



HM Courts & Tribunals Service

Dear

Re: Family Proceedings

Please find enclosed an application made by (name) for a non-molestation and/or occupation order.

Your address has been provided to the court following an order for disclosure addressed to (name of person/organisation providing address).

What the court will do

The court will hold this information securely and it will not be shared with any other party unless it is by order of the court.

What you need to do.

The court already has your address, but if you would like to provide additional contact information, please submit it on form C8 Confidential Contact Details form. This is available on our website www.gov.uk/hmcts. Please contact the court if you prefer to receive a hard copy.

If you don't need your contact details to be confidential to the other parties, please notify the court.

Sometimes you will be asked to send statements and other documents to the court and to the other parties.

It is essential that you remove any information which may reveal your location or other confidential information from these documents.

In some circumstances this may not be possible, for example when the Judge asks for a medical report or a letter from your child's school. In these circumstances please submit a covering letter with the document making it clear that it contains confidential information which should not be shared.

Yours sincerely