



CONTACT



hmdarden.github.io
/darden.developments



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+1 (479) 329-8640

EDUCATION

- **UNIVERSITY OF ARKANSAS
AT LITTLE ROCK**
WEB DESIGN & DEVELOPMENT - BA
COMPLETED MAY, 2024
- **GOOGLE- COURSERA**
PROJECT MANAGEMENT- CERTIFICATE
COMPLETED APRIL, 2024

SKILLS

HTML/CSS

JAVASCRIPT

GIT/GITHUB

GOOGLE WORKSPACE

MICROSOFT OFFICE

WORDPRESS

FIGMA

ELEMENTOR

ADOBE CREATIVE CLOUD

SOCIALS



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/hannah-darden-73a434269/



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VIEW MY
PORTFOLIO

Hannah M. Darden

PROFILE

Recent graduate from the University of Arkansas at Little Rock with a BA in Web Design and Development, and a minor in Information Technology. Diverse experience in HTML/CSS, UX/UI design, technical writing, project management, client-customer management and training, computer multitasking, and problem solving.

INTERNSHIP

Summer 2023

HELP ASSISTANT

EMERGING ANALYTICS CENTER- UALR

Worked on projects for the Art and Web Development teams. Assisted in the creation and maintenance of sites hosted through the center. Received training in new tools and softwares such as Confluence, Blender, and 3Ds Max. Furthered my skillset in sites such as Wordpress and SiteGround.

WORK EXPERIENCE

2023-Present

CENTRALIZED STAFFING COORDINATOR

BAPTIST HEALTH

Multitasking which included daily medical staffing for multiple locations. Responded to employee questions regarding schedules, timekeeping, and daily staffing. Frequently used Google Workspace and Microsoft Word.

2019-2023

EMERGENCY COMMUNICATIONS DISPATCHER

BRYANT COMMUNICATIONS

Multitasking which included documentation entry while radio, phone, and camera monitoring. Dispatched for fire, medical rescue, and police. Trained new dispatchers to ensure efficient communication and response times.

2018 - 2019

PHARMACY TECHNICIAN/FLOATER

CVS

Entered and filled patient prescriptions. Took calls and made calls to patients, doctors, and insurance companies. Engagement and enhancing customer experience. Responding to customers requests as needed. Orchestrated exemplary services by greeting customers courteously and offering assistance when needed

REFERENCES

LEE ANN CLEGHORN

BAPTIST HEALTH/CITY OF BRYANT

PHONE: 501-860-5191

TAYA COVEY

CITY OF BRYANT

PHONE: 501-860-8043

SETH WAKEFIELD

CITY OF BRYANT

PHONE: 501-256-4129

SHANQUITA JONES

BAPTIST HEALTH

PHONE: 501-960-4544