Hui Min Toh

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+65 9780 5074

CORE COMPETENCIES

- Organize and Analyze Data
- Daily Excel and Pivot Table User
- Project Supervision and Management
- Solution Concept to Execution
- Creative and Resourceful
- Holistic and Critical Thinker
- Results Oriented
- Web Developer

PROFESSIONAL EXPERIENCE

Jardine Lloyd Thompson Asia Pte. Ltd.   **Mar 2016 - Present**
Senior Analyst, Portfolio Management

- Led and improved the ongoing delivery of the Asia Aligned Markets (AAM) facility with front-end analytics and delivered numerous structured presentations securing annual revenues exceeding US$2.5 million
- Headed the analysis of all facility opportunities and supported the launch of 3 regional facilities with revenues exceeding US$2 million
- Managed a team of developers to build Qlik dashboards allowing automated updating of country metrics
- Introduced data capture modules in the broking system to provide critical insights into JLT's portfolio
- Led relationship with the Analytics and Design teams in JLT Mumbai to support reporting obligations
- Delivered a joint business proposal under the Innovation Initiative on using an aggregator to bring operational efficiency and grow JLT's SME book

Jardine Lloyd Thompson Pte. Ltd   **Jul 2014 – Mar 2016**
Broking Executive, Major Corporate – ACII qualified

- Managed a portfolio comprising over 50 clients bringing annual revenues exceeding US$0.45 million
- Prepared tender reports and assisted senior placement brokers in developing strategies in order to win or maintain broker appointment
- Heavily involved in the analysis, tender and launch of the organization's first facility panel – AAM involving the Singapore and Hong Kong Property & Casualty books

EDUCATION

B.A Economics with Minor in Philosophy   **2010 - 2013**
University of Michigan, Ann Arbor – MI USA
Honors 2010 – 2013

Relevant Coursework: Statistics and Data Analysis, International Finance, Game Theory, Symbolic Logic, Chinese for the Professions, Decision Support with Excel, Elementary Programming Concepts

International Baccalaureate Diploma   **2008 - 2010**
International School Brunei, Brunei

PROJECTS

TechLadies   **Sep 2017 - Present**

- Co-organiser for Bootcamp #4, an annual 12 week accelerated bootcamp where selected participants are guided by industry coaches to create products for non-profit organizations
- Built an efficient, scalable web application to streamline Bootcamp application process with automatic mailer, assessment and scoring features to bring about time savings exceeding 60% for the main stakeholder; tech stack: Ruby on Rails, Github, Heroku, PostgreSQL, Bootstrap

HTML/CSS:

- Lambda: https://github.com/hmintoh/lambda
- Mentone: http://mentone.com.sg/

SKILLS

- **Programming Languages**: Ruby on Rails, Python, HTML, CSS, VBA
- **Languages**: Proficient in English and Mandarin, conversant in Malay, Hokkien and Cantonese