|  |  |  |  |
| --- | --- | --- | --- |
| page1image59464816 | Directions questionnaire  Claim number: <<referenceNumber>> | | page1image59464608 |
| Case name: <<caseName>> | | |
| Claimant ref: <<solicitorReferences.applicantSolicitor1Reference>> |  | |
| Defendant ref: <<solicitorReferences.respondentSolicitor1Reference>> | Received: <<{dateFormat(submittedOn, ‘d MMMM yyyy’, ‘dd-MM-yyyy’)}>> | |

Claimant’s details

|  |  |
| --- | --- |
| **Name** | <<applicant.name>> |
| **Address** | <<cs\_{applicant.primaryAddress.AddressLine1!=null}>><<applicant.primaryAddress.AddressLine1>><<es\_>><<cs\_{!isBlank(applicant.primaryAddress.AddressLine2)}>>  <<applicant.primaryAddress.AddressLine2>><<es\_>><<cs\_{!isBlank(applicant.primaryAddress.AddressLine3)}>>  <<applicant.primaryAddress.AddressLine3>><<es\_>><<cs\_{!isBlank(applicant.primaryAddress.PostTown)}>>  <<applicant.primaryAddress.PostTown>><<es\_>>  <<applicant.primaryAddress.PostCode>><<cs\_{!isBlank(applicant.primaryAddress.Country)}>>  <<applicant.primaryAddress.Country>><<es\_>> |
| **Phone number** | <<cs\_{isBlank(applicant.phoneNumber)}>>Not Provided<<else>><< applicant.phoneNumber >><<es\_>> |
| **Email address** | <<cs\_{isBlank(applicant.emailAddress)}>>Not Provided<<else>><< applicant.emailAddress >><<es\_>> |
| **<<cr\_{applicant2.name!=null}>>** |  |
| **Name** | <<applicant2.name>> |
| **Address** | <<cs\_{applicant2.primaryAddress.AddressLine1!=null}>><<applicant2.primaryAddress.AddressLine1>><<es\_>><<cs\_{!isBlank(applicant2.primaryAddress.AddressLine2)}>>  <<applicant2.primaryAddress.AddressLine2>><<es\_>><<cs\_{!isBlank(applicant2.primaryAddress.AddressLine3)}>>  <<applicant2.primaryAddress.AddressLine3>><<es\_>><<cs\_{!isBlank(applicant2.primaryAddress.PostTown)}>>  <<applicant2.primaryAddress.PostTown>><<es\_>>  <<applicant2.primaryAddress.PostCode>><<cs\_{!isBlank(applicant2.primaryAddress.Country)}>>  <<applicant2.primaryAddress.Country>><<es\_>> |
| **Phone number** | <<cs\_{isBlank(applicant2.phoneNumber)}>>Not Provided<<else>><< applicant2.phoneNumber >><<es\_>> |
| **Email address** | <<cs\_{isBlank(applicant2.emailAddress)}>>Not Provided<<else>><< applicant2.emailAddress >><<es\_>> |
| **<<er\_>>** |  |

Defendant’s details

|  |  |
| --- | --- |
| **<<rr\_respondents>>** | |
| **<<cs\_{$size>1}>> Defendant <<$itemnum>><<es\_>>** | |
| **Name** | <<name>> |
| **Address** | <<cs\_{primaryAddress.AddressLine1!=null}>><<primaryAddress.AddressLine1>><<es\_>><<cs\_{!isBlank(primaryAddress.AddressLine2)}>>  <<primaryAddress.AddressLine2>><<es\_>><<cs\_{!isBlank(primaryAddress.AddressLine3)}>>  <<primaryAddress.AddressLine3>><<es\_>><<cs\_{!isBlank(primaryAddress.PostTown)}>>  << primaryAddress.PostTown>><<es\_>>  <<primaryAddress.PostCode>><<cs\_{!isBlank(primaryAddress.Country)}>>  << primaryAddress.Country>><<es\_>> |
| **Phone number** | <<cs\_{isBlank(phoneNumber)}>>Not Provided<<else>><<phoneNumber >><<es\_>> |
| **Email address** | <<cs\_{isBlank(emailAddress)}>>Not Provided<<else>><<emailAddress>><<es\_>> |
|  |  |
| Defendant’s legal representative | |
| **<<legalRepHeading>>** | <<representative.organisationName>> |
| **Address** | <<cs\_{!isBlank(representative.serviceAddress.AddressLine1)}>><<representative.serviceAddress.AddressLine1>><<es\_>><<cs\_{!isBlank(representative.serviceAddress.AddressLine2)}>>  <<representative.serviceAddress.AddressLine2>><<es\_>><<cs\_{!isBlank(representative.serviceAddress.AddressLine3)}>>  <<representative.serviceAddress.AddressLine3>><<es\_>><<cs\_{!isBlank(representative.serviceAddress.PostTown)}>>  <<representative.serviceAddress.PostTown>><<es\_>>  <<representative.serviceAddress.PostCode>><<cs\_{!isBlank(representative.serviceAddress.Country)}>>  << representative.serviceAddress.Country>><<es\_>> |
| **Email address** | <<representative.emailAddress>> |
| **Phone number** | <<representative.phoneNumber>> |
| **DX address** | <<representative.dxAddress>> |
| **<<er\_respondents>>** | |

