**<<cs\_t****\_Scot\_104>>**

**<<##** 104 application expenses etc refused out of time **##>>**



**EMPLOYMENT TRIBUNALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To: | <<claimant\_full\_name>>,  <<claimant\_addressUK>>  <<claimant\_email\_address>>  or    <<respondent\_full\_name>>,  <<respondent\_addressUK>>  <<respondent\_email\_address>>  delete as applicable | | | <<Court\_Address>>  <<Court\_Telephone>>  <<Court\_Fax>>  <<Court\_DX>>  **e-mail: <<Court\_Email>>** |
| Your Ref | |  |  | |
| Date | | <<TODAY\_DATE>> |

**Case Number:** <<Case\_No>>

|  |  |  |
| --- | --- | --- |
| **Claimant**  <<Claimant>> | **v** | **Respondent**  <<Respondent>> |

Dear Sir/Madam

**APPLICATION FOR EXPENSES**

**/ PREPARATION TIME**

**/ WASTED COSTS ORDER REFUSED**

**Employment Tribunals Rules of Procedure 2013**

Employment Judge **[Judge surname]** has directed that your application for an order for expenses / preparation time / wasted costs **(delete as appropriate)** cannot be accepted as it was received more than 28 days after the date on which the judgment was sent to the parties and no acceptable reason for the delay has been given.

|  |
| --- |
| Yours faithfully,  <<Clerk**>>**  For the Tribunal Office |

**<<else\_t****\_Scot\_105>>**

**<<##** 105 expenses,prep time show cause letter **##>>**



**EMPLOYMENT TRIBUNALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To: | <<claimant\_full\_name>>,  <<claimant\_addressUK>>  <<claimant\_email\_address>>  or    <<respondent\_full\_name>>,  <<respondent\_addressUK>>  <<respondent\_email\_address>>  delete as applicable | | | <<Court\_Address>>  <<Court\_Telephone>>  <<Court\_Fax>>  <<Court\_DX>>  **e-mail: <<Court\_Email>>** |
| Your Ref | |  |  | |
| Date | | <<TODAY\_DATE>> |

**Case Number:** <<Case\_No>>

|  |  |  |
| --- | --- | --- |
| **Claimant**  <<Claimant>> | **v** | **Respondent**  <<Respondent>> |

Dear Sir/Madam

**APPLICATION FOR AN EXPENSES ORDER**

**/ PREPARATION TIME ORDER**

**Employment Tribunals Rules of Procedure 2013**

Please see the enclosed letter which contains an application for expenses / preparation time order **(delete as appropriate)** to be made against you.

**(Insert following paragraph if application late and judge has extended time)**

[It has been noted that the application has been made more than 28 days after the date that the judgment determining the proceedings was sent to the parties. However, Employment Judge **[Judge surname]** has decided to extend the period and consider the application although it is late.]

Before the application is considered, you are invited to give reasons in writing by **[insert date]** why the Order as requested should not be made. In the alternative, if you wish to state such reasons at a hearing you should notify this office by **[insert date]** and a hearing will then be arranged.

You should copy any communication you make to the Tribunal to the other party(ies) , (or, if you are a representative, to all parties), and confirm that you have done so.

|  |
| --- |
| Yours faithfully,  <<Clerk**>>**  For the Tribunal Office |

**<<else\_t****\_Scot\_105A>>**

**<<##** 105A expenses ,prep time show cause letter EJ own initiative **##>>**



**EMPLOYMENT TRIBUNALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To: | <<claimant\_full\_name>>,  <<claimant\_addressUK>>  <<claimant\_email\_address>>  or    <<respondent\_full\_name>>,  <<respondent\_addressUK>>  <<respondent\_email\_address>>  delete as applicable | | | <<Court\_Address>>  <<Court\_Telephone>>  <<Court\_Fax>>  <<Court\_DX>>  **e-mail: <<Court\_Email>>** |
| Your Ref | |  |  | |
| Date | | <<TODAY\_DATE>> |

**Case Number:** <<Case\_No>>

|  |  |  |
| --- | --- | --- |
| **Claimant**  <<Claimant>> | **v** | **Respondent**  <<Respondent>> |

