



HM Courts & Tribunals Service

Dear.....

Re: Your confidential address
Case number:

I acknowledge receipt of the C8 Confidential Contact Details form from you/notification that you wish to keep your contact details confidential.

What the court will do.

The court will hold this information securely and it will not be shared with any other party except by order of the court.

What you need to do.

Sometimes you will be asked to send statements and other documents to the court and to the other parties.

It is essential that you remove any information which may reveal your location or other confidential information from these documents.

In some circumstances this may not be possible, for example when the Judge asks for a medical report or a letter from your child's school. In these circumstances please submit a covering letter with the document making it clear that it contains confidential information which should not be shared.

Additional assistance

If you are worried about coming to court and require any additional assistance, please contact the court office.

Yours sincerely

The Family Court at...