<<cs\_{allocatedTrack!='SMALL\_CLAIM'}>>

Directions

|  |  |
| --- | --- |
| **I confirm that I have explained to my client that they must try to settle, the available options, and the possibility of costs sanctions if they refuse.** | |
| **Do you want a one-month stay to try to settle the claim?** | <<fileDirectionsQuestionnaire.oneMonthStayRequested>> |

<<es\_>>

<<cs\_{fixedRecoverableCosts.isSubjectToFixedRecoverableCostRegime!=null}>>  
Complexity banding

|  |  |
| --- | --- |
| **Is this claim subject to the Fixed Recoverable Cost Regime requiring the court to determine a complexity band?** | <<fixedRecoverableCosts.isSubjectToFixedRecoverableCostRegime>> |

<<cs\_{ fixedRecoverableCosts.isSubjectToFixedRecoverableCostRegime ='Yes'}>>

|  |  |
| --- | --- |
| **Which complexity band do you believe this claim falls into?** | <<fixedRecoverableCosts.bandText>> |
| **Has this complexity band been agreed with the other party?** | <<fixedRecoverableCosts.complexityBandingAgreed>> |
|  |  |

<<es\_>>

|  |  |
| --- | --- |
| **Reasons** | <<cs\_{isBlank(fixedRecoverableCosts.reasons)}>>Not Provided<<else>><< fixedRecoverableCosts.reasons>><<es\_>> |

<<es\_>>

<<cs\_{allocatedTrack='FAST\_CLAIM'}>>

Electronic documents

|  |  |
| --- | --- |
| **Have you reached agreement, either using the Electronic Documents Questionnaire in Practice Direction 31B or otherwise, about the scope and extent of disclosure of electronic documents on each side?** | <<disclosureOfElectronicDocuments.reachedAgreement>> |

<<cs\_{disclosureOfElectronicDocuments.reachedAgreement='No' && disclosureOfElectronicDocuments.agreementLikely='No' }>>

|  |  |
| --- | --- |
| **Explain why not** | <<disclosureOfElectronicDocuments.reasonForNoAgreement>> |

<<es\_>>

<<cs\_{disclosureOfNonElectronicDocuments.bespokeDirections!=null}>>

|  |  |
| --- | --- |
| **Enter your preferred directions for disclosure** | <<disclosureOfNonElectronicDocuments.bespokeDirections>> |

<<es\_>>

Disclosure report

|  |  |
| --- | --- |
| **Have your filed and served a disclosure report?** | <<disclosureReport.disclosureFormFiledAndServed>> |

<<cs\_{'Yes'=disclosureReport.disclosureFormFiledAndServed }>>

|  |  |
| --- | --- |
| **Proposed directions** | <<disclosureReport.draftOrderNumber>> |

<<es\_>>

<<es\_>>

Experts

|  |  |
| --- | --- |
| **Do you want to use an expert?** | <<experts.expertRequired>> |

<<cs\_{experts.expertRequired='Yes'}>>

|  |  |
| --- | --- |
| **Have you already sent expert reports or similar to other parties?** | <<cs\_{isBlank(experts.expertReportsSent)}>>Not Provided<<else>><<experts.expertReportsSent>><<es\_>> |
| **Do you think the case is suitable for a single joint expert?** | <<cs\_{isBlank(experts.jointExpertSuitable)}>>Not Provided<<else>><<experts.jointExpertSuitable>><<es\_>> |
| <<rr\_experts.details>> | |
| Expert <<$itemnum>> | |
| **Expert’s name** | <<cs\_{isBlank(firstName)}>>Not Provided<<else>><< firstName>> <<lastName>><<es\_>> |
| **Expert’s phone number** | <<cs\_{isBlank(phoneNumber)}>>Not Provided<<else>><<phoneNumber>><<es\_>> |
| **Expert’s email address** | <<cs\_{isBlank(emailAddress)}>>Not Provided<<else>><<emailAddress>><<es\_>> |
| **Field of expertise** | <<cs\_{isBlank(fieldOfExpertise)}>>Not Provided<<else>><<fieldOfExpertise>><<es\_>> |
| **Why you need this expert** | <<cs\_{isBlank(whyRequired)}>>Not Provided<<else>><<whyRequired>><<es\_>> |
| **Cost** | <<cs\_{isBlank(formattedCost)}>>Not Provided<<else>><<formattedCost>><<es\_>> |
| <<er\_experts.details>> | |

