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## ENG 798 Final Project Meeting Notes

**Date:** April 9th, 2025

**Notetaker:** Brody

**Link to Previous Meeting's Notes:** [📄 4\\_2\\_25](#)

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### Previous Action Items

#### *Haley's Action Items*

- Make progress on site plan assignment:
  - Data management
  - Design considerations

#### *Brody's Action Items*

- Make progress on site plan assignment:
  - Site plan and site map
- Make folder of PDF for letters (text, written)

### Meeting Agenda


- Updates on data management & site plan assignment
- Discuss OCR updates
- Discuss Github repository updates
- Set agenda for next meeting

### Notes

- Visualization Lab
  - Overlap with museum exhibit
  - Context – with the timeline (move)
    - Explore audio options (Maybe archival? Maybe VRMLK?)
  - Network with certain nodes highlighted

- handwritten from certain letters highlighted
  - Highlight of groups and other analyses
- Visual and geographic exploration
- Reviewing upcoming assignment & site plan
  - Formatting shifted for readability (Haley)
  - Reassessing after funding and front facing
  - Incorporating screenshots from Fourth Ward exhibit as part of the design considerations
- OCR
  - All pdfs are uploaded and script is being run
  - Double check Haley OCR vs. archive OCR
- Github
  - Push/pull from github repository
    - Uploaded pdfs of meeting minutes
    - Meeting minutes (pdf); meeting template (editable)
    - Cleaned scripts; put into one folder
    - Put a folder for R scripts (see below)

### Upcoming Assignment Deadlines

-  Site Plans & Data Management.pdf | April 14th

### Action Items

#### *Haley's Action Items*

- Finalize site management plan
- Finalize OCR script
- Submit final document to Dr. Fyfe on Monday (4/14)

*Brody's Action Items*

- Finalize site management plan by Saturday morning
- Push R scripts into Github repository
  - If issues, put on google drive for Haley
  - Double check OCR output for accuracy
  - Transcribe at least one of the handwritten letters
- Draft Visualizations & R Scripts

**Agenda for Next Meeting**

- Discuss Visualization Lab
- Progress on Visualizations & Scripts