|  |  |  |  |
| --- | --- | --- | --- |
| page1image59464816 | Directions questionnaire  <<caseName>>  Claim number: <<referenceNumber>> | | page1image59464608 |
| Claimant ref: <<solicitorReferences.applicantSolicitor1Reference>>  Defendant ref: <<solicitorReferences.respondentSolicitor1Reference>> | Received: <<{dateFormat(submittedOn, ‘d MMMM yyyy’, ‘dd-MM-yyyy’)}>> | |

Claimant’s details

|  |  |
| --- | --- |
| **<<rr\_applicants>>** | |
| **<<cs\_{$size>1}>> Claimant <<$itemnum>><<es\_>>** | |
| **Name** | <<name>> |
| **Address** | <<cs\_{primaryAddress.AddressLine1!=null}>><<primaryAddress.AddressLine1>><<es\_>><<cs\_{!isBlank(primaryAddress.AddressLine2)}>>  <<primaryAddress.AddressLine2>><<es\_>><<cs\_{!isBlank(primaryAddress.AddressLine3)}>>  <<primaryAddress.AddressLine3>><<es\_>><<cs\_{!isBlank(primaryAddress.PostTown)}>>  << primaryAddress.PostTown>><<es\_>>  << primaryAddress.PostCode>><<cs\_{!isBlank(primaryAddress.Country)}>>  << primaryAddress.Country>><<es\_>> |
| **<<er\_applicants>>** | |

Directions

|  |  |
| --- | --- |
| **I confirm I’ve explained to my client that they must try to settle, the available options, and the possibility of costs sanctions if they refuse.** | |
| **Do you want a one-month stay to try to settle the claim?** | <<respondentDQ.oneMonthStayRequested>> |
| **Have you complied with the pre-action protocol?** | <<respondentDQ.preactionProtocolCompliedWith>> |
| **Explain why not** | <<respondentDQ.preactionProtocolCompliedWith>> |

Electronic documents

|  |  |
| --- | --- |
| **Have you reached agreement, either using the Electronic Documents Questionnaire in Practice Direction 31B or otherwise, about the scope and extent of disclosure of electronic documents on each side?** | <<respondent1DQDisclosureOfElectronicDocuments.reachedAgreement>> |
| **Explain why not** | <<respondent1DQDisclosureOfElectronicDocuments.reasonForNotAgreement>> |
| **Enter your preferred directions for disclosure** | <<respondent1DQ.disclosiureOfNonElectronicDocuments.bespokeDirections>> |

Experts

|  |  |
| --- | --- |
| **Do you want to use an expert?** | <<respondent1DQExperts.expertRequired>> |
| **Have you already sent expert reports or similar to other parties?** | <<respondent1DQExperts.expertReportsSent>> |
| **Do you think the case is suitable for a single joint expert?** | <<respondent1DQExperts.jointExpertSuitable>> |
| **<<rr\_respondent1DQExperts.details>>** | |
| <<cs\_{$size>1}>> Expert <<$itemnum>><<es\_>> | |
| **Expert’s name** | <<name>> |
| **Field of expertise** | <<fieldOfExpertise>> |
| **Why you need this expert** | <<whyRequired>> |
| **Cost** | <<estimatedCost>> |
| **<<er\_respondent1DQExperts.details>>** | |

Witnesses

|  |  |
| --- | --- |
| **Do you have witnesses you want to appear at the hearing?** | <<respondent1DQWitnesses.witnessesToAppear>> |
| **<<rr\_respondent1DQWitnesses.details>>** | |
| <<cs\_{$size>1}>> Witness <<$itemnum>><<es\_>> | |
| **Name** | <<name>> |
| **What are they a witness to?** | <<reasonForWitness>> |
| **<<rr\_respondent1DQWitnesses.details>>** | |

Hearing

|  |  |
| --- | --- |
| **How long do you estimate the hearing will take?** | <<respondent1DQHearing.hearingLength>><<respondent1DQHearing.hearingLengthHours>> - IF LESS THAN DAY |
| **Are there any days within the next 12 months when you, your client, an expert or a witness couldn’t attend a hearing?** | <<respondent1DQHearing.unavailableDatesRequired>> |
| <<cs\_{datesUnavailable.size>0}>>Dates unavailable<<es\_>> | |
| **<<rr\_respondent1DQHearing.unavailableDates>>** | |
| **<<who>>** | <<date>> |
| **<<er\_datesUnavailable>>** | |

Draft directions

|  |
| --- |
| See Draft-directions.pdf available from MyHMCTS. |

Additional support

|  |  |
| --- | --- |
| **Support required** | <<respondent1DQHearingSupport>> |

Additional information

|  |  |
| --- | --- |
| **Do you intend to make any applications in the future?** | << respondent1DQFurtherInformation.futureApplications>> |
| **What for?** | <<respondent1DQFurtherInformation.reasonForFutureApplications>> |
| **Provide any other information that the judge may need** | <<respondent1DQFurtherInformation.otherInformationForJudge>> |

Language

|  |  |
| --- | --- |
| **Is your client Welsh?** | << respondent1DQLanguage.isPartyWelsh>> |
| **What language have you been advised of your right to give evidence in?** | << respondent1DQLanguage.evidence>> |
| **Will you and your witness(es) wish to speak Welsh or English at court or will both languages be used?** | << respondent1DQLanguage.court>> |
| **Will documents produced to the court during the case be in Welsh, English or both?** | << respondent1DQLanguage.documents>> |

Signature

|  |  |
| --- | --- |
| **Name** | <<name>> |
| **Role** | <<name>> |
| **Organisation** | <<name>> |