



CONTACT



hmdarden.github.io
/darden.developments



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EDUCATION

- **UNIVERSITY OF ARKANSAS
AT LITTLE ROCK**
TECHNICAL WRITING - MA
CURRENTLY ENROLLED
- **UNIVERSITY OF ARKANSAS
AT LITTLE ROCK**
WEB DESIGN & DEVELOPMENT - BA
COMPLETED
- **GOOGLE- COURSERA**
PROJECT MANAGEMENT- CERTIFICATE
COMPLETED

SKILLS

ADOBE CREATIVE CLOUD

HTML/CSS

JAVASCRIPT

GIT/GITHUB

GOOGLE WORKSPACE

MICROSOFT OFFICE

WORDPRESS

FIGMA

ELEMENTOR

CONFLUENCE

SITEGROUND



VIEW MY
PORTFOLIO

Hannah M. Darden

PROFILE

- Proven ability in visual communication, end-user communication, user guides, and audience analysis.
- Proven ability in the training of new team members
- Proficient in the development of low and high fidelity wireframes, logo design, and website development

INTERNSHIP

2024-Present

GRADUATE ASSISTANT

UNIVERSITY OF ARKANSAS - LITTLE ROCK

- Figma Wireframing
- Edited and proofread documentation
- Created instructional materials, guidelines, and assessments

Summer 2023

HELP ASSISTANT

EMERGING ANALYTICS CENTER- UALR

- Collaborated on projects for both the Art and Web Development teams, contributing to the creation and maintenance of websites hosted by the center.
- Trained in a range of tools and software, including Confluence, Blender, and 3Ds Max
- Advanced my proficiency in platforms such as WordPress and SiteGround. \

WORK EXPERIENCE

2023-Present

CENTRALIZED STAFFING COORDINATOR

BAPTIST HEALTH

- Creation and implementation of internal documents
- Updated documentation for internal usage
- Coordinated with on site SMEs for daily staff tracking

2019-2023

EMERGENCY COMMUNICATIONS DISPATCHER

BRYANT COMMUNICATIONS

- Documentation entry
- Expertise in multi-system monitoring (radio, phone, surveillance cameras)
- Dispatched for fire, medical rescue, and police
- Trained new dispatchers to ensure efficient communication and response times

PROJECTS

International Student Hub: Navigation Wireframe | Figma, Google Slides, Canva

- Developed a wireframe that laid the foundation for overall site navigation. Project prioritized development that would increase engagement of international audiences. This project created navigation options for visual, audio, and textual learners.

Hospital Staffing Grid | Google Sheets, Kronos, Infor

- Created a staffing grid that tracked the daily arrangement of nursing staff across multiple hospitals in the state of Arkansas. This grid has allowed a streamlined process for monitoring the placement of staff.