Dear Sir/Madam

**EXPENSES ORDER/PREPARATION TIME ORDER**

**Employment Tribunals Rules of Procedure 2013**

The Tribunal / Employment Judge [**Judge surname]** (delete as appropriate) is considering making an **award of expenses / preparation time order** (delete as appropriate) against you in favour of **(insert name of party as directed)** in the amount of **(insert amount as directed)** for the following reasons:

**(Insert reasons as directed by Employment Judge).**

You are invited to give reasons in writing by **[insert date]** why such an order should not be made. In the alternative, if you wish to state such reasons at a hearing you should notify this office by **[insert date]** and a hearing will then be arranged.

You should copy any communication you make to the Tribunal to the other party(ies) , (or, if you are a representative, to all parties), and confirm that you have done so

|  |
| --- |
| Yours faithfully,  <<Clerk**>>**  For the Tribunal Office |

**<<else\_t****\_Scot\_106>>**

**<<##** 106 wasted costs show cause letter **##>>**



**EMPLOYMENT TRIBUNALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To: | <<claimant\_full\_name>>,  <<claimant\_addressUK>>  <<claimant\_email\_address>>  or    <<respondent\_full\_name>>,  <<respondent\_addressUK>>  <<respondent\_email\_address>>  delete as applicable | | | <<Court\_Address>>  <<Court\_Telephone>>  <<Court\_Fax>>  <<Court\_DX>>  **e-mail: <<Court\_Email>>** |
| Your Ref | |  |  | |
| Date | | <<TODAY\_DATE>> |

**Case Number:** <<Case\_No>>

|  |  |  |
| --- | --- | --- |
| **Claimant**  <<Claimant>> | **v** | **Respondent**  <<Respondent>> |

Dear Sir/Madam

**APPLICATION FOR A WASTED COSTS ORDER**

**Employment Tribunals Rules of Procedure 2013**

Please see the enclosed letter which contains an application for a wasted costs order to be made against you.

**(Insert following paragraph if application late and judge has extended time)**

[It has been noted that the application has been made more than 28 days after the date that the judgment determining the proceedings was sent to the parties. However, Employment Judge **[Judge surname]** has decided to extend the period and consider the application although it is late.]

Before the application is considered, you are invited to give reasons in writing by **[insert date]** why the Order as requested should not be made. In the alternative, if you wish to state such reasons at a hearing you should notify this office by **[insert date]** and a hearing will then be arranged.

Under Rule 82, this letter has been copied to the party that you represented.

|  |
| --- |
| Yours faithfully,  <<Clerk**>>**  For the Tribunal Office |

**<<else>>**

**<<##** 106A wasted costs show cause letter EJ own initiative **##>>**



**EMPLOYMENT TRIBUNALS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To: | <<claimant\_full\_name>>,  <<claimant\_addressUK>>  <<claimant\_email\_address>>  or    <<respondent\_full\_name>>,  <<respondent\_addressUK>>  <<respondent\_email\_address>>  delete as applicable | | | <<Court\_Address>>  <<Court\_Telephone>>  <<Court\_Fax>>  <<Court\_DX>>  **e-mail: <<Court\_Email>>** |
| Your Ref | |  |  | |
| Date | | <<TODAY\_DATE>> |

**Case Number:** <<Case\_No>>

|  |  |  |
| --- | --- | --- |
| **Claimant**  <<Claimant>> | **v** | **Respondent**  <<Respondent>> |

Dear Sir/Madam

**WASTED COSTS ORDER**

**Employment Tribunals Rules of Procedure 2013**

An Employment Judge is considering making a wasted costs against you in favour of **(insert name of party as directed)** in the sum of **(insert amount as directed)** for the following reasons:

**(Insert reasons as directed by Employment Judge).**

You are invited to give reasons in writing by **[insert date]** why such an order should not be made. In the alternative, if you wish to state such reasons at a hearing you should notify this office by **[insert date]** and a hearing will then be arranged.

Under Rule 82, this letter has been copied to the party that you represented.

|  |
| --- |
| Yours faithfully,  <<Clerk**>>**  For the Tribunal Office |

**<<es\_>>**