

# HANNAH DARDEN

Little Rock, AR 72211 | 479-329-8640 | hmdarden97@gmail.com  
<https://www.linkedin.com/in/hannah-darden-73a434269/> | <https://hmdarden.github.io/darden.developments/>

## Profile Summary

- Proven ability in visual communication, end-user communication, user guides, and audience analysis.
- Proven ability in the training of new team members
- Proficient in the development of low and high fidelity wireframes, logo design, and website development

## Skills

**Analytical Tools:** Google Workspace, Microsoft Office

**Languages:** HTML, CSS, Javascript

**Technologies/Frameworks:** Adobe Creative Cloud, Github, Gitpod, Wordpress, Figma, Elementor, Confluence, SiteGround

## Education

<b>MA Technical Writing</b> University of Arkansas at Little Rock, Little Rock, AR	Currently Enrolled
<b>BA Web Design &amp; Development</b> Minor in Information Technology University of Arkansas at Little Rock, Little Rock, AR	Completed
<b>Google Certificate - Project Management</b> Online - Coursera	Completed

## Experience

<b>Graduate Assistant</b> University of Arkansas - Little Rock, Little Rock, AR <ul style="list-style-type: none"><li>• Figma Wireframing</li><li>• Edited and proofread documentation</li><li>• Created instructional materials, guidelines, and assessments</li></ul>	08/2024-present
<b>Centralized Staffing Coordinator</b> Baptist Health, Little Rock, AR <ul style="list-style-type: none"><li>• Creation and implementation of internal documents</li><li>• Updated and edited documentation for internal usage</li><li>• Coordinated with on site SMEs for daily staff tracking</li></ul>	07/2023-present
<b>Help Assistant</b> UALR Emerging Analytics Center, Little Rock, AR <ul style="list-style-type: none"><li>• Collaborated on projects for both the Art and Web Development teams, contributing to the creation and maintenance of websites hosted by the center.</li><li>• Trained in a range of tools and software, including Confluence, Blender, and 3Ds Max</li><li>• Advanced my proficiency in platforms such as WordPress and SiteGround.</li></ul>	06/2023-08/2023
<b>Emergency Communications Dispatcher</b> Bryant Communications, Bryant, AR <ul style="list-style-type: none"><li>• Documentation entry</li><li>• Expertise in multi-system monitoring (radio, phone, surveillance cameras)</li><li>• Dispatched for fire, medical rescue, and police</li><li>• Trained new dispatchers to ensure efficient communication and response times</li></ul>	08/2019-07/2023

## Projects

**International Student Hub: Navigation Wireframe** | Figma, Google Slides, Canva

- Developed a wireframe that laid the foundation for overall site navigation. Project prioritized development that would increase engagement of international audiences. This project created navigation options for visual, audio, and textual learners.

**Hospital Staffing Grid** | Google Sheets, Kronos, Infor

- Created a staffing grid that tracked the daily arrangement of nursing staff across multiple hospitals in the state of Arkansas. This grid has allowed a streamlined process for monitoring the placement of staff.