

■ UNIVERSITY HOSTEL MANUAL

Last Updated: February 03, 2026

1. HOSTEL OVERVIEW

Our university provides comfortable and safe hostel accommodation for students. The hostel facilities are designed to provide a home-like environment with modern amenities. Total capacity is 2000 beds with separate facilities for boys (1200 beds) and girls (800 beds).

2. ROOM TYPES & PRICING

Room Type	Capacity	Price/Semester	Facilities
Single Occupancy	1 student	\$3000AC, Bathroom, WiFi, Wardrobe, Study Table	
Double Occupancy	2 students	\$200AC, Bathroom, WiFi, Wardrobes, Study Tables	
Triple Occupancy	3 students	\$150AC, Bathroom, WiFi, Wardrobes, Study Tables	

3. HOSTEL RULES & REGULATIONS

General Rules:

- Check-in time: 11:00 PM (Late check-in requires prior permission)
- Quiet hours: 11:00 PM to 7:00 AM
- Visitor hours: 10:00 AM to 8:00 PM
- No smoking or alcohol allowed in hostel premises
- Guests and visitors must register at the hostel office
- Monthly room inspection mandatory - 24 hours notice provided
- All residents must maintain cleanliness of common areas
- Unauthorized absence for more than 7 days may result in room cancellation

4. HOSTEL SERVICES

Available Services:

- Free laundry service: Twice per week
- Iron service: Available at nominal charge
- WiFi: 24/7 high-speed internet in all rooms
- Utilities: Electricity, water included in room fee
- Housekeeping: Daily cleaning of common areas
- Security: 24/7 security with CCTV surveillance
- Guest rooms: Available for visiting parents/relatives (\$500/night)
- Common kitchen: Available for students to prepare meals

5. SAFETY & SECURITY

- Biometric access system at hostel gates
- CCTV cameras in all common areas
- 24/7 security personnel on duty
- Emergency services accessible at all times
- Fire extinguishers and emergency exits clearly marked
- Regular safety drills conducted monthly

6. FEES & PAYMENT DETAILS

All room fees must be paid by the 5th of each month. Payment can be made through:

- Online portal: student.university.edu/hostel-payment
- Direct bank transfer (details provided at hostel office)
- Cash payment at hostel office (Monday-Friday, 9 AM - 5 PM)

Late Payment: Rs. 200 penalty per day after due date

7. GRIEVANCE REDRESSAL

For any complaints or issues:

- Submit complaint form at hostel office
- Email: hostel@university.edu
- Contact: +1-800-HOSTEL-1
- Grievances resolved within 7 business days