

Hannah Monk

Contact Information

Phone
(217) 979-9551

Email
hmmonk@iastate.edu

Online Portfolio
<http://hannahmonk.me/>

Education

Iowa State University
Expected Graduation: May 2020
Major: Technical Communication
Minors: Digital Media
Music Technology
GPA: 3.58, Dean's List

Related Course Work:
Engl 411: Technology Rhetoric
DSN 333: Time Based Media
DSN 232: Digital Design
Com S 106: Web Design

Skills

Writing
Technical Writing
Editing
Document Design/Layout

Design
InDesign/Photoshop/Illustrator
Photography
Avid Pro Tools/Adobe Audition
Adobe Premier/After Effects

Technical
HTML/CSS
Basic JavaScript
Basic Java

Work Experience

- Aug 2018 ~ Dec 2018 **Learning Community Peer Mentor • Iowa State**
Planned and presented technical communication lectures
Suggested edits on content and design of student projects
- May 2018 ~ Aug 2018 **Client Services Intern • Leepfrog Technologies**
Wrote and designed client-facing documents
Gathered and analyzed data on implementation process
Organized information architecture on part of internal site
- May 2017 ~ Aug 2017 **Summer Conference Staff • Iowa State**
Managed front desk of several residence halls
Connected with guests to answer questions

Leadership Experience

- Dec 2018 ~ Present **President • Society for Technical Communication**
Run meetings and maintain contact with members
Decide on beneficial technical communication events
- Oct 2018 ~ Present **Outreach/Marketing Chair • Web Development Club**
Find web development events to present at
Establish contact between event planners and the club
Design targeted ads to recruit students for the club
- Aug 2017 ~ May 2018 **Copy Editor • Veritas**
Edited 20 pieces for Veritas, a political magazine
Informed and recruited students for the magazine

Class Projects

- Aug 2018 ~ Dec 2018 **Media Specialist for Mock Campaign**
Speech Communication 417: Political Rhetoric
Designed logo using Photoshop and Illustrator
Created palm card and mail ads using InDesign
Built website using HTML, CSS, and JavaScript
Photographed "candidate" and edited photos
Analyzed current political media and design trends
- Oct 2017 ~ Dec 2017 **Web Designer for Student**
English 313: Web Design
Built website based on client's wants and user's needs
Designed photography logo using Illustrator