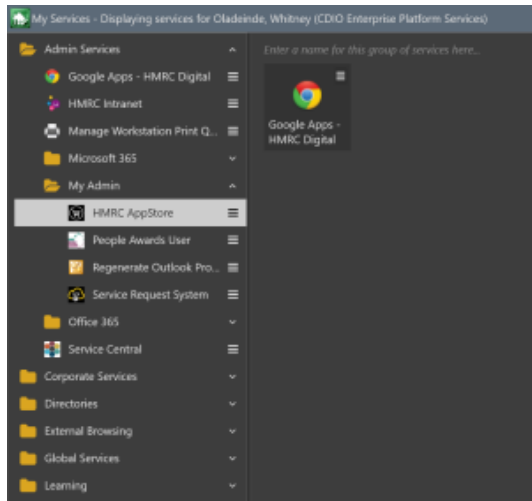


Adding SRS roles

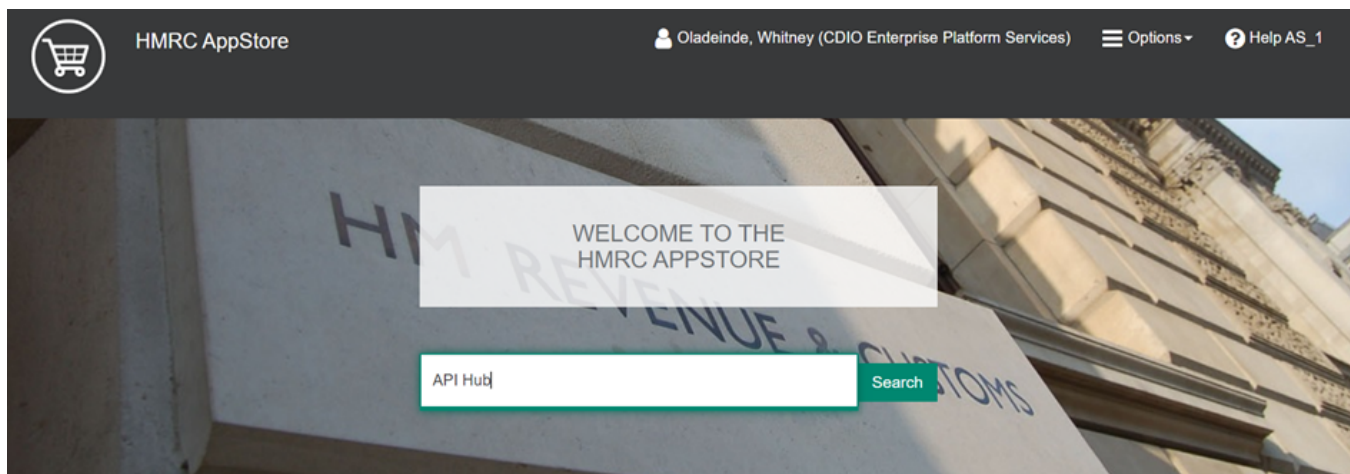
Accessing SRS

SRS is the 'Service Request System', it is used to apply access to user PIDs through roles. Each user has a PID that the roles are tied to that can be searched for through SRS to add new roles and check existing roles. SRS is accessed through Stride, through My Services > Admin Services > My Admin > HMRC AppStore (shown below). This will open the HMRC App Store in a browser tab.



Alternatively, go to <http://hmrcappstore.apps.hmrci/>.

Either route should lead you to the page below.



Using SRS

In the search box, type 'API Hub' and click Search.

The API Hub roles should be displayed to you:

- **API Hub User Prod** - You will need this role to sign into The API Hub, create applications and manage credentials
- **API Hub Approver Prod** - You will need this role to approve production credential requests

Select the role you want to request and click 'Allocate'. Lastly, confirm your role choice.

Service Details

API Hub

Help AS_2 X

API Hub User Prod

Access to the API Hub for the Prod environment.
[More information about API Hub User Prod](#)

Service Type

Corporate

Office Role

API Hub

System

API

HIP

API Hub User Prod is available to allocate

Allocate

This service is available to allocate without any further approval. Click "Allocate" to continue.

This role is web based and therefore can be accessed from any workstation.

This role is accessed from My Services. If allocated, you will find it at My Services > Corporate Services > API Hub User Prod

Allocate API Hub User Prod

Allocate Service

Click on the Submit button to submit your request to allocate API Hub User Prod.

Cancel

Submit

Allocate **API Hub User Prod** - Confirmation

Request Submitted

Your request to allocate the service above has been successfully submitted.

The User Role has now been allocated to you.

- If it delivers an icon you should see this in My Services (or ISSO / Start Menu for some services) within 20 minutes, you may need to refresh My Services or ISSO to see it.

- If the service requires back-end provisioning, an email has automatically been sent to the relevant team. The service may not work correctly until they have completed their work.

You can track the progress of this request using the View Request Status function in SRS.

Click **Finish** to return to Services

Finish