<<es\_>>

Witnesses

|  |  |
| --- | --- |
| **Are there witnesses who should attend the hearing?** | <<witnesses.witnessesToAppear>> |
| <<rr\_witnesses.details>> | |
| Witness <<$itemnum>> | |
| **Name** | <<cs\_{isBlank(firstName)}>>Not Provided<<else>><< firstName>> <<lastName>><<es\_>> |
| **Phone number** | <<cs\_{isBlank(phoneNumber)}>>Not Provided<<else>><<phoneNumber>><<es\_>> |
| **Email address** | <<cs\_{isBlank(emailAddress)}>>Not Provided<<else>><<emailAddress>><<es\_>> |
| **What are they a witness to?** | <<reasonForWitness>> |
| <<er\_witnesses.details>> | |

Language

|  |  |
| --- | --- |
| **What language will you, your experts or witnesses speak at the hearing?** | <<welshLanguageRequirements.court>> |
| **What language will the documents be provided in?** | <<welshLanguageRequirements.documents>> |

Hearing

|  |  |
| --- | --- |
| **Are there any days within the next 12 months when you, your client, an expert or a witness couldn’t attend a hearing?** | <<hearing.unavailableDatesRequired>> |

<<cs\_{hearing.unavailableDates.size>0}>>

|  |  |
| --- | --- |
| Dates unavailable | |
| <<rr\_hearing.unavailableDates>> | |
|  | <<cs\_{date!=null}>>  <<{dateFormat(date, ‘d MMMM yyyy’, ‘yyyy-MM-dd’)}>>  <<else>>  From <<{dateFormat(fromDate, ‘d MMMM yyyy’, ‘yyyy-MM-dd’)}>> to <<{dateFormat(toDate, ‘d MMMM yyyy’, ‘yyyy-MM-dd’)}>>  <<es\_>> |
| <<er\_hearing.unavailableDates>> | |

<<es\_>>

Court location

|  |  |
| --- | --- |
| **Do you want the hearing held at a specific court?**  **Preferred court** | <<requestedCourt.requestHearingAtSpecificCourt>>  <<requestedCourt.responseCourtName>> |
| **Explain your reasons** | <<requestedCourt.reasonForHearingAtSpecificCourt>> |

Additional support

|  |  |
| --- | --- |
| 1. **Do you believe you, or a witness who will give evidence on your behalf are vulnerable?** | <<vulnerabilityQuestions.vulnerabilityAdjustmentsRequired>> |
| 1. **If you have answered “Yes” to question 1, how are you or the witness vulnerable and what support or adjustments do you want the court to consider?** | <<cs\_{ vulnerabilityQuestions.vulnerabilityAdjustmentsRequired=‘Yes’}>><<vulnerabilityQuestions.vulnerabilityAdjustments>><<es\_>> |
| **Support required** | <<cs\_{isBlank(support.supportRequirementsAdditional)}>>Not Provided<<else>><<support.supportRequirementsAdditional>><<es\_>> |

Additional information

|  |  |
| --- | --- |
| **Do you intend to make any applications in the future?** | <<furtherInformation.futureApplications>> |

<<cs\_{furthterInformation.futureApplications='Yes'}>>

|  |  |
| --- | --- |
| **What for?** | <<furtherInformation.reasonForFutureApplications>> |

<<es\_>>

|  |  |
| --- | --- |
| **Provide any other information that the judge may need** | <<cs\_{isBlank(furtherInformation.otherInformationForJudge)}>>Not Provided<<else>><<furtherInformation.otherInformationForJudge>><<es\_>> |

Statement of truth

|  |  |
| --- | --- |
| The defendant believes that the facts in this claim form are true.  I am duly authorised by the defendant to sign this statement.  The defendant understands that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth. | |
| **Name** | <<statementOfTruth.name>> |
| **Role** | <<statementOfTruth.role>> |