> |
| <<er\_>> |  |
| Email: | <<defendant.email>> |

<<es\_>>

|  |  |
| --- | --- |
| **3. What was agreed** |  |
| The agreement: | <<defendant.name>> will pay £<<totalClaimAmount>> no later than <<{dateFormat(settlementAgreedDate,‘d MMMM yyyy’,‘dd-MM-yyyy’)}>> |
| To be completed by: | <<{dateFormat(settlementAgreedDate,‘d MMMM yyyy’,‘dd-MM-yyyy’)}>> |

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| **4. What this agreement means** |
| This agreement settles the claim made by <<claimant.name>> against <<defendant.name>>. This includes all money owed in the claim, for example court fees, expenses or interest. |
|  |
| This agreement puts the claim on hold. Neither party can make any further claims relating to this case, other than to enforce it. |
|  |
| Either party can view and download this agreement from their money claims account. |
|  |
| Both parties should keep a copy of this agreement. |

|  |
| --- |
| **5. If this agreement is broken** |
| |  |  | | --- | --- | | Either party can apply to: | | |  | | |  | request a judgment for any money still owed from this agreement | |  | resume the original claim or counterclaim for the full amount of the claim | |  | Ask the court to enforce any of the steps to be taken | |  | | | To apply, download and complete form N244 from HMCTS Formfinder and send it to the County Court Business Centre. You need to say on the form which of the 3 options you’re applying for. | | |