

Courts and Tribunals Service Centre c/o HMCTS Digital Divorce PO Box 12706 Harlow CM20 9QT

Email: divorcecase@justice.gov.uk

Phone: 0300 303 0642 (Monday to Friday 8am to 8pm, Saturday 8am to

Saul Goodman Legal Guys LLP 82 Landor Road London SW9 9PE

Notice of proceedings

Case number: 1517833758870511

05 February 2018

Dear Saul Goodman,

Wilma Flintstone has named you as representing them in their divorce proceedings. This notice contains the information you need to access this case online and complete the Acknowledgement of Service on their behalf.

An email notification has also been sent to the email address: saulg@hmcts.net.

You need to respond within 7 days from receipt of this letter. If you don't respond, the applicant can ask the court to move the divorce forwards without the respondent. They may have to pay extra fees if this happens.

## How to register for an account:

- 1. Contact the divorce project team to register for an online account at the following address: hmctsfinancialremedy@justice.gov.uk
- 2. Once the account has been created, you will be sent a link to access the system.

## How to link to your client's existing case:

- 1. Speak to your organisation's Case Access Administrator to ensure that this case is assigned to you.
- 2. Sign into your account a go directly to the case https://manage-case.platform.hmcts.net/cases/case-details/1517833758870511
- 3. View a digital copy of the divorce petition on the 'documents' tab
- 4. Select 'Draft AoS' from the menu to begin completing the Acknowledgement of Service.

Please contact us if you can't use the online service for any reason, or if the 7 days have passed.

## Getting help

You can find further guidance at: www.gov.uk/divorce or by e-mailing divorcecase@justice.gov.uk.

You must only sign in to this service if you are the legal representative of Wilma Flintstone. You could be fined or imprisoned for contempt of court if you access this service illegally.

**HM Courts & Tribunals Service**