

**Example of how the team has
responded to user research and
usability testing**

**We don't fill in the
allocation proposal as
we are not sure which
level of judge is right
for our case**



What local authority legal assistants were saying about allocation proposal

Apply for a care, supervision or emergency protection order

1. Enter people in the case

[Children](#)

[Respondents](#)

[Applicant](#)

COMPLETED

[Others who should be given notice](#)

2. Enter legal analysis

[Which orders do you want to apply for?](#)

[When do you need a hearing?](#)

[What are the grounds for application?](#)

[Risks and harm to children](#)

[Factors affecting parenting](#)

[International element](#)

[Attending hearing](#)

We removed
the allocation
proposal

3. Provide evidence

We don't always get an allocation proposal from local authorities. This is where the local authority lawyer says what they think is the appropriate level of judge for the case and why. Knowing this can help us our allocation as they know the child better than we would



Allocations, when we do get them, don't follow the President's Guidance. The president of the family division says that allocations must use this guidance so they are made in a consistent way



What gatekeepers/legal advisers said about the allocation proposal

**We spoke to 7 more
gatekeepers and all of them
talked about why the allocation
proposal is needed**

Next page has video recording of an interview with a gatekeeper

**Link to view the video online
<https://vimeo.com/286746292>**

Play video

Apply for a care, supervision or emergency protection order

1. Enter people in the case

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[Others who should be given notice](#)

2. Enter legal analysis

[Orders needed](#)

[Hearings needed](#)

[Grounds for application](#)

[Risks and harm to children](#)

[Factors affecting parenting](#)

[International element](#)

[Other proceedings and allocation proposal](#)

[Attending hearing](#)



We added
allocation
proposal
back

Applicant's allocation proposal

Should be filled by solicitor that has good knowledge of the case based on the [president's guidance on allocation](#)

- ☐ Lay justices
- ☐ District Judge level
- ☐ Circuit Judge level
- ☐ DFJ/Section 9 sitting as a Judge of the High Court
- ☐ High Court Judge level

**We added a link
to president's
guidance on
allocation**

Set out the rationale behind allocation proposal.

Use applicable paragraphs from the [president's guidance on allocation](#)

Save

**We went back to the local
authorities at to do user testing**



Play audio of what they said

[https://publiclaw.herokuapp.com/public/images/document
s/allocation-proposal-and-fee.mp3](https://publiclaw.herokuapp.com/public/images/documents/allocation-proposal-and-fee.mp3)

**It is really good!
Especially, the link to
president's guidance.
100% useful!**



What local authority legal assistants said after user testing